

COUNCIL PROCEEDINGS

Council Pre-Meeting

December 16, 2014

5:30 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 16th day of December 2014, in the third floor conference room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Tim Carsrud, Louise Carter-King, Ted Jerred, Robin Kuntz, Kevin McGrath, Forrest Rothleutner, and Mayor John Opseth.

Councilman Elect Dan Barks.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Development Services; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Jerami Benzine, Human Resource Specialist; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman McGrath reported a possible safety issue with a contractor working at night on the Madison Pipeline. He asked staff to look into this issue.

WY Business Coalition on Health Discussion

A presentation with regard to the Wyoming Business Coalition on Health was given. Anne Ladd, representing the Coalition, explained the program. After the presentation, it was the consensus of the Council to move forward with participation in the program.

Gillette Golf Club Liquor License

Keith Chrans updated Council on fund raising efforts which will include the sale of their retail liquor license. Mr. Chrans also reported that the Club has issued a letter to the Council requesting matching funds. Councilwoman Carter-King asked what would be accomplished with the funds that Mr. Chrans spoke of and the possible matching funds from the City. Mr. Chrans replied that the funds would pay for all the dirt work on the north side and a practice facility. He added that there are three large fund raisers planned in the upcoming year that would raise approximately \$100,000 to \$150,000, and they have an offer on land along Butler Spaeth that would also raise approximately \$150,000. City Administrator Napier stated that the Citizen Survey did not score the back nine holes of the Gillette Golf & Country Club high, and therefore, suggests using general fund dollars. The Council agreed.

Gillette College Financing

City Administrator Napier reported that there is an MOU on the upcoming agenda that will give a general approval to move forward in putting together a financing package for the college. One thing that staff is not prepared to move forward with yet is with regard

to the immense amount of work necessary in putting together the financing package that brings in the certificates of participation. Mr. Napier stated there is still time if Council would like to further discuss the financing options. If the MOU is approved, it will not tie the City down to one of those financing options that was previously discussed; but it certainly does indicate to the college that moving forward with their design is appropriate and that the City is going to be a partner. Mr. Napier wanted to provide the Council time for additional questions. Mayor Opseth suggested that the MOU be approved and discuss the financing options further.

Softball/Baseball Complex Discussion

Development Services Director Hamilton reported a change order is needed with regard to the Softball/Baseball Complex. He explained the issues within the change order that include: roads and sub-grade issues, assisted listening system, guard rail, and storm drain issues on the west side of the complex. After the explanation of the change order, City Administrator Napier assured the Council and the public, that One Percent Dollars were not being used to supplement the change order. He reported that General funds would be used.

Donkey Creek Pump Station

City Administrator Napier reported that bids were received from qualified bidders with regard to the Donkey Creek Pump Station project, one of which that was relatively low. He then asked City Attorney Anderson to give an explanation. City Attorney Anderson explained that the apparent low bidder has indicated that his bid calculations were incorrect and did not want to take the bid if awarded to him. If the bid is awarded to the lowest bidder, and the lowest bidder does not accept the awarded bid, then the bid bond can be cashed in. After further discussion, City Administrator Napier suggested that staff put together an analysis with regard to the difference of the engineer's estimate and the bids received.

Review December 16th Agenda

The group discussed the upcoming agenda items.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:55 p.m.

Mayor John Opseth

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publish date: December 24, 2014