

COUNCIL PROCEEDINGS

REGULAR

November 17, 2015

7:00 p.m.

A meeting of the City Council, of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday, the 17th day of November 2015, in the Council Chambers of City Hall, the regular meeting place of said Council in said City, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Kevin McGrath, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, and Mayor Louise Carter-King.

Newly Appointed Council Member: Billy Montgomery.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pam Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Kendall Glover, Utilities Director; Dustin Hamilton, Development Services Director; Sawley Wilde, Public Works Director; Chuck Deaton, Lieutenant; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

Thereupon the following proceedings were had and taken:

Call to Order

It was moved by Councilman McGrath and seconded by Councilman Jerred to call the regular meeting of November 17, 2015, to order. Mayor Carter-King asked Council to cast their vote. Those voting aye: Jerred, Barks, Carsrud, McGrath, Kuntz, and Mayor Carter-King. The motion carried.

Swearing in Ceremony

Judge R. Douglas Dumbrill conducted the Swearing in Ceremony for Billy Montgomery as the appointed Councilman to fill the vacancy seat of Ward II. Councilman Montgomery then took his seat at the dais.

Invocation

The Invocation was given by Reverend Judith England of Gillette First Church of the Nazarene.

Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Kuntz.

Approval of General Agenda

It was moved by Councilman Jerred and seconded by Councilman McGrath to approve the General Agenda. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Approval of Minutes

Executive Session - September 22, 2015.

Executive Session - September 29, 2015.

Executive Session - October 6, 2015.

Executive Session - October 13, 2015.

Pre-Meeting - November 2, 2015.

Regular Meeting - November 2, 2015.

Ordinance Third Reading - Consent Agenda

ORDINANCE 3878

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP
OF THE CITY OF GILLETTE, WYOMING, FOR A PORTION OF TRACT B1, RC
RANCH PHASE 1, FROM A, AGRICULTURAL DISTRICT, TO C-1, GENERAL
COMMERCIAL DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

Ordinance Second Reading - Consent Agenda

ORDINANCE 15-31

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP FOR LOT 1
AND A PORTION OF LOT 2, MOON MEADOWS ESTATES NO. 5,
FROM C-1, GENERAL COMMERCIAL DISTRICT, TO R-4, MULTI FAMILY
RESIDENTIAL DISTRICT,
SUBJECT TO ALL PLANNING REQUIREMENTS

New Business - Consent Agenda

RESOLUTION 2548

A RESOLUTION TO AMEND RESOLUTION NO. 1060, PREVIOUSLY ADOPTED
APRIL 1, 2002, REGARDING RECRUITMENT INCENTIVES FOR CERTAIN POLICE
DEPARTMENT POSITIONS

Bills & Claims

CROOK COUNTY CLERK	27.00
GILLETTE RETIREMENT, LLC	22,251.00
4IMPRINT INC	577.60
ADECCO EMPLOYMENT SERVICE	138.88
AIR TECH INC	156,910.00
ALSCO	1,534.01
AM SIGNAL INC	478.00
ANIXTER POWER SOLUTIONS	14,991.47
AT ARCHITECTURE	711.12
AVI SYSTEMS	37,685.76
B & H PHOTO VIDEO PRO-AUD	20.90
LEGEND COMMUNICATIONS OF	504.00
BENNETT WEBER & HERMSTAD	10,850.00
BKS ENVIRONMENTAL ASSOCIA	448.00
BOMGAARS SUPPLY	174.27
BORDER STATES ELECTRIC	4,460.81
BRUCE ENGINEERING SERVICE	19,724.75
BNSF RAILWAY CO	3,714.68
CAMPBELL COUNTY CHAMBER O	10,800.00
CAMPBELL COUNTY COMMMISSI	20,965.00
CAMPBELL COUNTY ENGINEERS	14,316.00
CAMPBELL COUNTY SHERIFF	12,600.00

