

## COUNCIL PROCEEDINGS

Work Session  
p.m.

April 26, 2016

6:00

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 26th day of April 2016, in the second floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Robin Kuntz, Kevin McGrath, Billy Montgomery, Dan Barks, Tim Carsrud, Ted Jerred, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; Pam Boger, Administrative Services Director; Patrick Davidson, Assistant City Attorney; Kendall Glover, Utilities Director; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Bob Molder, Wastewater Services Manager; Michelle Henderson, Finance Manager; Kris Jones, Customer Services Manager; Levi Jensen, Utilities Project Manager; Dan Bridges, Electrical Engineering Manager; Steven Peterson, Utilities Manager; Diane Monahan, Water Service Manager; Michael Foote, Waste Diversion Manager; Heath Von Eye, City Engineer; Kurt Siebenaler, City Engineer; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

### Warm Up Items

There were no warm up items.

### Council Workshop #1 - Capital Improvements Projects (CIP Review)

Proposed capital improvement projects were discussed for the upcoming 2016/17 fiscal year. Utilities Director Glover, Utilities Project Manager Jensen, and City Administrator Napier gave brief highlights regarding proposed CIP requests for utilities, Gillette Madison Project, as well as 1% projects.

### Recycling (Waste Reduction or Diversion)

Waste Diversion Manager Foote presented information regarding recycling and waste diversion data for 2015. Dave Allison, Paul Gerrits, Dana Eiland, and Dave Naughton, (owner of Waste Connections), addressed the Council regarding recycling and waste diversion. Mr. Gerrits also presented a letter, addressed to Council, from Jim Hastings regarding the same. After much discussion, Mr. Napier stated that without knowing when the transition of the County Landfill moving north will occur, staff is in a predicament of recommending what to do until then. If the City enters into a binding year agreement for recycling pickup, and the County landfill moves north within the year, we are effectively, bound to a contract. Staff will need to think about how to design the agreement, in the absence of the knowledge as to when the transition should take place. Even if the County does not move for another three years, the City should still look at the recycling program critically so there is a shot at doing it better than what is currently being done.

### Utility Billing Discussion

Finance Director Pitlick presented information regarding the current Senior/Disability Utility Discount program, as well as proposed revenue generating ideas. Proposed ideas included an outdoor swimming pool fee structure, changes to the customer utility deposit processes, and convenience fees to recover costs of processing automated payment transactions. After some discussion, Council had no interest in entertaining an outdoor swimming pool fee. However, Council was in agreement of discontinuing the payment of interest on utility deposits and implementing convenience fees for electronic payment transactions.

#### Annual Report

Communications Manager Palazzari presented the Annual Report to Council.

#### Review May 3<sup>rd</sup> Council Agenda

The group reviewed the upcoming agenda items for May 3<sup>rd</sup>.

#### Adjournment

There being no further business to come before the Council, the Work Session meeting was adjourned at 9:27 p.m.

---

Mayor Louise Carter-King

SEAL:

ATTEST:

---

Karlene Abelseth, City Clerk

Publication Date: May 4, 2016