

## COUNCIL PROCEEDINGS

Work Session

June 24, 2013

6:00 p.m.

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Monday the 24th day of June 2013 at City West, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Louise Carter-King, Ted Jerred, Kevin McGrath, John Opseth, Forrest Rothleutner, and Mayor Tom Murphy.

Council Member absent: Robin Kuntz.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resources Director; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Engineering and Development Services; Jim Hloucal, Police Chief; Rick Lock, Electrical Manager/Interim Public Works Operations Manager; Justin Hogan, Public Works Crew Supervisor; Brie Barth, Solid Waste Supervisor; Patrick Martin, Fleet Manager; Mark Wernsmann, Lead Master Technician; Evan Byrd, Management Analyst; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

### Warm Up Items

Mayor Murphy introduced Mayor Randy Dyess of Buffalo. Mayor Murphy gave an update of the last meeting that the Northeast Wyoming Group (NEWY) held, and a formal action the group took. Since that time, the Wyoming Association of Municipalities Convention has taken place, and during the three week period between the NEWY meeting and the WAM Convention, negotiations had taken place; Mayor Dyess had a lot to do with the positive outcome regarding those negotiations. It was decided at the WAM Convention to create a five member committee, and Mayor Dyess was appointed to the committee along with City Administrator Napier. Mayor Dyess reported that the committee will be creating a video that will include a survey that will be sent to the membership of WAM. This survey will be used to gather input in regards to a job description, and used for the selection process of WAM's Executive Director Position vacancy.

Councilman Opseth asked City Attorney Anderson to prepare an amendment to the Ordinance addressing the hours of operation on Sunday that would allow liquor license holders to serve alcohol until 2:00 a.m.

### Heated Storage Building Presentation & Tour

Administrative Services Director Boger gave a presentation in regards to the heated storage facility. The presentation included information regarding the resolution of space issues and cost efficiencies. After the presentation, the group toured the new heated storage facility.

### Streets Maintenance Contract Discussion

Electrical Manager/Interim Public Works Operations Manager Lock explained the Streets Maintenance Contract proposal that would possibly streamline the current bidding process. During the presentation, Mayor Murphy voiced his concerns in regards to the

proposed bid quantity process. Mr. Lock stated he feels this process would dedicate one contract to take care of small repairs around the city on a yearly basis.

#### Crack Sealing Project

Electrical Manager/Interim Public Works Operations Manager Lock gave an update on the crack sealing project. Councilman Opseth relayed a concern from Councilman Kuntz that he received a call from a citizen in regards to crack sealing being done late at night in a residential area. Mr. Lock reported that this had been addressed with the contractor and that crack sealing in residential areas will be done during the day.

#### Agenda Item Discussion

The group discussed the agenda items for the July 1st Council Meeting.

#### Executive Session

It was moved by Councilman McGrath and seconded by Councilman Jerred to move into an Executive Session to discuss personnel. Roll was called on the motion with the following results. Council Members voting aye: Carter-King, Jerred, McGrath, Opseth, Rothleutner, and Mayor Murphy. The Presiding Officer declared the motion carried.

#### Adjournment

There being no further business to come before the Council, the meeting was adjourned at 7:48 p.m.

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Tom Murphy, Mayor

(S E A L)

ATTEST:

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Karlene Abelseth, City Clerk

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