CARR COATINGS LLC	6,596.25
CDW GOVERNMENT INC	3,304.64
CENTRILIFT DIVISION OF HU	3,386.15
CITY CLERK OFFICE	14,820.24
CITY OF GILLETTE - PETTY	65.00
CLARK SAFETY INC MONTE RU	1,100.00
COLLINS COMMUNICATIONS IN	3,586.26
CONSOLIDATED ENGINEERS IN	3,334.71
CONTRACTOR SPECIALTIES &	1,400.00
CONTRACTORS SUPPLY INC	1,764.91
COOLED, INC	3,935.00
COOPER POWER SYSTEMS DIVI	1,592.33
STEVE WARFIELD	218.50
DANA KEPNER COMPANY INC	4,850.00
DOWL LLC	60,019.50
DRM INC	36,895.92
DXP ENTERPRISES INC	1,505.60
EARTH WORK SOLUTIONS	384,682.19
EDGE CONSTRUCTION SUPPLY	42.75
ENERGY LABORATORIES INC	45.00
ENTENMANN ROVIN COMPANY	424.00
ENVIRONMENTAL & CIVIL SOL	11,305.96
FAMILY HEALTH	492.00
FARMER BROTHERS COMPANY	466.00
FARMER CO-OP	41.99
FIREMASTER DEPT 1019	191.75
FIRST AMERICAN TITLE	235.00
FIRST NATIONAL BANK OF GI	83,373.94
FLAGSHOOTER LLC	683.44
FRONTIER PRECISION INC	1,030.00
CRAIG FURMAN	50.00
G & G LANDSCAPING INC	1,946.17
DALE HELSPER	410.00
GILLETTE COLLEGE	83,750.00
GILLETTE PET VET CLINIC	200.00
GILLETTE PRINTING COMPANY	53.32
GILLETTE WINNELSON COMPAN	134.35
GOURMET ON THE GO LLC	1,052.76
HDR ENGINEERING INC	129,811.24
HILLCREST SPRING WATER IN	140.00
HLADKY CONSTRUCTION	54,572.40
AND MORE PUBLISHING	349.00
HOT IRON	392,641.50
HOTLINE ELECTRICAL	850.00
INNOVYZE INC	1,800.00
INTEGRITY ELECTRIC	21,150.00
INTER-MOUNTAIN LABS INC	700.00
JLC SIGN SYSTEMS INC	30.00
JOHNSON CONTROLS INC	2,915.25
JSF TECHNOLOGIES	52.00
KADRMAS LEE & JACKSON INC	37,729.12
KOIS BROTHERS EQUIPMENT C	1,993.06
KRIZ-DAVIS COMPANY	313.99
ROBIN KUNTZ	14.98

LIFETIME PRODUCTS	6,332.60
LINE FINDERS, LLC	1,800.00
LONG BUILDING TECHNOLOGIE	7,216.00
LOUISE CARTER KING	23.73
LUBRICATION ENGINEERS, IN	297.50
MCFARLAND CASCADE HOLDING	6,832.00
MCM GENERAL CONTRACTORS	34,807.39
MIDTOWN MANAGEMENT LLC	355.00
DEREK WEINHARDT	100.00
JACOB FOUTCH	100.00
JAKE FITZNER	1,080.00
JENNIFER RICHERT	75.00
KIM MURPHY	75.00
LEVI JENSEN	107.23
SANDY LENZ	75.00
STEVE SCHURTZ BUILDING IN	5,650.00
VICTORIA KUENZEL	75.00
WAL-MART	362.26
ALYSHIA VIGIL	20.00
ARIEL APARTMENTS	100.00
CHADIA PATTERSON	100.00
DEBORAH PETTY	40.00
EASTSIDE LIQUORS	42.30
HELSMAN MANAGEMENT SERVIC	150.00
JEFFERY RIESLAND	100.00
KEITH GRIZZLE	100.00
LISA DEHERRERA	200.00
MISTY HENAGHAN	150.00
RAY CASSELL	213.54
SARAH WINTER	100.00
SCOTT LINDBLOM	30.00
SCOTT SETTLES	250.00
SHAWNA POLLREISZ	98.00
SHAY FOLLUM	350.00
TIFFANY MIKOLICH	175.00
TIMOTHY HINZ	893.16
TODD CRASE	200.00
TONJA SLATER	100.00
BAXTER CONSTRUCTION CO	57.95
BAXTER CONSTRUCTION CO	110.37
CERVANTES, MARTIN & TANIA	86.59
DESERT RUN APARTMENTS II	85.90
EVENSON, BRITTNIE	169.72
HAMSHER, MATTHEW	112.08
HARCROW, JEFF	169.95
HOLDEN, SHANNON & JERRY	135.36
IVES, KAYLA	49.74
JJ OF GILLETTE LLC	8.93
LARSEN PLUMBING INC	185.14
MALONEY, NICHOLAS & MICHE	127.22
OCONNOR, CHARLES	94.65
PEREZ, NICOLAS	67.33
PRODUIT, JONNALEIGH	55.41
ROHRICH, ASHLEY	91.67

