

## COUNCIL PROCEEDINGS

Council Pre-Meeting

August 4, 2015

6:00 p.m.

A Pre-Meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 4th day of August 2015, in the third floor conference room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Ted Jerred, Robin Kuntz, Kevin McGrath, Forrest Rothleutner, Dan Barks, Tim Carsrud, and Mayor Louise Carter-King.

Staff present: Sawley Wilde, Acting City Administrator; Charlie Anderson, City Attorney; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Tom Pitlick, Finance Director; Chuck Deaton, Lieutenant; Kent Clark, Public Works Operation Manager; Kurt Siebenaler, City Engineer; Janie Kuntz, Parks Supervisor; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

### Warm Up Items

Councilman McGrath thanked everyone for the birthday card.

Councilman Rothleutner asked staff if the visibility of speed limit signs on Gurley Avenue could be addressed.

Councilman Barks asked staff to address the trailer with an advertising sign located at Lakeway Road and Burma Avenue.

Acting City Administrator Wilde updated the Council regarding a water break on Boxelder Road east of Hwy 59. He also reminded Council of Customer Services' "going live" with the new Tyler Software.

### Introduction of Dallas Grubbs~Council of Community Services Board

Acting City Administrator Wilde introduced Dallas Grubbs as staff's recommendation for the Council of Community Services Board.

### Certified Local Government Designation Discussion

Mary Kelley and Charlene Busk explained the Certified Local Government Designation process, grant funding examples, and the benefits of becoming a Certified Local Government (CLG). Ms. Kelley added that a Board would need to be appointed, as well. City Attorney Anderson explained that a Resolution will be prepared and presented to Council at the August 18<sup>th</sup> meeting.

### Northeast Wyoming Economic Development Coalition Funding

Dell Atkinson presented Council with previously requested information regarding the FY2015-2016 funding requests. Mr. Atkinson stated that NEWEDC has lowered their funding request from \$25,000 to \$12,500. He provided information regarding revenues and expenses for the organization, as well as projects

in fiscal year 2014 & 2015. Acting City Administrator Wilde reported that staff recommends the release of funds. After the discussion, Council was in agreement to release the funds to NEWEDC.

#### West Underpass Bridge Update

Acting City Administrator Wilde gave an update regarding the West underpass bridge. Discussion of putting a fence, with a gate on both roads into this area took place. City Attorney Anderson explained a deed the City received from Ostlund Investments for a small portion of land years ago. The road was part of the original second access to the Westover Hills subdivision when it was annexed and the County is requesting that the City deed this small piece of land to them. Staff is in the process of putting together deals to do this and then a public hearing will be necessary. Discussion of excessive garbage in this area was discussed.

#### Irrigation and Turf Management Discussion

Public Works Operation Manager Clark gave a presentation regarding irrigation efforts and park turf management. Mr. Clark explained the mowing and irrigation processes and the issues associated with both.

#### For the Good of the Community Video Discussion

Communications Manager Palazzari presented new ideas for bringing information to the citizens other than the current video presentations. He suggested that Council verbally announce the past and upcoming events from information that would be provided. The Council was receptive to the change.

#### Review August 4th Agenda

The group reviewed the upcoming agenda items.

#### Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:55 p.m.

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Mayor Louise Carter-King

(S E A L)

ATTEST:

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Karlene Abelseth, City Clerk

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