

Mineral Royalty Grants

Check list

Applicant Name: Freedom Hills I&S District

Information required for all applications

- ☒ Check List (pg 1)
- ☒ Application (pg 2)
- ☒ Summary form (pg 3)
- ☒ Licensed engineer's statement of feasibility of the project (not required for the purchase of emergency vehicles)
- ☒ Standard resolution authorizing the filling of the application on a form provided by the Office
- ☒ General Financial Information
- ☒ Copy of current approved and signed budget
- ☒ Detailed project cost estimate and how the costs were estimated
- ☒ Estimated project schedule that includes design, commencement of construction and completion of construction
- ☒ Grant draw down schedule broken down in six-month intervals
- ☒ Copy of documentation of the specific requirements and explanation of how project addresses the requirements to meet federal or state health and safety requirements
- ☐ Three (3) complete signed copies of your application, including all attachments

Additional Information for Special District

- ☒ Copy of County Commissioners resolution that shows formation of special district
- ☒ Copy of certification from the County Commissioners that the special district currently exists
- ☐ Written review from the County Commissioners
- ☐ Written review from City or Town (only if special district is within five (5) miles of incorporated limits)
- ☒ Resolution for assessments
- ☒ Letter from County Assessor verifying and showing the dollar amount the District is collecting for assessment
- ☒ Copy of assessment schedule

Additional Information for Joint Powers Boards

- ☐ Copy of certificate of organization filed with the Secretary of State
- ☐ Copy of executed joint powers agreement approved by the Attorney General
- ☐ Written review from the County Commissioners
- ☐ Written review from City or Town (only if Joint Powers Board is within five (5) miles of incorporated limits)

Additional Information Needed for Street and Roads Projects

- ☐ Completed Street Questionnaire

Additional Information Needed for Fire Apparatus Projects

- ☐ Completed Fire Apparatus Questionnaire

Additional Information Needed for Vehicles

- ☐ Replacement Certification

**STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
INFRASTRUCTURE FINANCING**

APPLICATION

Applicant:

Freedom Hills Improvement and Service District

Mailing Address:

P.O. Box 4432

City:

Gillette

State:

WY

E-mail Address:

hlcathey@collinscom.net

Phone No.:

(307) 685-8235

Fax No.:

(307) 685-8245

Applicant's Tax I.D. Number:

54-2077082

Project Name: Water Meter and Water System Upgrades

Date:

01/20/2015

Contact Person:

Justin Starck

Zip:

82717

E-mail Address:

justin.starck@hdrinc.com

Phone No.:

(307) 228-6009

Population:

405

County: Campbell

Project Description:

The Project will include the installation of water meter pits for every water tap in the Freedom Hills Improvement and Service District. The Project will also include the replacement of polyethylene mains that have been prone to leaking and failure. Water mains will also be relocated within designated right-of-ways.

Applicants submitting multiple applications must establish priority ranking:

Priority # 1 **of** 1

List all Funding Sources for the project:

Funding Source (if approved, list grant or loan number)	Amount	Status Pending	Amount Approved	Expended (approved funding expended)
Mineral Royalty Grant	\$1,177,830.00	✓		
State Revolving Funds Loan	\$1,127,830.00	✓		
District Support Grant	\$50,000.00	✓		

Estimated total project cost:

\$2,355,660.00

Balance of Project incomplete:

\$2,355,660.00

Amount of grant funds requested:

\$1,177,830.00

Reimbursement Rate: 50.00%

(Each invoice will be reimbursed at the rate above)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents or instruments relating to the analysis of this application.

Nick Petersen, President

01/20/2015

Name and Title (typed)

Signature

Date

Justin Starck, Project Engineer

(307) 228-6009

Name and Title of Contact Person

Phone No.

E-mail: justin.starck@hdrinc.com

OFFICE OF STATE LANDS AND INVESTMENTS

Instructions to complete the Application Summary Form for Governmental Entity Grant and/or Loan assistance.

An application Summary Form is to be completed and accompany each application when applying for funding from one or more of the following programs:

Federal Mineral Royalty Capital Construction Account Grants (MRG)

Wyoming Joint Powers Act Loans (JPA)

The Office of State Lands and Investments will reproduce and provide the completed Summary Form to the State Loan and Investment Board as the applicant's summary of the request for funding. The applicant should view this form as its opportunity to inform the Board of the need for the project and reason the applicant feels the state should help in financing the project. There is no limit on the length of the Application Summary Form, please attach additional forms if needed. However, the Office suggests a bulleted format and the applicant should bear in mind the time constraints of the State Loan and Investment Board.