SALAZAR, RICHARD & RICHEL	174.76
SALINAS, FELIPE	151.11
SAMPLE, KAYLA	161.30
SIGVARTSEN, KAARE	94.83
SPACHT, GREGORY	129.62
STORHEIM, MEGAN & TIM	146.34
WICKERSHAM-FREY, TRACY	96.07
MOA WYOMING INC	94,634.57
MORRISON MAIERLE INC	51,876.31
MOUNTAIN STATES PIPE & SU	192.00
MUNICIPAL TREATMENT EQUIP	1,488.00
NEVE'S UNIFORM INC	2,592.00
NEWMAN SIGNS INC	3,937.65
NORCO INC	1,886.94
NORTHWEST LINEMAN COLLEGE	534.00
NORTON CONSTRUCTION	26,613.68
ONLINE INFORMATION SERVIC	93.03
PAINTBRUSH SEWER & DRAIN	555.00
PCA ENGINEERING INC	82,413.60
POWDER RIVER CONSTRUCTION	1,426,786.01
POWDER RIVER ENERGY CORPO	159.69
POWDER RIVER OFFICE SUPPL	3,004.97
PRO FORCE MARKETING INC	18,373.20
PRO-VISION INC	8,745.37
PROELECTRIC INC	22,278.68
RAILROAD MANAGEMENT CO LL	530.58
RDJ SPECIALTIES INC	1,905.41
RED HILLS VETERINARY HOSP	907.64
RED TIGER WELL SERVICE	105,252.45
REDROCK TOWING LLC	84.50
RESOURCE ACTION PROGRAMS	6,825.00
RINGER LAW P.C.	10,455.00
RJM PRECISION INSTRUMENTS	187.89
ROBERT J O'NEIL	725.00
ROTO ROOTER SEWER SERVICE	180.00
RYAN SANITATION	686.25
S & S BUILDERS	404,808.76
SCHUTZ FOSS ARCHITECTS PC	21,027.50
SCOTT BROTHERS INC	3,190.00
SECOND CHANCE MINISTRIES	15,000.00
SIMON CONTRACTORS	229,661.10
SOLOMON ELECTRIC SUPPLY	10,695.22
SOURCE OFFICE PRODUCTS	3,144.00
STORY OF STUFF PROJECT	378.08
STRATA INC	5,000.50
SULZER EMS INC	1,092.00
JAIME REYNOLDS	205.00
THAR'S FEED & RANCH SUPPL	125.00
THAT EMBROIDERY PLACE	1,987.36
TIM CARSRUD	21.50
TECHNICAL MARKETING MFG I	7,552.62
TRAFFIC PARTS INC	346.50
TURN KEY TECHNOLOGIES LLC	3,630.00
UNISSET COMPANY	23,825.00

VERIZON WIRELESS - LERT B	100.00
VISIONARY COMMUNICATIONS	453.64
WESCO RECEIVABLES CORP	15,051.47
WESTERN STATIONERS	4,347.20
WESTERN WASTE SOLUTIONS I	10,166.30
WWQ & PCA ASSOC	180.00
WYOMING DEPT OF EMPLOYMEN	6,202.62
WYOMING ASSOCIATION MUNIC	252.00
WYOMING LAW ENFORCEMENT A	3,805.38
WYOMING STATE BOARD OF VE	200.00
XEROX CORPORATION	1,279.68
XYLEM WATER SOLUTIONS USA	5,309.25
ZOETIS INC	238.00
FIRST INTERSTATE BANK OF	128.95
FIRST INTERSTATE BANK OF	53.95
FIRST INTERSTATE BANK OF	53.95
WYOMING STATE REVENUE AND TAX	96,705.75
BLUE CROSS BLUE SHIELD OF	26,009.51
EXPRESS SCRIPTS INC	24,357.37
BLUE CROSS BLUE SHIELD OF	11,485.70

It was moved by Councilman Carsrud and seconded by Councilman McGrath to approve the Consent Agenda. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Approval of Conflict Claims - General Agenda

It was moved by Councilman Barks and seconded by Councilman McGrath to approve a conflict claim for Councilman Carsrud in the amount of \$21.50 for internet reimbursement. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. Carsrud abstained. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman Barks to approve a conflict claim for Mayor Carter-King in the amount of \$3,028.70 (internet reimbursement - \$23.73 and Powder River Office Supply - \$3,004.97). Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, and Kuntz voting aye. Mayor Carter-King abstained. The motion carried.

It was moved by Councilman McGrath and seconded by Councilman Barks to approve a conflict claim for Councilman Kuntz in the amount of \$14.98 for internet reimbursement. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, and Mayor Carter-King voting aye: Kuntz abstained. The motion carried.

Oral Comments

The Mayor and Council recognized Taco John's/Good Times Burgers as receiving the Landscape Beautification Award.

The Mayor and Council recognized Pamela L. Boger, Administrative Services Director; Rick Sanders, Dale Buckingham Architects, LLC; Justin Eliassen, Hladky Construction, Inc.; and Darin Morgan, City of Gillette Facilities Maintenance Manager for their hard work and dedication during the remodel of the 1st floor at City Hall.

