

COUNCIL PROCEEDINGS

REGULAR

September 1, 2015

7:00 p.m.

A meeting of the City Council, of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 1st day of September 2015, in the Second Floor Community Room of City Hall, the temporary regular meeting place of said Council in said City, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Kevin McGrath, Forrest Rothleutner, Dan Barks, Tim Carsrud, Ted Jerred, and Mayor Louise Carter-King.

Council Member absent: Robin Kuntz.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Heath VonEye, City Engineer; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Thereupon the following proceedings were had and taken:

Invocation

The Invocation was given by Reverend Phillip Hofinga of Abiding Grace Lutheran Church.

Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Jerred.

Approval of General Agenda

It was moved by Council President Rothleutner and seconded by Councilman Jerred to amend the General Agenda by removing Item E1(a), Pre-Meeting - August 18, 2015, from the Consent Agenda to Unfinished Business - General Agenda, and remove Items P3 & P4, the public hearing and Ordinance for a portion of Tract D, Ash Meadows Subdivision, Phase II, from the General Agenda at the petitioner's request. Mayor Carter-King asked for discussion on the motion to amend the General Agenda. There was none. Roll was called on the motion to amend the General Agenda with the following results. Council Members voting aye: Barks, Carsrud, Jerred, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried and the General Agenda amended. It was moved by Councilman Rothleutner and seconded by Councilman McGrath to approve the amended General Agenda. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Jerred, McGrath, Rothleutner, Barks, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Approval of Minutes

Regular Meeting - August 18, 2015

Special Meeting - August 25, 2015

Ordinance Third Reading - Consent Agenda

ORDINANCE 3866

AN ORDINANCE PROVIDING FOR THE VACATION
OF A 5 FOOT WIDE GENERAL UTILITY EASEMENT LOCATED ON LOT 2G, BLOCK
1, THE VILLAS AT LEGACY RIDGE SUBDIVISION, AS SHOWN ON THE EXHIBIT
"A" MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING
REQUIREMENTS

Ordinance Second Reading

ORDINANCE 15-20

AN ORDINANCE CREATING A PROGRAM OF HISTORIC PRESERVATION, AND
CREATING AN HISTORIC PRESERVATION COMMISSION TO IMPLEMENT THE
PROGRAM UNDER THE CERTIFIED LOCAL GOVERNMENT
PROGRAM OF THE STATE OF WYOMING

New Business - Consent Agenda

Bills & Claims

MID WEST PEST MANAGEMENT	\$23,898.00
CHOICE ADVERTISING	\$2,570.00
GILLETTE DOG OWNERS GROUP	\$14,500.00
KREI, LISA	\$1,100.36
WYOMING DEPT OF TRANSPORT	\$10.00
RICHARD DOUGLAS DUMBRILL	\$6,702.36
TWO M COMPANY INC	\$366.74
ADECCO EMPLOYMENT SERVICE	\$138.88
AIR TECH INC	\$255.00
AIRGAS INTERMOUNTAIN	\$789.68
ALSCO	\$853.50
AMERICAN WATER WORKS	\$80.00
AMERICAN WELDING & GAS IN	\$79.44
ANIMAL MEDICAL CENTER OF	\$530.00
ARROW PRINTING AND GRAPHI	\$394.00
ASSURE CO RISK MANAGEMENT	\$500.00
AT & T MOBILITY NATIONAL	\$3,353.10
AVP CONSULTING LLC	\$666.32
LEGEND COMMUNICATIONS OF	\$1,608.00
BORDER STATES ELECTRIC	\$3,122.73
BURNS AND MCDONNELL CORPO	\$332,411.10
CALIBRATION TECHNICIANS &	\$94.23
CAMPBELL COUNTY JOINT POW	\$485,232.00
CAMPBELL COUNTY SENIOR CI	\$1,097.50
CAMPBELL COUNTY HOSPITAL	\$115.00
CAMPBELL COUNTY ENGINEERS	\$92,357.30
CAMPBELL COUNTY PUBLIC HE	\$45.00
CAMPBELL COUNTY WEED AND	\$70.76
CASA 6TH JUDICIAL DISTRIC	\$30,000.00
CDW GOVERNMENT INC	\$6,654.57
CHARTER MEDIA	\$400.00
CITY OF GILLETTE - PETTY	\$92.50
CNA SURETY	\$200.00
COLLINS COMMUNICATIONS IN	\$4,114.86
COMMUNITY BANK	\$47,801.47
CONSOLIDATED WATER SOLUTI	\$4,025.78
CONTRACTORS SUPPLY INC	\$4,574.86
COP WYOMING LLC	\$561,823.69
CRESCENT ELECTRIC SUPPLY	\$149.03
CRUM ELECTRIC SUPPLY COMP	\$35,779.27
CTA INC	\$16,244.70
CUES INC	\$1,800.00

