

COUNCIL PROCEEDINGS

Council Pre-Meeting

September 16, 2014

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 16th day of September 2014, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Tim Carsrud, Louise Carter-King, Ted Jerred, Robin Kuntz, Kevin McGrath, Forest Rothleutner, and Mayor John Opseth.

Staff present: Kendall Glover, Acting City Administrator; Charlie Anderson, City Attorney; Dustin Hamilton, Director of Development Services; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Justin Hogan, Public Works Crew Supervisor; Kent Clark, Public Works Operations Manager; Chuck Deaton, Lieutenant; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Jerred reported that there is gravel sloughing off onto 4-J Road from Jayhawker in front of the fire station and asked that staff look into this.

Gillette Gun Club Request

Bill Fitch explained that the Gun Club is required to put in a fire hydrant within 400' from their new building. Due to the cost associated with this request, the Gun Club is requesting a waiver to this requirement until the line extension of the Madison is installed near the Gun Club's property. Acting City Administrator Glover reported it is a regional extension of the water line and the priorities of the 42 regional water districts are going to determine the timing that the extensions will be installed. He feels that two years would be a fair estimate, but could not guarantee it. Councilman McGrath asked Director of Development Services Hamilton if the City could issue a temporary certificate of occupancy until the regional water line is installed near their property. Director of Development Services Hamilton stated this was the first he had heard of the request and could not give an immediate answer. He went on to say that it would be "A typical" for any construction requiring a hydrant on site and saying that the hydrant is not needed prior to issuing a CO. After further discussion, staff stated they would meet with the fire department and report back to Council.

September 16th Agenda

The group reviewed the upcoming September 16th agenda. Discussion of the lease with the Gillette Girls Fastpitch Association took place. Councilmen Kuntz stated that he disagrees with giving the Girls Fastpitch priority over the Little League. He feels the fields were built for the Little League. Councilman Carsrud asked for a copy of the current lease agreement with the Gillette Little League to be put into this week's GI Packet. After further discussion, City Attorney Anderson suggested that the item be removed from the agenda to

give staff additional time to explore other alternatives. Council agreed to pull Item M17 from the agenda.

Knox Box Discussion

Director of Development Services Hamilton presented the group with information in regard to knox box requirements of other cities across Wyoming and western South Dakota. He stated that the majority have a provision in place where a knox box is only required in commercial buildings that have a sprinkler system or fire alarm system in place. Another item to note is that Spearfish does not require a knox box for buildings that are attended 24 hours a day. Staff is proposing, as an ordinance revision, that knox boxes be required for new commercial construction or commercial retro fits, which have a fire sprinkler system or fire alarm system, with an exception that if the building is manned 24 hours a day, the building would not need a knox box even without a sprinkler system or fire alarm system. After further discussion, Mayor Opseth asked staff to put the proposed Ordinance into the GI Packet for review.

Mowing Debrief

Public Works Director Wilde gave a presentation of the Park and Street Departments mowing efforts for the season.

Executive Session

It was moved by Councilwoman Carter-King and seconded by Councilman Carsrud to move into an Executive Session to discuss personnel. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Carter-King, Jerred, Kuntz, McGrath, Rothleutner, and Mayor Opseth. The Presiding Officer declared the motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:44 p.m.

John Opseth, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

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