Mayor Carter-King proclaimed Saturday, November 28, 2015, as Small Business Saturday. Jessica Sedars explained the proclamation.

For the Good of the Community

Mayor Carter-King reported that the Christmas Pins had not been delivered and, therefore, the recognition of the 2015 Christmas Pin Contest winner would be postponed until the December 1, 2015 meeting.

Mayor Carter-King thanked McKayla Hilgart, reporter for the News Record, for her reporting services and wished her well in her future endeavors.

Public Comments

Mayor Carter-King asked for public comments. Kelly Stone, Jeanie Stone, and Marty Huckins spoke to the Council regarding support for the recovery community and possible facility. Several from the recovering community spoke to the Council, as well. After their request for support, Councilman McGrath suggested the he and Councilman Barks work together to possibly assist the recovering community regarding their needs.

Council Reports

Mayor Carter-King asked for Council reports. There were none.

Written Comments

Mayor Carter-King asked for written comments. City Clerk Abelseth reported a letter of support for the recovery community submitted by Patricia Nesbit was received.

New Business

It was moved by Councilman Jerred and seconded by Councilman Barks to approve a parade permit on December 6th, from 4:30 p.m. to 7:00 p.m., located on Gillette Avenue between 1st Street and 7th Street, for the Parade of Lights, requested by the Gillette Main Street Committee. Council President Carsrud made a motion to amend the date of the parade permit to December 5th as opposed to December 6th; it was seconded by Councilman McGrath. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote on the amendment. The vote on the amendment was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion to amend the date of the parade permit carried. Mayor Carter-King asked Council to cast their vote on the amended parade permit. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman McGrath to accept subdivision improvements for the Parkside Estates Subdivision, Filing 1, installed by GW Construction, LLC, on behalf of the developer, Harlan Development. Mayor Carter-King asked for discussion. City Administrator Napier explained the improvements. After the explanation, Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks,

Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman McGrath to accept public improvements for the Potter Avenue Quiet Zone Improvement Project, installed by S & S Builders, LLC, in the amount of \$215,661.50 (1% Project and Wyoming Department of Transportation Grant). Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that part of the improvements included a median and widening the street. This is a partnership effort with WYDOT and a savings of \$12,000. There are a few details that WYDOT needs to complete with Burlington Northern Santa Fe (BNSF) so the zone is not officially quiet, but will be in the near future. After the discussion, Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Kuntz and seconded by Councilman McGrath to authorize the Mayor to sign a letter of concurrence to the Wyoming Department of Transportation for the bid award for the Boxelder Road Extension Project from Hwy 50 to Overdale Drive (Urban Systems Project) and approval of an amendment to the cooperative agreement to adjust funding distribution (Urban Systems funding and 1% funding). Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that this is a partnership with WYDOT through the Urban systems project. In this particular circumstance WYDOT is the manager for this aspect of work, extending Boxelder Road from Hwy 50 to Overdale Drive. He reported that the City's responsibility will be 10% of the project cost. By signing the letter of concurrence, the City would be responsible for the utilities constructed within the roadway that would include 12" water main and 8" sanitary sewer. Councilman Jerred asked for a tentative date that the project will begin and an anticipated completion date. Development Services Director Hamilton reported that the construction is anticipated to begin in the spring and wrap in the fall and will coincide with the improvements that were currently underway between Burma Road and Hwy 50. Councilman Barks asked for the deadline date of the current construction improvements on Burma Road and Hwy 50. Mr. Hamilton reported that there will be a winter shutdown, however, the contractor is ahead of their anticipated schedule. During the next construction season is when the paving and road base would be installed. After the discussion, Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voted aye. McGrath voting nay. The motion carried.

Appointment

It was moved by Councilman Jerred and seconded by Councilman Barks to appoint Councilman Tim Carsrud as liaison to the Boys and Girls Club Board. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred, Barks, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye: Carsrud abstained. The motion carried.

Administrator's Report

Mayor Carter-King asked for an Administrator's report. City Administrator Napier reported there was no report.

Executive Session

It was moved by Councilman McGrath and seconded by Councilman Barks to move into an Executive Session to discuss personnel. Mayor Carter-King asked for discussion. There was none. Mayor Carter-King asked Council to cast their vote. The vote was recorded as follows: Jerred,

Barks, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voting aye. The motion carried and the Regular Meeting adjourned at 7:54 p.m. The next regularly scheduled meeting will be Tuesday, December 1, 2015.

Mayor Louise Carter-King

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
Publication Date: November 25, 2015