

COUNCIL PROCEEDINGS

Special Meeting

October 28, 2014

6:00 p.m.

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 28th day of October 2014, in the 3rd floor conference room at City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Louise Carter-King, Ted Jerred, Robin Kuntz, Kevin McGrath, Forrest Rothleutner, Tim Carsrud, and Mayor John Opseth.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pam Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Community Development; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Michael Foote, Sustainability Coordinator; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Kuntz reported the need for a stop sign on Shoshone at the Shoshone and Tanner intersection, due to the new school; he asked if the 20 mph speed limit by the hospital could be extended to Rohan Avenue on 6th Street; and reported speeding complaints in Foothills near the rail road tracks, and asked staff to follow up.

Regional Marketing Study Update

City Administrator Napier introduced Mayor Randy Dyess from Buffalo and Mayor John Heath from Sheridan, along with their economic development staff David Simonsen and Robert Briggs. Mr. Napier reported that this discussion is in conjunction with information that was provided to Council a few weeks ago. The effort in the discussion culminates into an approach that is being put together to the Business Council, wherein, the three communities would approach the Business Council on how we would like to market ourselves as a larger, broader community in the hopes of attracting economic development. Mayor Dyess and Mayor Heath explained background information in regard to the Regional Marketing Study. There was discussion on branding, refining targets and development marketing pieces. After further discussion, City Administrator Napier reported that the three communities would need to provide the match required to leverage the \$100,000 into this effort. David Simonsen reported that if the group applied for the full, \$100,000, the total match would be \$33,332 divided by the three communities.

Action Item

RESOLUTION 2497

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM FOR A COMMUNITY READINESS LOAN PROJECT ON BEHALF OF THE GOVERNING BODY FOR THE

CITY OF GILLETTE, WYOMING INCLUDING A DESCRIPTION OF PLEDGED
SECURITY AND SPECIAL FUND FOR THE REPAYMENT OF THE LOAN

It was moved by Councilwoman Carter-King and seconded by Councilman McGrath to approve the foregoing Resolution authorizing submission of an application to the Business Ready Community Grant and Loan Program for a Community Readiness Loan Project on behalf of the Governing Body for the City of Gillette, Wyoming, including a description of pledged security and special fund for the repayment of the loan. Mayor Opseth asked for an explanation. City Administrator Napier explained that this is the same grant and loan in order to have the capital to annex the Southern Industrial Park area. The Business Council is asking for clarification in the form of a Resolution that will clean up finer points in the application. After the explanation, roll was called on the motion with the following results. Council Members voting aye: Carsrud, Carter-King, Jerred, Kuntz, McGrath, Rothleutner, and Mayor Opseth. The Presiding Officer declared the motion carried.

It was moved by Councilman McGrath and seconded by Councilman Rothleutner to move into an Executive Session to discuss litigation. Roll was called on the motion with the following results. Council Members voting aye: Carter-King, Jerred, Kuntz, McGrath, Rothleutner, Carsrud, and Mayor Opseth. The Presiding Officer declared the motion carried and the group moved into an Executive Session at 6:22 p.m.

The group reconvened into the Special Meeting at 6:53 p.m.

Non-Profit Organization Landscape Incentive Grants Discussion

Kyle Ferris, Parks and Beautification Board, explained that the purpose of the program is to include non-profit organizations that might have been excluded from the prior incentive grant and explained the grant program and recent projects. After the discussion, Council supported the Parks and Beautification Board's decision.

Council of Community Services Funding Request

Linda Scherr and members of the Council of Community Service, explained an upcoming project to build a new building to house their current operations, Seconds on Third. She reported fund raising efforts and asked that the Council keep the Council of Community Services in mind during the next budget process.

Watering Season Debrief

Sustainability Coordinator Foote gave an update on the previous watering season and reported plans for the future with regard to the program and educational efforts.

Employee Health Insurance Benefits

Human Resource Director Aguirre gave an update with regard to the status of the medical fund. Mr. Aguirre presented information as it relates to medical claims and dental claims. After explaining the medical fund, he then brought forth recommendations from the Medical Task Force.

Review November 4th Agenda Items

The group discussed the November 4th agenda items. Discussion took place with regard to a request from LOF Gillette, LLC, to move their dispensing room, and the two public hearings requesting Bar & Grill Liquor Licenses.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:15 p.m.

John Opseth, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publication Date: November 5, 2014