

COUNCIL PROCEEDINGS

REGULAR

February 2, 2016

7:00 p.m.

A meeting of the City Council, of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday, the 2nd day of February 2016, in the Council Chambers of City Hall, the regular meeting place of said Council in said City, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Robin Kuntz, Billy Montgomery, Dan Barks, Tim Carsrud, Ted Jerred, and Mayor Louise Carter-King.

Council Member absent: Kevin McGrath

Staff present: Acting City Administrator Kendall Glover; Charlie Anderson, City Attorney; Pam Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; John Aguirre, Human Resource Director; Dustin Hamilton, Development Services Director; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk

Thereupon the following proceedings were had and taken:

Invocation

The Invocation was given by Bruce Williams.

Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Carsrud.

Approval of General Agenda

It was moved by Councilman Carsrud and seconded by Councilman Jerred to approve the General Agenda. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Approval of Minutes

Executive Session - January 5, 2016

Pre-Meeting - January 19, 2016

Regular Meeting - January 19, 2016

Ordinance Third Reading - Consent Agenda

ORDINANCE 3882

AN ORDINANCE PROVIDING FOR THE VACATION
OF A 50 FOOT WIDE GENERAL UTILITY EASEMENT LOCATED ON TRACTS P
AND Q, MOON MEADOW ESTATES NO. 3, A RE-SUBDIVISION OF TRACT 4,
MOON MEADOW ESTATES, AND TRACTS K AND J, MOON MEADOW ESTATES
NO.2, AS SHOWN ON THE EXHIBIT "A" MAP, IN THE CITY OF GILLETTE,
WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

New Business - Consent Agenda

Bills & Claims

GOVOLUTION, LLC	9,152.60
WYOMING DEPT OF TRANSPORT	10.00
BARNES, JOHN & KAREN	3,216.64
CHARLES HOOD	142.97
ADVANCED WEAR COATINGS IN	975.10
AIR TECH INC	33,672.00
ALSCO	1,633.58
AMERICAN WATER WORKS	1,834.00
AMERICAN WELDING & GAS IN	23.45
ANIXTER POWER SOLUTIONS	120,702.20
ARROW PRINTING AND GRAPHI	202.00
ASSURE CO RISK MANAGEMENT	500.00
AT & T MOBILITY NATIONAL	2,930.28
AVI SYSTEMS	9,491.61
BENNETT WEBER & HERMSTAD	3,245.00
BIG D SANITATION	100.00
BLACK CAT CONSTRUCTION LL	10,959.01
BOMGAARS SUPPLY	663.42
BORDER STATES ELECTRIC	8,508.02
BURNS AND MCDONNELL CORPO	312,329.81
CALL-IN DIG-IN SAFETY COU	150.00
CAMPBELL COUNTY JOINT POW	817,215.87
CAMPBELL COUNTY SENIOR CI	1,119.00
CAMPBELL COUNTY HOSPITAL	1,122.50
CAMPBELL COUNTY CHAMBER O	2,334.75
CAMPBELL COUNTY ENGINEERS	78,988.85
CAMPBELL COUNTY JUVENILE	25,743.05
CHARTER MEDIA	400.00
CITY OF GILLETTE	609.40
CLAUS LLC	19,990.35
COLLECTION PROFESSIONALS	206.18
COLLINS COMMUNICATIONS IN	4,541.00
COMMUNITY BANK	24,677.45
CONTRACTORS SUPPLY INC	5,722.73
CPS DISTRIBUTORS	2,073.75
CTA INC	4,013.42
DALE BUCKINGHAM ARCHITECT	596.23
DANA KEPNER COMPANY INC	7,897.75
DEPARTMENT OF ENERGY	69,467.19
DESERT MOUNTAIN CORPORATI	41,416.17
RICHARD DOUGLAS DUMBRILL	5,258.67
DOWL LLC	42,055.92
DRM INC	11,020.50
DXP ENTERPRISES INC	138.00
E Z TOWING & RECOVERY INC	322.50
EDGE CONSTRUCTION SUPPLY	456.16
EDGE ELECTRIC, INC	605.00
EMPLOYMENT TESTING SERVIC	68.00
ENERGY LABORATORIES INC	2,241.65
ESC ENGINEERING, INC	818.00
FARMER CO-OP	111.97

