

COUNCIL PROCEEDINGS

Work Session

September 30, 2013

6:00 p.m.

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Monday the 30th day of September 2013, in the 2nd Floor Community Room at City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Forrest Rothleutner, Louise Carter-King, Robin Kuntz, Ted Jerred, Kevin McGrath, John Opseth, and Mayor Tom Murphy.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Brent Wasson, Lieutenant; Michelle Henderson, Finance Manager; Mike Cole, Utilities Project Manager; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Mayor Murphy introduced Sarah Case, News Reporter for the News Record.

Councilwoman Carter-King reported that she had met with Engineering Staff and citizens concerned about the truck traffic and the hazard it creates at the intersection of Force Road and Hwy 50. There is a petition being circulated at this time, and according to Development Services Director Hamilton, the number of signatures required is getting close, however; there is other criteria needed. She went on to say that the citizens wanted to present their petition at a Council Meeting and asked if this would be the correct protocol. City Administrator Napier stated that they certainly could present their petition to the City Council, however; it ultimately is WYDOT's decision. After further discussion, Mayor Murphy directed staff to put this topic in the queue for an upcoming Work Session Meeting and on the City/County/Town of Wright Agenda.

Councilman Rothleutner reported that he met with the Substance Abuse Advisory Council (SAAC) and they have changed their name and logo. The new name for the organization is Campbell County Prevention Council.

Councilman Kuntz reported that he has received several calls concerning Council compensation, and requested that a decision be made one way or the other. Mayor Murphy stated that there was no interest from Council Members to discuss this topic; therefore, for now, it is a dead issue.

CCFD Request for Land on Enzi for New Fire Station

City Administrator Napier opened the discussion by reminding Council of the request for land, and giving a brief overview. Chief Huber & Scott Rankin, CCFD, discussed the need for the fire station at this location. Councilwoman Carter-King asked if the College had any long term plan for this area. Chief Huber stated that he has looked all over in this area and it looks as if they have some intentions for this property, however, he has

not received any response from them. Discussion of the 100 Year Flood Plain also took place. Councilman Jerred asked if there was a reason for not locating at the corner of Enzi & Southern Drive. Chief Huber stated because of traffic. Councilman McGrath suggested the proposed location of the fire station be moved towards the south, closer to Southern Drive. Mayor Murphy stated that in the past when the City has donated land for projects of this nature, there has been no recognition. He went on to say that when the City donates land for these types of projects, the City be recognized for their donation. City Administrator Napier added that a monetary credit toward a cash request of the Council, for construction of the building, would also be an appropriate request. After further discussion, it was decided to move forward with the land donation. Council requested further information and a recommendation from staff, as to the location and if it would be feasible to move the location further south on Enzi Drive. City Administrator Napier stated that a new map would be provided in General Information for Council's review.

Open Containers at CAM-PLEX Discussion

City Administrator Napier explained the proposed open container permitting process for the Cam-Plex which would provide coverage for larger events, such as the RV Rally. He went on to explain that an open container permit would also be issued for the Cam-Plex Park, however, catering permits would still be issued administratively, through the Clerk's Office. After the discussion, Council directed staff to move forward with the proposed permitting process.

DEQ Agreement Discussion

Development Services Director Hamilton reminded the Council that a while back, staff was working on changes to processes of the Delegation Agreement that would send all reviews for subdivision and development infrastructure back through DEQ. As staff was working through this, DEQ decided that if the City would be willing to sign the application for the permit as a system operator, the City would be able to continue to permit these systems. The caveat to this would be a private mobile home park with a master meter; the City would not be able to issue the permit. It would need to be issued by DEQ.

Budget Amendment Discussion

City Administrator Napier gave a brief overview of the budget amendment adjustments that will on the October 21, 2013, for formal consideration.

Council Agenda Items for October 7th

The group discussed the upcoming agenda items for October 7, 2013.

Executive Session

It was moved by Councilman McGrath and seconded by Councilman Rothleutner to move into an Executive Session to discuss real estate and litigation. Roll was called on the motion with the following results. Council Members voting aye: Carter-King, Kuntz, Jerred, McGrath, Opseth, Rothleutner, and Mayor Murphy. The Presiding Officer declared the motion carried.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 7:05 p.m.

Tom Murphy, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publication Date: October 7, 2013