

COUNCIL PROCEEDINGS

Council Pre-Meeting

February 3, 2015

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 3rd day of February 2015, in the third floor conference room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Kevin McGrath, Forrest Rothleutner, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Development Services; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Brent Wasson, Lieutenant; Kurt Siebenaler, City Engineer; Todd Merchen, Senior Civil Engineer; Michelle Henderson, Finance Manager; Joe Lunne, Public Information Officer; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Jerred reported that he attended the Senior Center Board Meeting and a topic of discussion was lunch hour changes that have been made. One of the changes discussed is to obtain more volunteers during the hosted lunches, allowing Council more time to visit with constituents. The Board also reported promotional efforts for the use of their building.

3rd Street Plaza

City Administrator Napier gave background information as it relates to the 3rd Street Plaza's preliminary design, and the possibility of public restrooms to be included in the design. He added that if the public restrooms are of interest to Council, then staff is requesting that direction. Mike Cole, HDR Engineering, gave a presentation of the preliminary design and the two options for public restrooms. Mr. Cole explained the design concepts which included lighting, canopy structure and colored concrete, as well as fence features that can be removable. Mr. Cole then presented two options for public restrooms; Option #1 - a "modular" concept and Option #2 - a "leased space" concept. He also presented possible locations for the public restrooms. Discussion of overall budgeting for the restrooms, sewer infrastructure, and parking took place. City Administrator Napier added that there are funds left over from the Gillette Main Street Project that could be applied towards the design, expanding the scope to include the restrooms. After the discussion, Council was in favor of restrooms; however, Council requested further information regarding costs associated with the addition of the restrooms.

1% Update

Public Information Officer Lunne gave an update of the survey results, comparing past years' approval ratings to the current year. Mr. Lunne reported educational efforts pertaining to the 1% Tax that include advertising in the newspaper, education during Council Meetings, signage placed around town, social media and

coordinating with 1% PAC. Mr. Lunne then reported the high, medium and low priorities reported with regard to the 1% Survey.

Budget Amendment Discussion

City Administrator Napier explained budget amendment #2 that will be considered by Council on a formal basis during the February 17th Council Meeting. Mr. Napier explained the larger dollar amounts of the amendment.

Review February 3, 2015 Agenda

The group reviewed the upcoming agenda items.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:58 p.m.

Mayor Louise Carter-King

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Publish date: February 11, 2014