

COUNCIL PROCEEDINGS

Special Meeting

March 29, 2016

6:00 p.m.

A Special meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 29th day of March 2016, in the 2nd floor Community Room, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Billy Montgomery, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, Kevin McGrath, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director; Pamela L. Boger, Administrative Services Director; Patrick Davidson, Asst. City Attorney; Jim Hloucal, Chief of Police; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Dan Bridges, Utilities Electrical Manager; Heath VonEye, City Engineer; Kurt Siebenaler, City Engineer; Diane Monahan, Water Services Manager; Mike Cole, Planning Manager; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Government Relations Manager; and Karlene Abelseth, City Clerk.

Warm Up Items

Councilman Montgomery requested, with the upcoming rise in utility costs, that Council consider allowing seniors who are on a fixed income, to choose the day in which they pay their utility bill. City Administrator Napier stated that staff could evaluate the City's current programs to determine possible adjustments and present proposals for Council's consideration.

Councilman Montgomery reported that today is Wyoming Welcome Home Veterans Day.

Action Item: It was moved by Councilman Carsrud and seconded by Councilman McGrath to extend the appointment of R. Douglas Dumbrill as Municipal Court Judge until the end of April 2016. Mayor Carter-King asked for an explanation regarding the request. City Administrator Napier explained that the City is seeking the appointment of a second judge and currently is in the process of looking into a new term with Judge Dumbrill. After the explanation, roll was called on the motion with the following results. Council Members voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King. The Presiding Officer declared the motion carried.

Storm Water Ordinance Discussion

City Engineer VonEye gave a Power Point presentation regarding a final draft of the stormwater ordinance. He reported that several meetings were held to gather input from the public and contractors that this ordinance would impact. Mr. VonEye gave background information and explained the proposed revisions, which include amendments to the permit procedures and requirements, stormwater permit fee schedule, erosion & sediment control inspections, and the right to appeal.

Liquor Deliveries Discussion

City Administrator Napier explained that this discussion stems from an idea brought to staff's attention that precipitated discussion at a previous meeting. Staff brought forward a draft ordinance to address this idea. City Attorney Anderson explained that the ordinance would prohibit a retail liquor licensee from delivering alcoholic or malt beverages, and can only consummate sales at their licensed establishments. Staff has been in contact with the Wyoming Liquor Division who essentially stated that there is no law that would prohibit this type of activity. Staff feels this would be difficult to enforce, especially, if delivering to a minor. This ordinance is similar to other cities' ordinances such as Cheyenne, Laramie, and Douglas. Riley Hunter and Grant Edmunds, Creative Beverages, informed the Council of research with other cities regarding this issue. He explained how other cities handle the delivery of alcoholic and malt beverages and stated that even though there weren't statistics to back up their claim, the cities they spoke with felt that it has lowered DUI offenses. Councilman Montgomery provided information stating the research he had done, which showed that if alcohol is delivered to the home, the person is more apt of becoming an alcoholic. He added that he is opposed to the delivery service. Councilman Carsrud feels that effective stings could be conducted. City Administrator Napier stated that if Council chooses to entertain this type of service that time be allowed for staff to create a best business practice for the regulation of this type of service. After further discussion, it was the consensus of the Council to pursue the ordinance.

Public Works Cost of Services Discussion

City Administrator Napier explained that staff will be bringing concepts forward regarding cost saving measures for Council's review. Public Works Director Wilde then gave a presentation regarding cost saving ideas within Public Works. He provided information regarding the cost of maintaining the City Pool and is suggesting an admission charge to assist with the costs associated with chlorine and maintenance. He then provided information regarding the costs associated with seasonal employees, Parks operations overtime costs, right-of-way overtime costs for mowing for both employees and contractors, and street sweeping costs. Mr. Wilde is proposing 40 hours per week for mowing and sweeping, however, he added, the level of service will be different. Other proposed cost reductions were for sweeper pile removal, a reduction in Parks materials such as mulch, fertilizer, etc., by cleaning and repurposing what Parks currently has, and reducing port-a-potties in the parks. Council expressed concerns regarding the proposals such as mowing. After some discussion regarding the proposed cost saving ideas, and the expressed concerns, Mr. Napier cautioned Council that there may be more drastic conditions in the future, and there is not much room for negotiation.

Mayor & Council Cost of Services Discussion

Community & Government Relations Manager Davidsmeier presented cost saving ideas regarding the Mayor and Council's budget. Cost saving ideas presented were reductions to: other contractual services, travel, public relations, training and education, meeting expenses, artwork, general community, and Mayor's Art Council. Reduction recommendations for the Special Projects Budget is a total reduction in the employee/citizen advisory picnic line item and a reduction of \$41,304 in the Awards Banquet line item. From the 1% Budget line item for the Donkey Creek Festival there was no recommendation for a decrease as

this event brings thousands of people to the community that brings revenue into the community. Council discussed the recommendations and suggested that there be a reduction made in the Donkey Creek Festival's line item as well. During the discussion Mr. Napier expressed his concerns regarding the drop in revenues, but assured the Council that staff would present a balanced budget. Councilman Kuntz suggested that the public be notified of Council's concerns with regard to the reduction in revenues, and the need for decreasing services.

Review April 5th Council Agenda

The group reviewed the agenda items for the upcoming April 5th meeting.

Mayor Louise Carter-King

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
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