FASTENAL COMPANY	16.20
FIRST INTERSTATE BANK OF	102,716.87
FLAGSHOOTER LLC	389.70
FRANDSON SAFETY INC	461.00
CRAIG FURMAN	50.00
GADES SALES COMPANY INC	3,150.00
GEFFRE, ALEXA	200.34
GILLETTE ENERGY ROTARY CL	47.50
GOVCONNECTION	6,568.90
GREGORY JOHNSON	18,210.00
GREINER MOTOR COMPANY	46,168.00
GRIMM'S PUMP AND INDUSTRI	362.68
HACH COMPANY	2,282.58
HD SUPPLY WATERWORKS LTD	1,387.90
HILLCREST SPRING WATER IN	140.00
HILLYARD INC	264.96
HOMAX OIL	43,285.89
HON COMPANY	403.30
INTER-MOUNTAIN LABS INC	25.00
IPCELERATE INC	975.00
JLC SIGN SYSTEMS INC	652.50
JOHNSON CONTROLS INC	1,247.20
KADRMAS LEE & JACKSON INC	2,105.55
KRIZ-DAVIS COMPANY	8,750.08
LAPKE, ELLEN	131.54
LAYNE CHRISTENSEN COMPANY	676,556.10
LONG BUILDING TECHNOLOGIE	3,019.00
MCM GENERAL CONTRACTORS	53,181.81
DONNA ATKINS	100.00
ALEX ROZIER	1,200.00
MARCUS TAYLOR	600.20
MATTHEW VALLES	150.00
PAUL GERRITS	104.47
SIERRA PARKER	152.53
STEVEN PETERSON	137.02
WAL-MART	55.61
CHADIA PATTERSON	100.00
FIRST NATIONAL BANK	100.00
HONG KONG	100.00
JASON MATERI	25.00
JORDAN GLICK	150.00
KEITH GRIZZLE	100.00
KWIK SHOP	7.63
MICHAEL TIEFENTHALER	25.00
SARAH DECKER	200.00
SHAY FOLLUM	350.00
SQUAW VALLEY APARTMENTS	200.00
TONJA SLATER	100.00
TOWERS WEST LODGE	31.14
UPS	150.00
VALERIE DOUGHERTY	200.00
MAGNA ENERGY SER	281.06
BAKER, BAYLIE	41.13
BATES, DONALD G	75.00
CONZELMAN, STEVEN	103.80

