

COUNCIL PROCEEDINGS

Council Pre-Meeting

February 4, 2014

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 4th day of February 2014, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Robin Kuntz, Kevin McGrath, Forrest Rothleutner, Tim Carsrud, Louise Carter-King, Ted Jerred, and Mayor Opseth.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pam Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Sawley Wilde, Public Works Director; Chuck Deaton, Lieutenant; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Gillette College Resident Hall

City Administrator Napier stated that Legislators have indicated that it would be helpful to have written confirmation that the City will be making an effort to financially partner with the Gillette College in the construction of the next phase of resident halls. Written confirmation would enhance the efforts of Legislators, for this legislative session, to use as a means to demonstrate the depth of partnership the City has with the college, and help with the effort in obtaining State Funding for Gillette College. A letter from the Mayor has been drafted, stating the City's intentions to partner with the College for the funding of the next phase of resident halls. The letter does not obligate the City to the funding; a contract will be drafted and presented to Council for formal action, specifying the funding. Councilwoman Carter-King asked for clarification that there is one final payment to be made on the current phase of construction of the existing resident halls. City Administrator Napier confirmed that a balance of 1.2 million dollars will be paid out of FY2014-15. City Administrator Napier stated that the letter to the Legislature will not establish a time frame for the construction of the dormitories. Councilwoman Carter-King spoke in favor of submitting the letter with the hope that the Legislature will recognize the City's commitment to the college and encourage Legislators to budget for the shared funding of the proposed Student Activity Center. She stated additional student housing is needed to keep from turning out-of-town students away because of lack of housing. Councilman Jerred expressed concern about obligating the City to a specific dollar amount. City Administrator Napier assured that there would be no reference to a dollar amount in the letter. Councilman Rothleutner spoke in favor of supporting the college, but stated he would prefer to see the funding paid up front rather than financed. Councilman McGrath stated he is in favor of the construction of "traditional" dormitories, but would not support extravagances. Councilman Kuntz stated the importance of looking at long term funding and encouraging the State to contribute their share. Mayor Opseth asked Council if there was any opposition to submitting the letter to the Legislature; hearing no objections, he advised Staff to proceed with the letter.

Permit Fee Waiver Request for Campbell County

City Administrator Napier stated that the County is requesting the waiver of the \$300 permit fee for the construction of the skate park on South 4-J Road. Council discussed the request and agreed to allow the waiver of the permit fee.

Northeast Wyoming Economic Development Coalition Appointment

City Administrator Napier stated that Mayor Murphy's resignation left a vacancy on the NEWEDC board. Chairman Christensen is seeking a replacement. Council agreed to have Mayor Opseth represent the City on the NEWEDC board.

Liquor License Process Review

City Clerk Abelseth gave a presentation on the liquor licensing process.

Alcohol Protocol Annual Review

Lieutenant Deaton gave a presentation on the alcohol protocol process.

Agenda Item Review

The group discussed the upcoming agenda items for February 4, 2014. Councilman McGrath asked for clarification of item L2, in regard to Bottle Clubs. City Administrator Napier stated the intent of the ordinance is to only allow Bottle Clubs in establishments that have any type of liquor license. City Administrator Napier asked for clarification of Item M2 regarding the collection of a \$16,500 refundable deposit on the request to re-drill water well number 4 on cemetery property. Council discussed the item and decided to include the waiver of the fee in the initial motion of the item.

Executive Session

It was moved by Councilwoman Carter-King and seconded by Councilman McGrath to move into an Executive Session regarding personnel and real estate. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Carter-King, Jerred, Kuntz, McGrath, Rothleutner, and Mayor Opseth. The Presiding Officer declared the motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:33 p.m.

John Opseth, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
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