

COUNCIL PROCEEDINGS

Special Meeting

January 13, 2015

6:00 p.m.

A Special meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 13th day of January 2015, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Kevin McGrath, Forrest Rothleutner, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Patrick Davidson, Assistant City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Development Services; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Brent Wasson, Lieutenant; Levi Jensen, Utilities Project Manager; Michelle Henderson, Finance Manager, Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Mayor Carter-King asked for warm up items. There were none.

Audit Review Discussion

Ryan Gemar, representing Bennett, Weber & Hermstad, LLP, gave an overview of the City's audit findings for the fiscal year ending June 30, 2014. Mr. Gemar reported that the City is in good financial health.

Action Item

ORDINANCE 15-01

AN ORDINANCE PROVIDING FOR THE REPEAL OF ORDINANCE NO. 3845 WHICH AMENDED THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR PROPERTY GENERALLY LOCATED AT 4180 BUTLER SPAETH ROAD AND LEGALLY DESCRIBED AS A PORTION OF LOT 1A, EDWARDS SUBDIVISION AND PROPERTY GENERALLY LOCATED AT 3945 ARIEL AVENUE AND LEGALLY DESCRIBED AS A PORTION OF TRACT T, MOON MEADOW ESTATES NO. 3 SUBDIVISION FROM C-3, BUSINESS SERVICES DISTRICT, TO I-1, LIGHT INDUSTRIAL DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

It was moved by Councilman Rothleutner and seconded by Councilman Jerred to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. City Administrator Napier reported his conversation with the School District and stated they are aware of the changes and are supportive of Council's direction and recommendations of the property owner. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Gillette College Master Plan

Kevin King, County Public Works Director, gave a brief overview with regard to the Gillette College Master Plan and introduced Plan 1, architectural team for the project. A presentation was given with regard to the Gillette College Master Plan, the Education Activity Center, and the subdivision. Discussion took place with regard to parking and the phases for installation, as well as repairs to the main parking. Mayor Carter-King asked how many years the Master Plan is designed for. A representative of Plan 1 informed the group that the academic planning goes through the year 2030. After further discussion with regard to the Gillette College Master Plan, City Administrator Napier asked, with respect to the actual request that the County/College has for land, what steps need to be taken for the transaction to move forward. After some discussion with regard to the pending subdivision and proposed tracts of land, Council was in favor of moving forward.

Gillette Madison Pipeline Update

Project Manager Jensen gave an update with the progress of the Gillette Madison Pipeline Project. Updates included current and upcoming contracts.

Review January 20th Council Agenda

The group reviewed the upcoming Council agenda items for January 20th. Councilman Barks asked about the Ordinance pertaining to Moonshiner. He wanted to know if the change presented at the Council meeting with regard to the Ordinance was information the Council was unaware of. City Administrator Napier confirmed it was and went on to say that the idea, with the triangle of land, is now being proposed to adjacent land owners to tie into their back yards. After further discussion, Mayor Carter-King asked if this request will need to be presented to the Planning Commission again. Director of Development Services Hamilton stated not for the re-zone; however, when the applicant requests a subdivision to align with the new zoning, it will need to be presented to the Planning Commission.

Executive Session

It was moved by Councilman Carsrud and seconded by Councilman Rothleutner to move into an Executive Session to discuss personnel. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Jerred, Kuntz, McGrath, Rothleutner, Barks, and Mayor Carter-King. The Presiding Officer declared the motion carried and the Governing Body moved into an Executive Session at 7:55 p.m.

Adjournment

There being no further business to come before the Council, the Special meeting was adjourned at 7:55 p.m.

Louise Carter-King Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
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