

**DEPARTMENT OF UTILITIES
CUSTOMER SERVICE DIVISION**

February 10, 2015

To: Tom Pitlick, Finance Director
Kris Jones, Customer Service Supervisor

From: Chris Aaberg, Credit Manager

Re: Bad Debt Write-offs

Attached is a list of the Collection accounts that have had no activity since July of 2007 to December of 2007. Each account has been researched and determined to be non-collectable due to bankruptcy, or the statute of limitations has expired.

Included in the \$6,801.28 requested to be written off, 1% is due to Bankruptcy. The accounts to be written off are due to statute of limitations have expired or the account is non-collectable.