

COUNCIL PROCEEDINGS

Work Session

February 25, 2014

6:00 p.m.

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 25th day of February 2014, in the 2nd Floor Community Room at City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Louise Carter-King, Ted Jerred, Robin Kuntz, Kevin McGrath, Forrest Rothleutner, Tim Carsrud, and Mayor John Opseth.

Staff present: Kendall Glover, Acting City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pamela L. Boger, Administrative Services Director; Jim Hloucal, Chief of Police; Sawley Wilde, Public Works Director; Kurt Siebenaler, City Engineer; Darin Morgan, Facilities Maintenance Manager; Mark Paxton, Wastewater Service Manager; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman McGrath reported that it is his understanding that the YES House is an Institutional School and, therefore, feels that signage needs to be placed accordingly. He requested that staff look into the placement of signage pertaining to a "drug free zone" and possible speed limit sign.

Annual Report

Public Information Officer Lunne gave a brief overview of this year's Annual Report. He then proposed only 1,500 copies be printed and distributed in motels/hotels, medical and dental offices, etc. He then presented a two page report containing information, as it relates to coal in Campbell County, to hand out to visitors as Mr. Lunne feels this report would be more beneficial to the visitors.

1st Floor Remodel

Administrative Services Director Boger, Police Chief Hloucal, and Facilities Maintenance Manager Morgan gave a presentation in regard to the proposed 1st floor remodel, and proposed design of the space that was added upon completion of the Heated Storage Facility at City West. Background information was given in regard to the current age and various issues relating to seating, lighting, flooring, security, technology, and ADA accessibility concerning the Council Chambers. Staff informed Council they would see the two requests in this year's budget.

Yard Waste Program & Facility Use

Wastewater Service Manager Paxton gave a presentation in regard to the Yard Waste Facility and the proposed upgrades. He gave background information in regard to organic materials collected from restaurants, and collected food waste. Upgrades to the facility will need to be addressed in regard to drainage issues, revising traffic flow, resurfacing the access road to the plant, resurfacing the drop off areas, and adding an automated exit

gate. Staffing issues for the Yard Waste area will also need to be addressed.

Review March 4th Council Agenda

The group discussed the upcoming meetings and the agenda items for March 4, 2014. Council questioned the need for the proposed Bottle Club Ordinance. After the discussion, staff was directed to make amendments to the Ordinance for Council's review and include it in the upcoming General Information Packet.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 6:55 p.m.

John Opseth, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

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