

## COUNCIL PROCEEDINGS

Work Session

April 28, 2015

6:00 p.m.

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 28th day of April 2015, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, Kevin McGrath, and Mayor Louise Carter-King.

Council Member absent: Forrest Rothleutner.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Kendall Glover, Utilities Director; Dustin Hamilton, Director of Development Services; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Kurt Siebenaler, City Engineer; Darin Morgan, Facilities Manager; Dave Adsit, Technical Services Manager; Mike Porter, IT Manager; Jennifer Richert, Financial Analyst/Accountant; Ken Adair, Purchasing Manager; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

### Gillette Dog Park Discussion

City Administrator Napier reported that staff has suggestions for alternative locations regarding the dog park facility. After discussions with the G-Dog Group and Parks Board staff, the location on the corner of Hannum Road and Warlow Drive is the site of choice. Mr. Napier is recommending a bifurcated area that would contain both small dogs and large dogs, preventing them from interacting and potentially hurting each other. The project scope, at this time, is the construction of fencing. Water availability would be a nice enhancement, however, Mr. Napier is not recommending that water be installed at this time. The fencing project is estimated to cost \$40,000. The G-Dog Group has \$22,000 and is asking the City for a match of funds. There are two questions that Council needs to consider: is Council comfortable with dedicating this piece of land to be used as a dog park, and does Council want to match the funding for the fencing project? Mr. Napier feels that this would be an appropriate One Percent expense. Discussion of being so close to the gun club took place. Mr. Napier reported that, initially, the G-Dog group had reservations regarding this very issue. After reviewing and discussing the location, the G-Dog Group chose this location as their number one site. Council voiced concerns regarding the maintenance of the facility. Mr. Napier reported that the G-Dog Group is also requesting that the City maintain the dog park, which would include mowing, maintaining the fence, and cleaning up after pets. Council stated, when first approached by the G-Dog Group, the only request they had was for land; the G-Dog Group was going to fence and maintain the facility. Mayor Carter-King asked if other cities in Wyoming maintain their dog parks. City Administrator Napier replied that there is a mix of city maintained facilities. The problem lies with ensuring that volunteers would continue with clean-up efforts and long term commitments. He added the request is that it be a City facility and suggested that the land be dedicated for the facility. After further discussion, Council was

comfortable with dedicating the land and splitting the cost of the fencing project (total project not to exceed \$40,000), however, Council does not support the maintenance request. Mr. Napier stated that as for the water improvements, at some point in time, this will need to be considered by Council; however, does not see the water improvements as a part of this project.

#### Social Service Agency Funding

Discussion of the Social Service and Outside Agencies' criteria issues, increase to funding, capital and new requests took place. Agencies, that, historically, have been funded and are not requesting additional funding, were not discussed. City Administrator Napier explained that staff is requesting direction regarding the other funding and capital requests. After the discussion, the following changes to funding requests were made: American Legion Post 42 Baseball was reduced to \$19,000; CASA Volunteers reduced to \$60,000; Gillette Hockey Association reduced to \$5,000; Gillette Young Life reduced to \$0.00; Gillette Thunder Speedway reduced to \$20,000; Powder River Symphony reduced to \$10,000; YES House reduced to \$150,000; and North East Wyoming Economic Development Coalition's capital request reduced to \$12,500. Second Chance Ministries' capital request is being held until further information can be obtained regarding the costs associated with remodeling efforts pertaining to the proposed church building that they are seeking to purchase. Depending on the information that Council receives, regarding the remodeling costs, will determine if their capital funding request moves forward.

#### Council Budget Work Session #1 - CIP Review

Discussion of CIP requests for the FY 2015/2016 took place. The following capital improvement project requests were discussed: Administrative Services Director Boger explained the City West remodel and AVA roof replacement. Council requested that additional information regarding the repairs needed for the AVA roof replacement, be placed in this week's General Information Packet. City Administrator Napier explained the replacement request to the entrance road of the Warlow Yard; Police Chief Hloucal and Technical Systems Manager Adsit explained the electronic citation project; Utilities Director Glover explained the Gillette Madison Pipeline Project, well rehabilitation, WYGen III, CT II, and new distribution lines; Director of Development Services Hamilton explained the pavement management system, Downtown public facilities enhancement, Boxelder Road improvements, and traffic signal installations.

#### Review May 5th Council Agenda

The group discussed the upcoming agenda items for May 5th.

#### Adjournment

There being no further business to come before the Council, the Special meeting was adjourned at 9:12 p.m.

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Mayor Louise Carter-King

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ATTEST:

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Karlene Abelseth, City Clerk

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