



INITIAL APPLICATION

Please email this completed application in PDF format with requested attachments to beecityusa@gmail.com with "APPLICATION" in the subject line.

A) APPLICANT INFORMATION

PROPOSED CITY OR COUNTY

GILLETTE, WY (CITY OR COUNTY, STATE)

APPLICANT [PERSON FILLING OUT THIS FORM AND FACILITATING THE PROPOSED BEE CITY USA PROGRAM]

☐ check here if Applicant is the designated media contact for Bee City USA news

Name Hannah Johnson
Title Horticulture Program Coordinator
Organization or Department Campbell County Extension
Address 412 S Gillette Ave
City/State/Zip Gillette, WY 82716
Phone (307) 682-7281
Email hjh10@ccgov.net

CITY OR COUNTY LIAISON [THE CITY OR COUNTY EMPLOYEE SPONSORING THE PROGRAM]

☐ check here if same as above

☐ check here if City/County Liaison is the designated media contact for Bee City USA news

Name Michael Foote
Title Sustainability Manager
Department City of Gillette
Address PO Box 3003
City/State/Zip Gillette, WY 82717
Phone (307) 686-5228
Email michaelf@gillettewy.gov

MAYOR OR CHAIR OF COMMISSION

Name Louise Carter-King
Title Mayor
Email admn@gillettewy.gov

DESIGNATED MEDIA CONTACT FOR YOUR BEE CITY USA NEWS IF NOT APPLICANT OR CITY OR COUNTY LIAISON

Name Geno Palazzari
Title Communications Manager
Department City of Gillette
Address PO Box 3003
City/State/Zip Gillette, WY 82717
Phone (307) 686-5393
Email genop@gillettewy.gov

B) COMMITMENTS AND ACTIONS

I/WE, THE UNDERSIGNED, UNDERSTAND THAT THE BEE CITY USA PROGRAM CONSISTS OF THREE COMMITMENTS, AND THAT WE ARE TAKING THE INDICATED ACTIONS TO SUPPORT THOSE COMMITMENTS:

1: Adopt Bee City USA Resolution following template provided by Bee City USA.

- ☒ Draft Resolution (the exact language our City/County will vote on) is attached.
☒ The Resolution is scheduled for approval on _____ (date)

2. Assign Bee City USA facilitation responsibilities to a new or existing City or County commission or a non-profit organization as outlined in the Bee City USA Resolution.

The members of the commission or the facilitators of the program are identified below as "Committee Members."

Name of commission or non-profit organization Keep Gillette Beautiful

☐ If new, date the commission or organizational committee was first convened: _____

☒ Meeting Dates (past and future): Committee meets every other month

☒ List of Committee Members (use additional sheet if necessary; Excel or Word format preferred)

| NAME | AFFILIATION | EMAIL ADDRESS |
|----------------|---------------------------------------|--------------------------|
| Michael Foote | City of Gillette | michaelf@gillettewy.gov |
| Misty Crawford | City of Gillette | mistyc@gillettewy.gov |
| Hannah Jonson | Campbell County Extension | hjh10@ccgov.net |
| Megan Taylor | Community Member | mmt_2005@hotmail.com |
| Sandra Hunter | Gillette Parks & Beautification Board | bhunter@vcn.com |
| Erin Galloway | Community Member | eringalloway52@gmail.com |

Facilitation responsibilities include:

- Ensuring that the City hosts at least one public education and habitat establishment or restoration activity each year as outlined in the Bee City USA Resolution.
- Annually re-applying for Bee City USA certification and summarizing the previous year's activities to raise awareness of and sustain pollinators as outlined in the Bee City USA Resolution.

3. **Acknowledge the Bee City USA certification in public**, as outlined in the Bee City USA Resolution, within one year of the date of this application.

C) SIGNATURES

APPLICANT:

CITY/COUNTY LIAISON (IF DIFFERENT FROM APPLICANT):

Signature: _____
Name: Hannah Johnson
Date: _____

Signature: _____
Name: Michael Foote
Date: _____

D) NEXT STEPS

1. **(Applicant)** Email this completed application in PDF format with requested attachments to beecityusa@gmail.com with "APPLICATION" in the subject line.
2. (Bee City USA) We will notify you of any further needs or adjustments. Upon a favorable review, we will place your application in PENDING APPROVED status and notify you. Our goal will be to synchronize the public announcement process with your vote.
3. **(Applicant)** Once your community passes the Resolution, send a copy to us, noting any changes to the draft you submitted with your application.
4. (Bee City USA) After reviewing your adopted Resolution, we will promptly request any clarification necessary, and given a satisfactory response, formalize your status as APPROVED, add your community to the list of certified communities on our website, and send you a Bee City USA community certificate and artwork for you to produce your Bee City USA street sign(s).
5. **(Applicant)** Keep us apprised of your news or any questions or needs. Send an end-of-year report of activities and renewal application to maintain your status. Enjoy the benefits of belonging to a network of communities who are taking a stand for pollinators and serve as resources to one another.

Questions? Contact Phyllis Stiles, Director, Bee City USA at beecityusa@gmail.com.