DANA KEPNER COMPANY INC	\$2,750.00
DELL COMPUTER CORP	\$42,872.40
DESERT MOUNTAIN CORPORATI	\$24,149.80
DOWL LLC	\$47,622.25
DPC INDUSTRIES INC	\$7,537.20
DRM INC	\$47,779.60
DXP ENTERPRISES INC	\$192.00
E Z TOWING & RECOVERY INC	\$440.00
WAYNE E. ECKAS, P.E.	\$1,867.67
EDGE CONSTRUCTION SUPPLY	\$279.77
ENERGY LABORATORIES INC	\$1,298.00
FAIRMONT SUPPLY COMPANY	\$92.46
FALCON ENVIRONMENTAL CORP	\$1,000.81
FARMER BROTHERS COMPANY	\$683.65
FASTENAL COMPANY	\$182.75
FIRST AMERICAN TITLE	\$125.00
FIRST INTERSTATE BANK OF	\$306,892.22
FLAGSHOOTER LLC	\$723.56
FLOGISTIX WYOMING LLC	\$1,900.81
DALE HELSPER	\$3,700.00
GILLETTE PET VET CLINIC	\$432.00
GILLETTE PRINTING COMPANY	\$227.32
GILLETTE WINNELSON COMPAN	\$19.94
GREEN EARTH SUPPLY	\$2,574.16
GW CONSTRUCTION, LLC	\$8,601.50
HACH COMPANY	\$1,481.41
HAWKINS INC	\$4,829.58
HD SUPPLY POWER SOLUTIONS	\$180,076.03
HD SUPPLY WATERWORKS LTD	\$500.01
HIGH GLASS WINDOW CLEANER	\$2,053.00
HILLCREST SPRING WATER IN	\$140.00
HOMAX OIL	\$52,157.62
AND MORE PUBLISHING	\$349.00
INTER-MOUNTAIN LABS INC	\$25.00
INTERMOUNTAIN TRAFFIC, LL	\$959.50
ITRON INC	\$1,770.49
JACKS HEAVY EQUIPMENT	\$18,120.00
JACKS HEAVY EQUIPMENT	\$18,120.00
JOHNSON CONTROLS INC	\$5,722.50
JORGENSEN COMPANIES	\$667.84
KADRMAS LEE & JACKSON INC	\$534.37
DEBRA SEMPLE	\$1,988.00
KOIS BROTHERS EQUIPMENT C	\$2,842.11
KRIZ-DAVIS COMPANY	\$282.20
LINE FINDERS, LLC	\$15,300.00
LIVINGSTON MICROGRAPHICS	\$690.00
MACHINE PRODUCTS INC	\$988.38
MCM GENERAL CONTRACTORS	\$43,856.52
MID WEST PEST MANAGEMENT	\$375.00
MINING ELECTRICAL SERVICE	\$6,380.00
MICHAEL FOOTE	\$1,938.00
ALICA LONG	\$267.50
KRISTIN VINCENT	\$57.50
NORMA CORRIGAN	\$50.00
PAT MOSHEN	\$110.00
PATRICK TOTZKE	\$1,025.28
SETH MORRIS	\$981.57
SPIKE HLADKY	\$364.00
STEVE KUHbacher	\$199.00
SYBIL LAWLER	\$312.50
TYANN WOODALL	\$75.00
WAYNE RYTHER	\$68.95
ZACH PARKER	\$100.00
TONJA SLATER	\$200.00

