



315 West 27<sup>th</sup> Street  
Cheyenne, WY 82001  
Phone (307) 632-0398  
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## MEMORANDUM

TO: **All Mayors**

FROM: Ginger Newman, Director of Communications and Training

SUBJECT: **Voting Delegates for the 2013 WAM Convention**

DATE: March 29, 2013

We are requesting that your municipality's governing body appoint its **OFFICIAL VOTING DELEGATE** and **alternate** to WAM's Annual Convention Business Meeting, held Saturday, June 15, 2013 in Riverton. **Any** individual member of the association is entitled to speak during the annual business meeting. However when a vote is taken on any action the official voting delegate, or the alternate, is the **only one allowed to vote** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

**Please complete the attached form and mail/fax it to WAM by Friday, May 24.** We appreciate your cooperation and prompt action on this matter to insure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the convention at the last moment, you may re-appoint someone else. In order for this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by Friday, June 7 or your voting delegate may bring the written change/authorization to convention and submit it to the WAM registration desk **by Friday, June 14 before 12:00n.** After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the annual business meeting!

**WYOMING ASSOCIATION OF MUNICIPALITIES  
2013 WAM ANNUAL CONVENTION  
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2013 WAM Convention Business Meeting in Riverton, Saturday, June 15, 2013.

**City/Town:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

*Alternate Delegate will be:* \_\_\_\_\_

*Title:* \_\_\_\_\_

Date Approved by the City/Town Council: \_\_\_\_\_

Attest: \_\_\_\_\_ (City/Town Clerk)

**PLEASE MAIL/FAX TO WAM NO LATER THAN MAY 24, 2013**

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: [checchi@wyomuni.org](mailto:checchi@wyomuni.org)