

COUNCIL PROCEEDINGS

Council Pre-Meeting

December 2, 2014

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 2nd day of December 2014, in the third floor conference room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Forest Rothleutner, Tim Carsrud, Louise Carter-King, Ted Jerred, Robin Kuntz, Kevin McGrath, and Mayor John Opseth.

Councilman Elect Dan Barks.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Development Services; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Dan Bridges, Lead Control Engineer; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilmen Kuntz and Jerred commented on the Christmas decorations located on 4-J Road and Gillette Avenue and encouraged the public to go out and view them.

Citizen Advisory Board Appointment Recommendations

City Administrator Napier introduced those who are recommended by staff to serve on the various Citizen Advisory Boards.

Fire Department Funding Request Discussion

City Administrator Napier provided Council with a letter that was received from the Campbell County Fire Department with regard to a request for additional funding to complete repairing efforts in the basement of the Fire Station #1. Pictures of the needed repairs were presented to Council. After some discussion, it was the consensus of the Council move forward with the requested amount of \$3,885.75.

Employee Compensation Review

City Administrator Napier gave a presentation with regard to employee compensation. He presented information pertaining to City staff demographics, City turnover rates, and historical salary adjustments. After the presentation, Mr. Napier recommended a 3% salary schedule adjustment to become effective on January 1, 2015. This would allow staff to address a more systemic solution for discussion during the budget process, and hopefully, give a little more to offer employees. After the discussion, it was the consensus of the Council to move forward with a 3% salary schedule adjustment to begin on January 1, 2015, and any further salary adjustments would be discussed for the upcoming fiscal year.

Review December 2nd Agenda

The group discussed the upcoming agenda items.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:40 p.m.

Mayor John Opseth

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

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