

COUNCIL PROCEEDINGS

Council Pre-Meeting

May 6, 2013

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Monday the 6th day of May 2013, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Louise Carter-King, Robin Kuntz, Ted Jerred, Kevin McGrath, John Opseth, Forrest Rothleutner, and Mayor Tom Murphy.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Engineering and Development Services; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Kim Klein, Senior Administrative Assistant; Justin Hogan, Public Works Crew Supervisor; Chuck Deaton, Lieutenant; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Jerred reported that he received a phone call from a citizen who recently put in a sprinkler system and wanted to know if there would be repercussions from testing his new system as it relates to the Water Wasting Ordinance that was recently passed. City Administrator Napier stated there would be no repercussions if he were to test his sprinkler system.

City Administrator Napier reported that the Game & Fish Department does not believe that the pathway construction underway at McManneman Park is interfering with the nesting of the geese that are in the area.

Snow Removal Debrief

Public Works Director Wilde gave a presentation concerning the current season's snow removal efforts. A comparison to previous year's for costs associated with materials and contractors, incident/accidents, and employee on-call hours as it relates to snow plowing, was also presented. After the presentation, Council thanked the Public Works Department for a job well done.

HVAC Discussion

City Administrator Napier stated a few weeks ago there was discussion of moving forward with a heating and air conditioning project as a non-budgeted, expedited process. There was an indication that numbers could be given to Council in regards to the project. Mr. Napier requested, however, that the HVAC discussion be postponed for a week as staff is waiting on data from the State that would indicate sales tax receipts for the month of April. He went on to say that he would like to remain on the conservative side and wait for those numbers, and then make a recommendation concerning the project. Councilman Kuntz asked what the savings was from the heated storage building project. Mr. Napier reported that he believes there could be a savings of approximately \$1,000,000 but would be hesitant to say that the money would be 100% available at this time. Councilman McGrath stated that if the money is available he would prefer to move

forward as there could be a savings incurred on the HVAC System as well.

Discussion of Fire Station #1 Concrete Project

City Administrator Napier explained this item originally was put on the agenda because a meeting was scheduled with the County Commissioners; however, the meeting had to be rescheduled. Mr. Napier went on to say that it is his hope to have some sort of consensus prior to the meeting on May 21st. Mayor Murphy stated the County, along with the Fire Station, insisted their engineer, Matt Zahn, be used for the oversight of the project and the project set up where the contractor, himself, was responsible for quality control. Mayor Murphy expressed his concerns of why it would be the City's responsibility to fund any additional money and went on to say that he feels the City has already funded its portion for this project. Mayor Murphy stated that anytime an entity insists on overseeing their projects, there is a risk of ensuring the project is delivered and done within budget. Councilman McGrath asked about the "crack and seat" method, and if it would work for this project. Mayor Murphy explained the crack and seat method and stated it has been used by WYODOT. Councilman Jerred asked if this process would give the compaction needed. Director of Engineering and Development Services Hamilton expressed concerns, but went on to say if there is uniformity across the area it could possibly work, but would depend on sub-grade conditions. After further discussion, Council directed staff to obtain pricing for the replacement of the slab using the crack and seat method. City Administrator Napier informed Council that staff would also notify the County concerning the activities.

City Administrator asked the Council about other capital projects the Fire Board has submitted. After some discussion, Mayor Murphy stated it is his understanding from the discussion that Council would like pricing concerning the slab replacement for comparison and discussion at the May 21, 2013, City/County/Town of Wright Luncheon Meeting; and at this point, move forward with concrete replacement options, and no other funding for the capital projects that were submitted by the Fire Board.

Agenda Discussion

The group discussed the agenda items for the upcoming May 20, 2013, Council Meeting.

Other Discussion

City Administrator Napier stated there has been a request to rotate a position on the Finance Committee. Mr. Napier reported that Councilman Opseth needs to yield his position and the Committee is open to nominations. It was decided that Councilman McGrath will accept the position.

Councilman Opseth asked staff to explain the DEQ information. Director of Engineering and Development Services Hamilton explained that a meeting with the District Engineer, along with City Attorney Anderson, was held last week, in reference to the Delegation Agreement. Based on a definition they now have in Chapter 3 of the Water Quality Rules & Regulations, they are reviewing the Delegation Agreement that dates back to the 1980's, and are taking a different stance on what publicly owned and controlled facilities mean. Any applicant for a permit pertaining to a water distribution system and/or sanitary sewer collection system, other than the City in this case, would be deemed not publicly owned and therefore, all review and permitting would go through DEQ in Casper. It was evident in the meeting that DEQ will

hold to their definition, and would like to begin permitting all the connections to the City's system. Mr. Napier added this would mean any commercial development or residential subdivision development will now need to go through Casper in order to move forward. Mr. Hamilton stated that staff takes the view that anyone tapping into the City's water and sewer system, is publicly owned; if they don't meet the City's standards, then services will not be rendered. After the discussion, Mayor Murphy suggested that this issue be brought to the attention of the NEWY Group, along with the Legislators.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:55 p.m.

Tom Murphy, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

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