

**DEPARTMENT OF UTILITIES
CUSTOMER SERVICE DIVISION**

April 17, 2013

To: Tom Pitlick, Finance Director
Kris Jones, Customer Service Supervisor

From: Chris Aaberg, Credit Manager

Re: Bad Debt Write-offs

Attached is a list of the Collection accounts that have had no activity since January of 2006 to March of 2006. Each account has been researched and determined to be non-collectable due to bankruptcy, or the statute of limitations has expired.

Included in the \$2,190.10 requested to be written off, 0% is due to Bankruptcy, so \$2,190.10, 100% is due to statute of limitations have expired or the account is non-collectable.