

COUNCIL PROCEEDINGS

Council Pre-Meeting

August 5, 2014

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 5th day of August 2014, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Robin Kuntz, Kevin McGrath, Forrest Rothleutner, Tim Carsrud, Louise Carter-King, Ted Jerred, and Mayor John Opseth.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Jim Hloucal, Police Chief; Tom Pitlick, Finance Director; Kent Clark, Public Works Operations Manager; Michael Woods, Systems Analyst; Axel Edgar, Support Technician; Tracy Gover, IT Manager; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community and Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Carsrud received a call from a citizen concerned about the City watering on Hwy 59 near Burger King. The citizen stated that the City should lead by example. Public Works Operations Manager Clark explained that the watering is for new seed that was planted along this portion of Hwy 59. There are a few watering signs in place, however, he will spread the signs out along Hwy 59 to cover all of the area that has new seed. He went on to say that the football field at Dalbey Park has been re-seeded and there will be watering there as well.

Councilman Kuntz received a call from a citizen concerned about the City marking tires and giving parking tickets during the construction on Gillette Avenue since the City is encouraging citizens to shop downtown. City Administrator Napier stated that he has received calls in regard to the same issue and what his response to them is that there needs to be a balance. It is hard for staff to know who's cars they are ticketing; an employee of a downtown business or a customer. If Council is interested in waiving parking violations during the construction on Gillette Avenue, then he would suggest discussion of this approach and philosophy. Councilman Kuntz suggested that business owners of the downtown area remind their employees not park on Gillette Avenue.

Boys & Girls Club Discussion

City Administrator Napier explained that the City has been approached to serve as the fiscal agent for the Wyoming Literacy Program now that they will be a tenant in a City owned building (old Lakeview School). The reason the City was approached is this is not unlike the relationship that the Wyoming Literacy Program had with the School District when they were a tenant in one of the School District's buildings and to him, this would be a natural fit. He added that like the School District, the infrastructure is in place, support, and so forth. There are A133 audit requirements that the City is familiar with. He added caveat that normally the City does not get when approached with these types of requests, is that the City actually will get an administrative fee of 5% that is built into the program management of the grant. If Council is concerned

about staffing time that may be over and above what it would normally take to house a program like this, then there is some offset. His recommendation is to move forward which will require a formal adoption of an MOU between the City and the Wyoming Literacy Program. Councilman McGrath asked who is responsible for the asbestos cleanup. City Administrator Napier stated that the majority is managed through the grant and what it outlines. The Boys & Girls Club will be the managing entity for the maintenance and oversight of the building. After the discussion, Council expressed favor in moving forward.

Council Packet and General Information Packet Training

System Analyst Woods provided a training session for Council's iPads and iPhones to assist them with viewing the Council Packets and General Information Packets.

Review August 5th Agenda

The group discussed the upcoming agenda items. City Administrator Napier informed the Council of result information from the sale of the Electrical Facilities Improvement Lease Revenue Bonds. Mr. Napier added that 25% of the bonds sold were from local transactions and the anticipated borrowing cost of 4.5% actually is between 3.65% and 3.7%.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:54 p.m.

John Opseth, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

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