WAL-MART	\$230.88
CADEN SHIELDS	\$14.99
CAMPBELL COUNTY ROAD & BR	\$100.00
COLTON SELL	\$49.00
DEBORAH PETTY	\$200.00
FAIRWAY ESTATES, LLC	\$75.00
HELSMAN MANAGEMENT SERVIC	\$50.00
JASON MATERI	\$25.00
K-MART	\$9.33
KAISER FRANCIS OIL	\$200.00
KYLE MCGEE	\$53.65
MICHAEL BENSON	\$470.35
MICHAEL TIEFENTHALER	\$25.00
SCOTT BULLARD	\$100.00
COLEMAN, KARL	\$81.77
MARY BOYD	\$205.41
MUNICIPAL TREATMENT EQUIP	\$5,074.00
MUSCO SPORTS LIGHTING LLC	\$142,100.00
NEVE'S UNIFORM INC	\$210.76
NEWMAN SIGNS INC	\$3,297.36
NEWS RECORD	\$35.00
NORCO INC	\$597.57
OCCUPATIONAL TESTING INC	\$788.75
ONE CALL OF WYOMING COPR	\$445.50
PAINTBRUSH SEWER & DRAIN	\$11,316.54
PCA ENGINEERING INC	\$10,390.35
PETE LIEN & SONS INC	\$571.00
POWDER RIVER ENERGY CORPO	\$1,164.78
POWDER RIVER OFFICE SUPPL	\$57.97
PRBSHRM	\$100.00
PROELECTRIC INC	\$38,043.84
RAZOR CITY RENTAL	\$100.00
RECORD STEEL AND CONSTRUC	\$544,282.20
RED HILLS VETERINARY HOSP	\$1,281.79
REDROCK TOWING LLC	\$75.00
RINGER LAW P.C.	\$11,332.50
RYAN SANITATION	\$165.00
SAFETY-KLEEN SYSTEMS INC	\$350.61
SCHUTZ FOSS ARCHITECTS PC	\$3,536.60
SCOTT BROTHERS INC	\$862.00
SOUTHERN COMPUTER WAREHOU	\$22,144.35
SIMON CONTRACTORS	\$1,221.83
SIMPSON'S PRINTING	\$4,140.00
SKIP TO MY LOU CATERING	\$308.50
SOUTHWESTERN EQUIPMENT CO	\$819.18
STORY OF STUFF PROJECT	\$378.08
STOTZ EQUIPMENT	\$128.60
STRATA INC	\$6,374.25
STUART C IRBY CO	\$17.60
SUNGARD PUBLIC SECTOR INC	\$83.16
THAT EMBROIDERY PLACE	\$276.80
THUNDER BASIN VETENARIAN	\$50.00
TITAN MACHINERY INC	\$225.00
TRAFFIC SIGNAL CONTROLS I	\$64.00
TRUGREEN CHEMLAWN	\$466.25
TYLER TECHNOLOGIES INC	\$1,275.00
U S POSTAL SERVICE/HASLER	\$25,000.00
WARNE CHEMICAL & EQUIPMEN	\$638.63
WESCO RECEIVABLES CORP	\$14,926.66
WESTERN STATES HERBICIDE	\$500.00
WESTERN WASTE SOLUTIONS I	\$10,232.55
WIRELESS ADVANCE COMMUNIC	\$526.15
WYOMING DEPT OF EMPLOYMEN	\$7,074.66
WYOMING ASSOCIATION OF RU	\$275.00

WYOMING MACHINERY CO	\$6,490.24
WYOMING SECRETARY OF STAT	\$60.00
WYOMING SUPREME COURT	\$7,684.23
WYOMING WATER SOLUTIONS	\$34.65
BLACK HILLS POWER & LIGHT	\$362,563.00
BLACK HILLS POWER & LIGHT	\$2,483.87
BLACK HILLS WYOMING LLC	\$67,798.00
FIRST INTERSTATE BANK OF	\$78.95
ACTION DIRECT LLC	\$430,213.21
S J LOUIS CONSTRUCTION, I	\$1,610,279.48
TOTAL ADMINISTRATION SERV	\$250.00
UMB BANK	\$115,262.42
BLACK HILLS POWER & LIGHT	\$200,809.70
DELTA DENTAL OF WYOMING	\$31,203.99
CAMPBELL COUNTY COORDINAT	\$2,940.35
CAMPBELL COUNTY COORDINAT	\$146.25
BLUE CROSS BLUE SHIELD OF	\$261,618.80
BLUE CROSS BLUE SHIELD OF	\$54,798.04
EXPRESS SCRIPTS INC	\$8,248.93
EXPRESS SCRIPTS INC	\$13,389.02