The narrative provided in the form should include at a minimum the following information:

- . The type of entity the applicant is (city, county, water and sewer district, etc.).
- . The approximate population of the applicant that the project will serve directly and indirectly.
- . A brief description of the project and why the applicant needs the project.
- . The requested amount from each funding source requested by the applicant and the percentage of the total project cost requested from each funding source.
- . The applicant must also describe the source and the status of all matching funds.
- . The applicant must provide an estimated project schedule that addresses planning, design and construction of the project.
- . If the applicant submits multiple applications for consideration at one meeting, the applicant must provide its priority ranking of those applications.
- . If the applicant needs the project to meet a federal or state health and/or a safety requirement the applicant must provide the specific health or safety requirements the project will address.
- . If applying for a loan the applicant must list all sources of proposed security for the loan.

For special districts, the following information is also required:

- . The geographical area the special district covers and the date when the County Commissioners formed the district.
- . If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

Office of State Lands and Investments

SUMMARY FORM

Applicant: Freedom Hills Improvement and Service District

Project Name: Water Meter and Water System Upgrades

Type of entity the applicant is: Special District Population of applicant (City or Town): 405

Percentage of the applicant’s population directly served by the project: 100

Applicant’s submitting multiple applications must establish priority ranking: Priority # 1 of 1

Brief description of the project and why applicant needs the project:
(Attach additional pages if needed, must be legal size) Pages attached ☒

See attached page.

Project Schedule: Estimated Start Date: 09/01/15
Estimated Construction End Date: 09/30/16

Is project needed to meet federal or state health and/or safety requirement? Yes ☐ No ☒
(If yes the applicant must provide the specific health or safety requirements the project will address)

There is currently no backflow prevention between the distribution system and the water service connections. Backflow prevention devises would be included in the meter pits to meet Wyoming DEQ requirements.

List top three (3) Funding Sources, Amounts and Status of matching funds:

Funding Source	Amount	Status	Amount Expended on Project
Mineral Royalty Grant	\$1,177,830.00	Pending	
State Revolving Fund Loan	\$1,127,830.00	Pending	
District Support Grant	\$50,000.00	Pending	

Estimated total project cost: \$2,355,660.00
Balance of Project incomplete: \$2,355,660.00
Amount of grant funds requested: \$1,177,830.00
Reimbursement Rate: 50.00%

Special District: Yes ☒ No ☐

- The geographical area the special district covers and the date when the County Commissioners formed the district
- If the applicant is water and sewer district or an improvement and service district, the narrative must include the number and type of the lots the project will serve initially and the total number of lots in the district, and the current zoning of the district. For example, is the district zoned for residential use only or for commercial use or for a combination of uses?

BRIEF DESCRIPTION OF PROJECT AND WHY APPLICANT NEEDS THE PROJECT:

The Project will include the installation of water meter pits for every water tap in the District. Water meters are an essential first step to the improvement of the water distribution system in the Freedom Hills Improvement and Service District. The District has been producing unusually high amounts of water to keep up with the demand in the District. The demand is a combination of high consumer usage and leaks in the distribution system. This project will address both issues to improve water conservation significantly.

Water usage in the District has reached nearly 30,000 gallons per lot in a single month. Some of the historic high water usage months included July and August of 2014 with usage between 25,000 and 26,000 gallons/tap/month. In 2013, the usage was between 29,000 and 30,000 gallons/tap/month in July and August. These values are much higher than surrounding communities with meters in use.

Not only would meters encourage water conservation by the residents within the District, they also allow for leaks to be detected. To address leaks in the system, the project will also include replacement of the polyethylene "feeder" mains. These lines provide water to the residential service lines from the water mains and are typically located in the courts throughout the District. They have been prone to failure and leaking costing the District for repairs and maintenance in addition to extra water production. It is anticipated that these costs will continue to increase if the lines are not replaced.

Both water meters and water main replacement were projects identified in the Wyoming Water Development Commission (WWDC), Gillette Regional Connections 2, Level II Study. This project is a combination of those recommendations to address the most critical issues. In addition to the direct benefits already explained, this project also has indirect benefits related to the Gillette Regional Connection. The District has shown interest in the regional connection as a redundant water supply. Currently, the District only has one well to supply water for the entire district. The regional connection is the most feasible solution for a backup water supply, but funding will not be available to the District unless meters are installed.

By installing water meters and replacing water mains that have been prone to leaking, water conservation in the District should be improved significantly. This will save the District cost associated with repairs, excess water production and treatment. The project will also allow the District to be eligible to receive WWDC funding for the Gillette Regional Connection which is critical for the reliability of the system. When considering the improvement of water conservation and need for the regional connection, it is important that this project follow the timeline laid out in this application (see the Grant Drawdown Schedule).