

COUNCIL PROCEEDINGS

Council Pre-Meeting

March 18, 2014

5:30 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 18th day of March 2014, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Forrest Rothleutner, Tim Carsrud, Louise Carter-King, Ted Jerred, Robin Kuntz, Kevin McGrath, and Mayor Opseth.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pam Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Community Development; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman McGrath asked about the progress of the railroad spur discussion. City Administrator Napier replied that the study is due to staff soon. Once the study is received, it will be presented to Council for further direction. Councilman McGrath stated that the County signed an agreement today with regard to a railroad spur, possibly to the east, and he could not see having two that close together.

Councilman Kuntz reported on projects at the Cam-Plex.

Mayor Opseth asked about the need to permit circuses at the Cam-Plex. City Attorney Anderson explained that amendments to the Ordinance could be considered that would exclude permitting for events at the Cam-Plex, such as a circus. In addition, amendments that would exclude permitting for events that may have an impact on the surrounding area where alcohol or malt beverages are involved could also be considered. Proposed changes will be forth coming.

Campbell County Public Land Board Update with City Appointed Members

Jordan Ostlund reported the Land Board's upcoming social event and interviews for the Cam-Plex's General Manager Position. He then reported on projects in regard to the Central Pavilion project and boilers. Mayor Opseth asked about upcoming capital projects. Mr. Ostlund stated there is a more extensive list than in years past. He then informed Council of the capital projects: Phase II of the HVAC upgrades, lighting upgrade at the Heritage Center, asphalt repairs for the road located behind the grandstands, roof repair on Barn 3, and other miscellaneous repairs.

Councilman McGrath excused himself from the meeting at 5:40 p.m. due to illness.

Utility Rate Ordinance Discussion

City Administrator Napier explained the upcoming proposed rate increases to the electrical and wastewater enterprise funds. He reported that no increases to the solid waste or water funds are being proposed at this time. A graph presentation was given to show the necessity for the increase in the two enterprise funds and the

importance of 1% funds. Utilities Director Glover gave a comparison of electrical rates of a typical residential customer living in Gillette to other municipalities around the state of Wyoming. Mr. Napier added that utility rates, as a whole in Gillette, compare very well with other communities around the state. Council asked staff to be prepared to report the same comparisons during the upcoming public hearing.

City Limit Fire Pits Discussion

A presentation was given in regard to the upcoming proposed ordinance as it relates to permissible fire pits within city limits. Descriptions and diagrams of various portable outdoor fireplaces, recreational fires, and bon fires were presented. City Administrator Napier explained that grills and portable outdoor fireplaces that use propane or natural gas, do not apply. City Attorney Anderson added that recreational fires, over 3' in diameter, must obtain a permit. He added that in the case of a county wide burn ban, recreational fires could be prohibited. Discussion as it relates to amending the Ordinance by replacing "responsible adult" with "responsible person" took place.

Council Agenda Review

The group reviewed the agenda items for the upcoming March 18, 2014, meeting. Discussion of Items M1 and M6 took place.

Executive Session

It was moved by Councilwoman Carter-King and seconded by Councilman Jerred to move into an Executive Session to discuss personnel. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Carter-King, Jerred, Kuntz, Rothleutner, and Mayor Opseth. The Presiding Officer declared the motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:26 p.m.

John Opseth, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

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