

COUNCIL PROCEEDINGS

Special Meeting

April 14, 2015

5:30 p.m.

A Special meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 14th day of April 2015, in the Council Chambers of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Forrest Rothleutner, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, Kevin McGrath, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Patrick Davidson, Assistant City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Development Services; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Michelle Henderson, Finance Manager; Tawnya Peterson, Grants Specialist; Geno Palazzari, Communications Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Mayor Carter-King asked for warm up items. Councilman McGrath inquired about the location of the 4th of July Parade. City Administrator Napier replied that there will be proposals presented to Council during the April 21st Pre-Meeting.

Councilman Barks asked for clarification regarding the water features for the swimming pool at the Field of Dreams. City Administrator Napier replied that there will be a conservative approach to the design of water features. Directions have been given to the designers to provide alternate designs for water features, such as water slides. The basic footprint for the pool will remain the same.

Ordinance Second Reading

ORDINANCE 15-07

AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF GILLETTE, WYOMING,
TO AMEND SECTION 6. N. (10), PERMITTED RIGHT-OF-WAY
ENCROACHMENTS IN THE C-2, CENTRAL BUSINESS DISTRICT
(GILLETTE AVENUE OUTDOOR SERVING AND SALES)

It was moved by Councilman McGrath and seconded by Councilman Jerred to approve the foregoing Ordinance on second reading. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried.

RESOLUTION 2512

RESOLUTION OF THE CITY OF GILLETTE, WYOMING, PRELIMINARILY
AUTHORIZING THE EXPENDITURE OF FUNDS PRIOR TO THE FORMATION OF A
WYOMING STATUTORY TRUST AND THE EXECUTION AND DELIVERY OF
CERTIFICATES OF PARTICIPATION TO FINANCE A PROJECT FOR THE CITY
AND NORTHWEST COMMUNITY COLLEGE DISTRICT, STATE OF WYOMING; AND

DECLARING THE OFFICIAL INTENT OF THE CITY TO HAVE THE
EXPENDITURES REIMBURSED BY THE WYOMING STATUTORY TRUST WITH
PROCEEDS FROM THE FUTURE EXECUTION AND DELIVERY OF THE
CERTIFICATES.

It was moved by Councilman Jerred and seconded by Councilman Carsrud to approve the foregoing Resolution for reimbursement expenditures for financing for the Gillette College student housing. Mayor Carter-King asked for an explanation of the request. City Administrator Napier explained that this Resolution allows for bonding mechanisms (Certificates of Participation), in concert with the statutory trust, to reimburse the City with expenses incurred between now and when the Certificates of Participation are let. After the explanation, roll was called on the motion with the following results. Council Members voting aye: Carsrud, Jerred, Kuntz, McGrath, Rothleutner, Barks, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman Carsrud and seconded by Councilman Jerred to approve a professional services agreement for the Gillette College Student Housing, Phase II Project, with MOA Wyoming, Inc., d.b.a. MOA Architecture in the amount of \$856,785. Mayor Carter-King asked for an explanation of the request. City Administrator Napier explained that this is the design fee for the Gillette College student housing project. This is an example of an expense that will be reimbursed to the City once the Certificates of Participation are approved and in place. After discussion, roll was called on the motion with the following results. Council Members voting aye: Jerred, Kuntz, McGrath, Rothleutner, Barks, Carsrud, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Review April 21st Council Agenda

The group reviewed the upcoming agenda items for April 21st. Councilman Barks asked for an explanation regarding the fire department's street name request. City Administrator Napier explained this is a request to name the street that will service the new fire station located near Enzi Drive, to be named after a former fire chief who has recently passed away. Councilman Jerred inquired about Items 8 and 9 regarding the rejection of bids. Utilities Director Glover explained that both bids received were in excess of the engineer's estimate and in excess of the budgeted amount. Details are still being compiled and staff will provide additional information at the April 21st meeting. Mr. Glover added that this will not delay the project.

Social Service/Outside Agencies' Requests

City Administrator Napier began the discussion by explaining that the governing Resolution provides for a 5% allocation of projected One Percent receipts for the next fiscal year. In an effort to plan for the allocation of funds, agencies requesting an increase in funding, capital requests, new requests, or those agencies that show critical issues, were asked to present their requests to Council. The total in agency funding requests that Council will be reviewing is \$1,055,718, and the capital requests total \$90,000. Mr. Napier added that the capital requests, historically, have not applied to the 5% rule and Council can consider these requests on an individual basis. Mr. Napier then explained the "Other Agencies" (GF - Special Projects) requests, and added, historically, these agencies have been funded from the General Fund, Special Projects portion

specifically. The grand total amount in funding requests is \$1,305,718. After the introduction of funding requests, the Mayor and Council entertained requests from the following Social Service and Outside Agencies:

- Court Appointed Special Advocates (CASA)
- Youth Emergency Services (YES House)
- North East Wyoming Economic Development Coalition (NEWEDC)
- Second Chance Ministries' Capital Project
- Gillette Abuse Refuge Foundation (GARF)
- Conservation District
- Gillette Thunder Speedway
- American Red Cross
- Gillette Hockey Association
- Gillette Young Life
- Powder River Symphony

A representative from each agency provided information regarding their funding request. Mayor Carter-King reminded each agency of the importance for One Percent funding, and stated that without One Percent funding, the City would not be in a position to assist with any agency funding requests.

Adjournment

There being no further business to come before the Council, the Special meeting was adjourned at 7:55 p.m.

Mayor Louise Carter-King

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
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