

CITY OF GILLETTE PLANNING COMMISSION

MINUTES OF THE REGULAR MEETING

City Council Chambers ~ City Hall

May 13, 2014 ~ 7:00 p.m.

PRESENT

Commission Members Present: Clark Sanders, Lee Wittler, Billy Montgomery, Jim Howard, Dallas Streets and Adrienne Hahn.

Commission Member Absent: Jennifer Thomas

Staff Present: Heath VonEye, City Engineer, Larry Manning, Planning Manager, Michael Surface, Senior Planner, Staci Beecher, Planner, Charlene Penfold, Administrative Supervisor, and Maggie Stufflebeam, Administrative Assistant.

CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Mr. Wittler, seconded by Ms. Hahn to approve the Minutes of the City Planning Commission Meetings of April 8, 2014 and April 17, 2014. Motion carried 6/0.

14.013SFP – FINAL PLAT – Tenth Hole Estates, Phase 2

Mr. Streets made a motion to approve said case. Mr. Howard seconded the motion. Ms. Beecher presented the case.

Chairman Sanders asked if anyone had any questions.

There were no questions, therefore, a vote was taken on the motion. Motion carried 6/0.

14.014SFP – FINAL PLAT – Tenth Hole Estates, Phase 3

Mr. Montgomery made a motion to approve said case. Mr. Wittler seconded the motion. Ms. Beecher presented the case.

Chairman Sanders asked if anyone had any questions.

There were no questions, therefore, a vote was taken on the motion. Motion carried 6/0.

14.016SFP – FINAL PLAT – Resubdivision of Lots 1, 2, 13 and 14, Block 3, Energy Park Subdivision

Mr. Montgomery made a motion to approve said case. Mr. Streets seconded the motion. Mr. Surface presented the case.

Mr. Surface stated he received one (1) phone call but the caller had no concerns. Chairman Sanders asked if anyone had any questions.

There were no questions, therefore, a vote was taken on the motion. Motion carried 6/0.

14.008AP – ANNEXATION PLAT – Bobcat Annexation Plat – Tract N and a Vacation Portion of Crow Avenue, Sunburst Subdivision No. 3

Mr. Streets made a motion to approve said case. Ms. Hahn seconded the motion. Mr. Surface presented the case.

Mr. Surface stated he received one (1) phone call but the caller had no concerns. Chairman Sanders asked if anyone had any questions.

There were no questions, therefore, a vote was taken on the motion. Motion carried 6/0.

14.019SSP – SKETCH
PLAT – Schuh
Subdivision

Chairman Sanders stated a Sketch Plat is reviewed by the Planning Commission for discussion purposes only, no vote will be taken. Mr. Surface presented this case.

Chairman Sanders asked if anyone had any questions.

Dick Doyle, Doyle Surveying, Inc., stated the owners, Mr. and Mrs. Don Schuh, were in the audience. Dick stated the name of the Subdivision may be changed to Paradise Pointe. Mr. Doyle stated he is aware the Planning Division received a letter from a resident concerned about covenants within this new subdivision being equal to, or more strict than, those already in the area. Mr. Doyle stated that should not be a concern as this will be addressed.

Dave Bacca, 3601 Overdale Drive, stated his concerns regarding fencing of the proposed lots that may prevent wildlife from roaming in the area. He enjoys the wildlife and would like to see it continue.

Dick Doyle, Doyle Surveying, Inc., stated that he and the owners also share the same concern and will be addressing this in their covenants. He stated there are Drainage Easements on some of the lots that will regulate where a fence can be placed that will also be addressed.

There was no further discussion on this case.

14.020AP –
ANNEXATION PLAT –
Hagen-Shelstad
Annexation Plat

Mr. Howard made a motion to approve said case. Ms. Hahn seconded the motion. Mr. Manning presented the case.

Chairman Sanders asked if anyone had any questions.

There were no questions, therefore, a vote was taken on the motion. Motion carried 6/0.

14.017V – VACATION –
Vacation of a 60 Foot
Wide Right-of-Way
Adjacent to the West Lot
Line of Lot 2C, a
Resubdivision of Tract E,
Sunburst Subdivision
No. 4

Mr. Streets made a motion to approve said case. Ms. Hahn seconded the motion. Mr. Manning presented the case.

Chairman Sanders asked if anyone had any questions.

There were no questions, therefore, a vote was taken on the motion. Motion carried 5/0/1.

OLD BUSINESS

TABLED ITEMS:

14.005SFP – FINAL
PLAT -- Resubdivision of
Lots 2A, 2B, 3A, 3B, 4A,
4B, 5A and 5B, Block 1,
Castle Heights
Subdivision, Phase 1

Mr. Streets made a motion to remove said case from the table, Mr. Wittler seconded the motion. A vote was taken on the motion. The motion carried 6/0. Mr. Surface presented the case.

Chairman Sanders asked if anyone had any questions. There were no questions.

Mr. Wittler made a motion to approve said case. Ms. Hahn seconded the motion. A vote was taken on the motion. The motion carried 6/0.

14.007SFP – FINAL
PLAT -- Resubdivision of
Lots 4, 10A, 10B, 11A,
11B, 12A and 12B, Block
3, Castle Heights Estates
Subdivision, Phase 1

Mr. Howard made a motion to remove said case from the table, Ms. Hahn seconded the motion. A vote was taken on the motion. The motion carried 6/0. Mr. Surface presented the case.

Chairman Sanders asked if anyone had any questions. There were no questions.

Mr. Wittler made a motion to approve said case. Ms. Hahn seconded the motion. A vote was taken on the motion. The motion carried 6/0.

14.006SFP – FINAL
PLAT -- Resubdivision of
Lots 4, 5, 7A, 7B, 8A, 8B,
9A, 9B, 10A and 10B,
Block 2, Castle Heights
Estates Subdivision,
Phase 1

Mr. Howard made a motion to remove said case from the table, seconded by Mr. Streets. Mr. Surface presented the case.

Chairman Sanders asked if anyone had any questions.

Steve Bruce, Bruce Engineering, Inc., requested this case be withdrawn with no further action due to this property being reconfigured. Mr. Bruce stated a new submittal will be provided at a later date.

There being no further questions or comments, this case was withdrawn.

NEW BUSINESS

Mr. Surface stated there will be six (6) cases at the next Planning Commission Meeting on Tuesday, May 27, 2014 at 7:00 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:45 p.m.

Minutes taken and prepared by Charlene Penfold, Administrative Supervisor, Development Services Department.

pcm051314minutes