It was moved by Councilman Jerred and seconded by Councilman Carsrud to approve the Consent Agenda. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Rothleutner, Barks, Carsrud, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Approval of Conflict Claims - General Agenda

It was moved by Councilman Carsrud and seconded by Councilman Barks to approve a conflict claim for Mayor Carter-King in the amount of \$860.82 to Powder River Office Supply. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: McGrath, Rothleutner, Barks, Carsrud, and Jerred. Mayor Carter-King abstained. The Presiding Officer declared the motion carried.

Oral Comments

The Mayor and Council recognized Brian Law for 20 years of service to the City of Gillette. Utilities Director Glover reported on Brian's accomplishments working for the City of Gillette for the past 20 years.

Mayor Carter-King designated the week of September 7th through September 13th as *Suicide Prevention Week*. Spring Wilkins explained the proclamation.

For the Good of the Community

Communications Manager Palazzari announced a new format for the Good of the Community segment; Council will now announce past and upcoming events around the community.

Councilman Barks reported on the 2015 Congressional Staffer Tour, and announced the upcoming Rabies Vaccination Clinic, Cat Spay/Neuter Clinic, Stop and Drop Event, Coal Country Trash-a-Thon, and Memory of the 8 Run.

Everett Boss thanked the Council for their support of various art pieces around the community. He mentioned the art piece located at the Fire Station called "Forced Entry" and reported on fundraising efforts to pay for the piece.

Communications Manager Palazzari reported an additional event regarding the ground breaking for the student housing at the Gillette College on September 9th at 4:00 p.m., located in the parking lot of the existing student housing.

Public Comments

Mayor Carter-King asked for public comments. There were none.

Council Reports

Mayor Carter-King asked for Council reports. There were none.

Written Comments

Mayor Carter-King asked for written comments. City Clerk Abelseth reported there were none.

Unfinished Business

It was moved by Councilman Rothleutner and seconded by Councilman Barks to approve the minutes of the Pre-Meeting of August 18, 2015. It was moved by Councilman President Rothleutner and seconded by Councilman Jerred to amend the motion to approve the minutes, to approve the revised minutes for the Pre-Meeting of August 18, 2015. Mayor Carter-King asked for discussion on the amended minutes. There was none. Roll was called on the motion to amend the minutes with the following results. Council Members voting aye: Barks, Carsrud, Jerred, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried and the August 18, 2015 Pre-Meeting Minutes amended. Mayor Carter-King asked for discussion on the amended minutes. There was none. Roll was called on the original motion with the following results. Council Members voting aye: Rothleutner, Barks, Carsrud, Jerred, McGrath, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Ordinance Third Reading - Tabled Item

ORDINANCE 15-15

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP
OF THE CITY OF GILLETTE, WYOMING, LEGALLY DESCRIBED AS A PORTION OF
TRACT 2C, ENERGY PARK THIRD ADDITION, FROM M-H, MOBILE HOME
DISTRICT, TO C-1, GENERAL COMMERCIAL DISTRICT,
SUBJECT TO ALL PLANNING REQUIREMENTS

Council President Rothleutner reported that the Ordinance is tabled until September 15, 2015 at which time Council will remove it from the table for consideration.

Ordinance First Reading

ORDINANCE 15-21

AN ORDINANCE PROVIDING FOR THE VACATION
OF A 10 FOOT WIDE WALKING EASEMENT ON LOTS 21 & 22, BLOCK 3, RC
RANCH PHASE 1, AS SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY OF
GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

It was moved by Councilman McGrath and seconded by Councilman Rothleutner to approve the foregoing Ordinance on first reading. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Rothleutner, Barks, Carsrud, and Mayor Carter-King. The Presiding Officer declared the motion carried.