DECELLE, TABITHA & JOSEPH	133.65
DENNIS, RON & CAROL	25.11
DOBESH, ASHLEY	61.65
GARRITSEN, NICOLE	233.67
GREENLEE, VICKI	181.01
HLADKY CONSTRUCTION	15.00
HUNGERFORD, CAROL DDS	457.70
OIL LIFT TECHNOLOGY	394.48
PICKETT, KATHRYN	49.80
RIEDESEL, AARON	55.67
ROBERTS, JENNA	75.96
STRONG, STEPHANIE	62.60
VARGAS, FELIX	131.45
MORMAN, LAURA	200.00
MSA	3,000.40
BJ NELSON INC/NELSON AUTO	247.50
NEVE'S UNIFORM INC	1,825.80
NEWMAN SIGNS INC	1,448.33
NORCO INC	1,276.37
ONE CALL OF WYOMING COPR	144.00
OPENTEXT INC	1,376.00
PAINTBRUSH SEWER & DRAIN	120.00
PCA ENGINEERING INC	87.50
PEEK TRAFFIC CORPORATION	14.78
PETE LIEN & SONS INC	138.95
POKEYS BBQ	112.50
POWDER RIVER ENERGY CORPO	1,251.53
POWDER RIVER HEATING & CO	588.00
PRIME RIB RESTAURANT	53.84
PRO BUILT HOMES INC	1,125.00
PROELECTRIC INC	7,741.30
RECORD STEEL AND CONSTRUC	156,060.00
RED HILLS VETERINARY HOSP	1,605.06
REGULATORY SOFTWARE SERVI	948.00
RENKEN PLUMBING LLC	352.86
RINGER LAW P.C.	6,290.00
ROCKY MOUNTAIN BUSINESS E	25,808.49
ROTO ROOTER SEWER SERVICE	1,000.00
SAFETY SOLUTIONS	1,100.00
SOUTHERN COMPUTER WAREHOU	675.16
SIMON CONTRACTORS	129.04
SIMPSON'S PRINTING	4,353.00
SOUTHWESTERN EQUIPMENT CO	1,136.61
STRONG, STEPHANIE	162.35
STUART C IRBY CO	757.60
THAT EMBROIDERY PLACE	514.00
EMPTY SEA	302.50
TYLER TECHNOLOGIES INC	3,850.00
UNIVERSITY OF WYOMING	78.00
UNIVERSITY OF WYOMING	348.00
US BANK CORP	19,129.31
WAUSAU EQUIPMENT COMPANY	809.69
WBI ENERGY CORROSION SERV	172,163.76
WESCO RECEIVABLES CORP	10,774.33
WYOMING DEPARTMENT OF HEA	912.00

WYOMING ART & FRAME	75.72
WYOMING ASSOCIATION MUNIC	225.00
WYOMING DEPT OF TRANSPORT	87.43
WYOMING MACHINERY CO	726.15
WYOMING WATER SOLUTIONS	34.00
BLACK HILLS POWER & LIGHT	14.01
BLACK HILLS POWER & LIGHT	86,873.02
BLACK HILLS POWER & LIGHT	192,618.00
BLACK HILLS POWER & LIGHT	185,946.10
BLACK HILLS WYOMING LLC	337,276.09
BLACK HILLS WYOMING LLC	115,812.00
BLACK HILLS WYOMING LLC	3,395.00
FIRST INTERSTATE BANK OF	103.95
COP WYOMING LLC	91,835.72
ACTION DIRECT LLC	720,550.69
S J LOUIS CONSTRUCTION, I	196,183.78
TOTAL ADMINISTRATION SERV	1,420.92
UMB BANK	76,592.27
WYODAK RESOURCES DEVELOPM	207,396.02
ZIONS BANK	79,453.00
CAMPBELL COUNTY COORDINAT	3,973.47
CAMPBELL COUNTY COORDINAT	162.50
DELTA DENTAL OF WYOMING	23,880.38
WYOMING BUSINESS COALITIO	6,320.00
BLUE CROSS BLUE SHIELD OF	138,413.79
BLUE CROSS BLUE SHIELD OF	74,782.19
EXPRESS SCRIPTS INC	30,285.25
EXPRESS SCRIPTS INC	8,930.76

It was moved by Councilman Jerred and seconded by Councilman Kuntz to approve the Consent Agenda. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Approval of Conflict Claims - General Agenda

It was moved by Councilman Carsrud and seconded by Councilman Barks to approve a conflict claim for Mayor Carter-King in the amount \$1,302.61 to Powder River Office Supply. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, and Kuntz voting aye: Mayor Carter-King abstained. The motion carried.

Oral Comments

The Mayor and Council recognized Lance Block for 25 years of service to the City of Gillette.

The Mayor and Council recognized Mark Wernsmann as the 2015 4th Quarter P.R.I.D.E. Award recipient.

Judge Dumbrill performed the Swearing in Ceremony for new Police Officers Brendan Trujillo, Julianne Witham, Conor Skrobot, Gage Skrobot, Benjamin Squires, Jake Fitzner, and Marcus Taylor.

The Mayor and Council recognized Officer Julianne Witham as recipient of the Life Saving Award.

