

# CITY OF GILLETTE PLANNING COMMISSION MINUTES OF THE REGULAR MEETING

City Council Chambers ~ City Hall

April 12, 2016 ~ 7:00 p.m.

## PRESENT

Commission Members Present: Chairman Clark Sanders, Holly Pierce, Bill Ellingson, Cindy Reardon, Adrienne Hahn and Jim Nielsen

Commission Members Absent: Jennifer Thomas

Staff Present: Michael Cole, Planning Manager; Brent Albrecht, Planner; and Carol Best, Administrative Assistant

## CALL TO ORDER

A motion was made by Cindy Reardon and seconded by Adrienne Hahn to call the meeting to order. Motion carried 6/0. Chairman Clark Sanders called the meeting to order at 7:00 p.m.

## APPROVAL OF THE MINUTES

A motion was made by Adrienne Hahn, and seconded by Jim Nielsen, to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of March 8, 2016. Motion carried 6/0.

## 16.014V – VACATION – 10' Utility Easement Vacation – 1710 Cimarron Drive

Brent Albrecht presented Case No. 16.014V. The applicant is requesting to vacate a 10 foot wide portion of a utility easement along the north boundary of Lot 150 within the Sierra Glen Addition. The applicant is seeking to vacate this easement, in order to build an accessory garage that will be located adjacent to their house at 1710 Cimarron Drive.

Chairman Sanders asked if anyone had any questions. Property owner/applicant, Hazen Duncan, was present and inquired where he will need to move the electrical line and whether or not there are requirements on type of structure. Mike Cole stated that once the vacation is approved by the City Council, the applicant will need to apply for building permit, at which time, the utility placement and building type would be discussed with the building department.

Adrienne Hahn made a motion to approve said case. Jim Nielsen seconded the motion. Motion carried 6/0.

## OLD BUSINESS

None

## NEW BUSINESS

There will not be a meeting on April 26, 2016. The next Planning Commission meeting will be held on Tuesday, May 10, 2016. Mike Cole reported that one case will be discussed at that meeting.

## ADJOURNMENT

A motion was made by Cindy Reardon and seconded by Adrienne Hahn to adjourn the meeting. Motion carried 6/0. The meeting adjourned at 7:15 p.m.

Minutes taken and prepared by Carol Best, Administrative Assistant.