New Business

It was moved by Councilman Rothleutner and seconded by Councilman Barks to approve a street closure on September 5th, from noon until 6:00 p.m. for a section of Ross Avenue in front of Joe's Pet Depot for a fundraising event, requested by Joe's Pet Depot. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: McGrath, Rothleutner, Barks, Carsrud, Jerred, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman McGrath and seconded by Councilman Rothleutner to approve a parade permit for the Veterans Day Parade on Wednesday, November 11th, from 1:00 p.m. to 2:30 p.m., located on Second Street from 4-J Road east to Osborne Avenue, requested by the Veterans Day Parade Committee. Mayor Carter-King asked for discussion. Paul Woessner, member of the Veterans Day Parade Committee, reported on the ceremonies and events that will take place. The Committee thanked the Council for their past support and requested the Council's support for this year's parade, as well. This year's request for support includes barricades along the parade route, street cleaning and snow removal (if needed), Second Street closed during the parade, Police escort as lead vehicle for the parade, GPA videotaping the parade along with the announcements on GPA, inserts placed in the utility billing, and the City's participation with a float. Mr. Woessner reported they anticipate a large turn out this year as the schools have relented and will be closed on November 11th. Mayor Carter-King thanked the Committee for their efforts regarding the planning of the Veterans Day Parade. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Barks, Carsrud, Jerred, McGrath, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman McGrath and seconded by Councilman Barks to approve a parade permit for September 15th from 4:00 p.m. to 4:30 p.m. on Gillette Avenue, from Seventh Street to First Street for the Campbell County High School Homecoming Parade, requested by the Campbell County Student Council. Mayor Carter-King asked for discussion. Brittany Bell, Student Council President, asked that the date be amended from September 15th to October 15th, as Homecoming Week is October 12th - October 16th, and added that they will be lining up on Eighth Street at 3:30 p.m. It was moved by Council President Rothleutner and seconded by Councilman Jerred to amend the date requested from September 15th to October 15th. Mayor Carter-King asked for discussion on the amendment. There was none. Roll was called on the motion to amend the date with the following results. Council Members voting aye: Carsrud, Jerred, McGrath, Rothleutner, Barks, and Mayor Carter-King. The Presiding Officer declared the motion carried and the date amended to October 15th. Roll was called on the original motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman Rothleutner and seconded by Councilman Carsrud to approve a request from LOF Gillette, LLC, d.b.a. Ramada Plaza Gillette, located at 2009 South Douglas Hwy, to relocate their dispensing room and change the dispensing room description from a 22' X 36' room in the north center of the building known as Dillengeers, to a 23' X 29' room in the southwest corner of the building. Mayor Carter-King asked for an explanation of the request. City Administrator Napier explained that the current dispensing room is being moved to another corner of the hotel portion of the building and the request has nothing to do with

Sapporo Japanese Steakhouse's liquor license. After the explanation, roll was called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Rothleutner, Barks, Carsrud, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman McGrath and seconded by Councilman Rothleutner to approve a street closure on September 11th from 6:00 p.m. to 10:00 p.m., located on the 3300 Block of Alberta Drive for an 11th Annual Block Party, requested by Dan and Tonya Stroup. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: McGrath, Rothleutner, Barks, Carsrud, Jerred, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve the Lodging Tax Capital Construction Memorandum of Understanding. Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that this is an agreement between the City, County, and Town of Wright, as well as the Lodging Tax Board, to set aside 10% of the annual proceeds that the Lodging Tax invokes, and use the 10% portion of dollars towards the construction project relating to a new Visitor's Center sometime in the near future. The agreement indicates that if the tax does not pass at some point in the future, the Government entities responsible for the funds may use those funds for the operation of the Visitor's Center until some point, in the future, when the tax may pass again. This agreement memorializes the understanding that those dollars would be set aside for future construction of a potential Visitor's Center. Councilman Barks asked who manages and collects the money, and invests it. City Administrator Napier stated that it is his understanding that the City, County, and Town of Wright, effectively, make the requests. The agreement would indicate that those dollars would be given back to the Lodging Tax Board to hold those dollars in abeyance for the purposes of construction. He added that if indeed, the Lodging Tax does not pass, it would be up to the Governing entities that effectively asked for this disbursement to take place, to determine if whether or not it is appropriate for those dollars to be used for operations versus a capital project for a Visitor's Center. Councilman Barks asked if the Lodging Tax Board controls the money until it is used five years from now, 10 years from now, to build a structure. Mr. Napier stated, that he would say, the Lodging Tax Board would hold the dollars on behalf of the Governing entities that are responsible for requesting those dollars to be set aside. Councilman Jerred asked if the funds are only for capital construction, or can the funds be used for rent for the lease of a building. Mr. Napier responded by saying that it is his understanding that the funds are reserved for purposes of construction. At some point in the future, if the Governing entities determine that operations need to be supported because of the failure of the tax, the decision could be made to fund operational issues, such as lease payments. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Barks, Carsrud, Jerred, McGrath, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman McGrath and seconded by Councilman Jerred to approve a bid award for the Downtown Tree Planting Project to Tiger Tree, Inc., in the amount of \$78,020. Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that this is a project in need of help in terms of replacing a number of trees that were removed by City staff, and the corresponding contractor, nearly a year ago. It

is his understanding that this program will plant approximately, 160 to 170 trees. Staff estimated that the project would cost approximately, \$90,000 and a bid was received by the apparent low bidder, of \$78,020. Councilman McGrath asked for confirmation regarding the number of trees. Mr. Napier stated 166 trees will be planted. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman Rothleutner and seconded by Councilman McGrath to approve a bid award for the Potter Avenue Quiet Zone Improvements Project to S & S Builders, LLC, in the amount of \$227,328 (1% and Wyoming Department of Transportation (WYDOT) grant funded project). Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that this is a good example of the partnership between the City and WYDOT to complete the last quiet zone project for the community. The portion being considered is the City's portion to manage as it relates to roadway improvements, specifically. That includes the installation of a median, the widening of Potter Road to some degree, as well as installation of curb and gutter in the affected area. He added that the good news is that \$400,000 was budgeted to cover the City's portion of the project that WYDOT is matching on a 50/50 basis and we are, hopefully, awarding a contract in the amount of \$227,328. Councilman Rothleutner reported that this is one of the first projects brought to his attention when he first became a Councilman two years ago. He added that he is pleased that this project came to fruition during his term and that the City received a good price on the project, as well. After the discussion, roll was called on the motion with the following results. Council Members voting aye: Carsrud, Jerred, McGrath, Rothleutner, Barks, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman Carsrud and seconded by Councilman McGrath to approve a professional services agreement for construction management associated with the Potter Avenue Quiet Zone Improvements Project, with KLJ, in the amount of \$43,146 (1% and Wyoming Department of Transportation (WYDOT) grant funding project). Mayor Carter-King asked if this is the oversight of the previous discussion. City Administrator Napier confirmed it was. Roll was then called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Rothleutner, Barks, Carsrud, and Mayor Carter-King. The Presiding Officer declared the motion carried.

It was moved by Councilman McGrath and seconded by Councilman Jerred to approve a bid award for two (2) new 2016 diesel-powered tandem axle cab & chassis trucks to Jack's Truck & Equipment, Inc., in the amount of \$220,384. Mayor Carter-King asked for discussion regarding the request. There was none. Roll was called on the motion with the following results. Council Members voting aye: McGrath, Rothleutner, Barks, Carsrud, Jerred, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Appointments

It was moved by Council President Rothleutner and seconded by Councilman Barks to remove the appointment to the Energy Capital Economic Development (ECED) Board from the table. Roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Barks, Carsrud, Jerred, McGrath, and Mayor Carter-King. The Presiding Officer declared the motion carried and the appointment removed from the table. Council President

Rothleutner asked City Clerk Abelseth to read the appointment. After the reading, Council President Rothleutner reported that the appointment was mistakenly put on the agenda, as there is no need for an appointment to this Board. Therefore, if it is the will of the Council, the appointment will be voted down. It was moved by Council President Rothleutner and seconded by Councilman Jerred to approve the foregoing appointment. Mayor Carter-King asked for discussion. There was none. Council Members voting nay: Barks, Carsrud, Jerred, McGrath, Rothleutner, and Mayor Carter-King. The Presiding Officer declared the motion carried and the appointment defeated.

It was moved by Council President Rothleutner and seconded by Councilman Jerred to appoint Mayor Carter-King to the Northeast Wyoming Economic Development Cooperation (NEWEDC). Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Carsrud, Jerred, McGrath, Rothleutner, and Barks. Mayor Carter-King abstained. The Presiding Officer declared the motion carried.

It was moved by Council President Rothleutner and seconded by Councilman Jerred to appoint Myra Lacy to the Mayor's Art Council for a partial term. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Jerred, McGrath, Rothleutner, Barks, Carsrud, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Administrator's Report

Mayor Carter-King asked for an Administrator's report. City Administrator Napier reported that the Special Meeting scheduled for September 8, 2015, will be held at the City West facility, in a room commonly known as the breakroom.

Special Orders of the Day

Mayor Carter-King opened into a public hearing for the zoning map amendment for property generally located at 912 West Second Street and legally described as Lot 1, Rockpile Museum Addition, from C-1, General Commercial District to C-O, Office and Institution District. City Administrator Napier explained that this is a change in the zoning request to accommodate the construction of the Rockpile Museum. The current zoning classification would not accommodate as appropriately, the type of use in terms of the building anticipated being there. Staff is proposing that C-O would be more accommodating of the use. After the explanation, Mayor Carter-King closed the public hearing.

ORDINANCE 15-22

AN ORDINANCE TO AMEND

THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR PROPERTY GENERALLY LOCATED AT 912 WEST SECOND STREET, AND LEGALLY DESCRIBED AS LOT 1, ROCKPILE MUSEUM ADDITION, FROM C-1, GENERAL COMMERCIAL DISTRICT, TO C-O OFFICE AND INSTITUTION DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

It was moved by Councilman McGrath and seconded by Councilman Barks to approve the foregoing Ordinance on first reading. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: McGrath, Rothleutner, Barks, Carsrud, Jerred, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Mayor Carter-King opened into a public hearing for the final plat for the Villas at Tenth Hole Estates P.U.D. (Planned Unit Development), in the City of Gillette, Wyoming, by changing the zoning classification from R-4, multi-family residential district to P.U.D. Planned Unit Development District. City Administrator Napier explained that the petitioner is making this request in order to accommodate a different plan in terms of development proposed for this area. The area in question is located north of Sinclair Avenue between Oakmont Avenue and Augusta Circle. The proposal would allow for larger lot sizes to accommodate homes more appropriate, in the petitioner's opinion, for the area. Councilman Jerred reported that he was contacted by a resident in Tenth Hole Estates, concerned about the possibility of apartment buildings being constructed in this area, and he would like to know the intentions regarding this zoning. Development Services Director Hamilton reported that he believes the intention is for single family homes and two family homes; the applicant is present in the audience if additional information is needed. Justin Beckner, United Civil Consultants, agent, reported that the plan, based off what they are doing here, is to go with single family homes on these lots; there would not be apartments. The maximum would be twin homes, but they are not planning on doing that. Councilman Barks asked if apartments are allowed in a Planned Unit Development District. Mr. Hamilton stated that they are allowed in R-4, which is the underlay zoning, but doesn't believe it is permitted in the Ordinance that has been proposed for the Planned Unit Development. After the discussion, Mayor Carter-King closed the public hearing.

ORDINANCE 15-24

AN ORDINANCE TO APPROVE THE FINAL PLAT FOR
THE VILLAS AT TENTH HOLE ESTATES PLANNED UNIT RESIDENTIAL
DEVELOPMENT IN THE CITY OF GILLETTE, WYOMING BY CHANGING THE ZONING
CLASSIFICATION FROM R-4, MULTI FAMILY RESIDENTIAL DISTRICT, TO
P.U.D. PLANNED UNIT DEVELOPMENT DISTRICT.

It was moved by Councilman McGrath and seconded by Councilman Jerred to approve the foregoing Ordinance on first reading. Mayor Carter-King asked for discussion. There was none. Roll was called on the motion with the following results. Council Members voting aye: Rothleutner, Barks, Carsrud, Jerred, McGrath, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:00 p.m. The next regularly scheduled meeting will be Tuesday, September 15, 2015.

Mayor Louise Carter-King

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
Publication Date: September 10, 2015