For the Good of the Community

Communications Manager Palazzari reported on past and upcoming events around the community that included the City Parks Photo Contest; the upcoming Gillette Main Street's Ice Fest; and the upcoming Powder River Symphony's performance.

Councilman Barks reported the need for volunteers during the upcoming National High School Finals Rodeo. He encouraged citizens to call the Cam-Plex for more information.

Trisha Simonson offered information regarding suicide rates in Wyoming and the Semicolon Project.

Public Comments

Mayor Carter-King asked for public comments. There were none.

Council Reports

Mayor Carter-King asked for Council reports. There were none.

Written Comments

Mayor Carter-King asked for written comments. City Clerk Abelseth reported there were none.

Ordinance First Reading

ORDINANCE 16-02

AN ORDINANCE PROVIDING FOR THE VACATION
OF TWO 20 FOOT WIDE GENERAL UTILITY EASEMENTS LOCATED WITHIN THE
WYOBIRD ANNEXATION PLAT, AS SHOWN ON THE EXHIBIT "A" MAP, IN THE
CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

It was moved by Councilman Jerred and seconded by Councilman Carsrud to approve the foregoing Ordinance on first reading. Mayor Carter-King asked for an explanation regarding the request. Development Services Hamilton explained that this is an easement vacation of two easements located within the Wyobird Annexation, dating back to 1981, that were never utilized. Staff recommends approval of this vacation. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

New Business

It was moved by Councilman Jerred and seconded by Councilman Barks to approve a request from Gillette Golf and Country Club, Inc., to move their dispensing room location, and change the dispensing room description from a 940 square foot room in the southeast corner of the building, to a 30' X 37' room in the southwest corner of the building, located at 1800 Country Club Road. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Barks and seconded by Councilman Carsrud to approve a professional services agreement for the design and bidding services associated with the Downtown Facilities Enhancement Project, with HDR Engineering, Inc., in

the amount of \$41,655 (1% Project - 50%). Mayor Carter-King asked for an explanation regarding the request. Development Services Hamilton explained the project and added that 50% of the cost would be needed from 1% funds as a Wyoming Business Council grant will support the other 50% of the project. The project will include a public restroom, as well as rebuilding a parking lot. At this time staff is working with a few companies to provide a concrete modular restroom facility and the cost is anticipated to be between \$160,000 and \$180,000 of the total cost. The additional costs include the utility installation to service the restroom facility, complete reconstruction of the parking lot, and the restroom. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman Carsrud to accept development improvements for the Coleman Electric Hydrant Extension Project, installed by Black Cat Construction on behalf of the developer, Coleman Electrical Services. Mayor Carter-King asked for an explanation regarding the request. Development Services Director Hamilton explained that the Coleman Electrical facility was recently expanded and the expansion necessitated the installation of an additional fire hydrant. This is the acceptance of that project. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

It was moved by Councilman Jerred and seconded by Councilman Kuntz to accept development improvements for the Menard, Inc., Site Development Water Main Loop Project, installed by Immel Construction on behalf of the developer, Menard, Inc. Mayor Carter-King asked for an explanation regarding the request. Development Services Hamilton explained this is for the Menard site fire protection loop. After the explanation, Council was asked to cast their vote. The vote was recorded as follows: Jerred, Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. The motion carried.

Appointments

It was moved by Council President Carsrud and seconded by Councilman Barks to appoint City Administrator Napier as the voting delegate and Councilman Jerred as the alternate voting delegate for the 2016 Wyoming Association of Municipalities (WAM) Winter Workshop Business Meeting in Cheyenne, on Wednesday, February 17, 2016. Mayor Carter-King asked for discussion. There was none. Council was asked to cast their vote. The vote was recorded as follows: Barks, Carsrud, Montgomery, Kuntz, and Mayor Carter-King voting aye. Councilman Jerred abstained. The motion carried.

There being no further business to come before the Council, the meeting was adjourned at 7:40 p.m. The next regularly scheduled meeting will be held on February 16, 2016.

Mayor Louise Carter-King

(S E A L)

ATTEST:

