

## COUNCIL PROCEEDINGS

Work Session  
p.m.

May 10, 2016

5:30

A Work Session meeting of the City Council of the City of Gillette, County of Campbell, State of Wyoming, was held on Tuesday the 10th day of May 2016, in the third floor conference room of City Hall, pursuant to due notice and call. The Presiding Officer called the meeting to order and upon roll call the following were found to be present:

Council Members present: Kevin McGrath, Billy Montgomery, Dan Barks, Tim Carsrud, Ted Jerred, Robin Kuntz, and Mayor Louise Carter-King.

Staff present: J. Carter Napier, City Administrator; Charlie Anderson, City Attorney; John Aguirre, Human Resource Director, Pam Boger, Administrative Services Director; Patrick Davidson, Assistant City Attorney; Kendall Glover, Utilities Director; Tom Pitlick, Finance Director; Sawley Wilde, Public Works Director; Michelle Henderson, Finance Manager; Heath Von Eye, City Engineer; Kurt Siebenaler, City Engineer; Mike Cole, Planning Manager; Sherrie Palmer, Financial Analyst/Accountant; Jennifer Richert, Financial Analyst/Accountant; Brent Wasson, Lieutenant; Geno Palazzari, Communications Manager; Patti Davidsmeier, Community & Gov't Relations Manager; and Karlene Abelseth, City Clerk.

### Warm Up Items

Councilman McGrath requested that staff take a look at the track around the Energy Sports Complex. He has received complaints that the track is very rough.

Councilman Kuntz asked if contractors could remove the locate flags after a job is completed. He has received complaints of locate flags being left for long periods of time after the construction has ended.

### Executive Session

It was moved by Councilman McGrath and seconded by Councilman Carsrud to move into an Executive Session to discuss personnel. Roll was called on the motion with the following results. Voting aye: Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King. The Presiding Officer declared the motion carried and the group moved into an Executive Session at 5:37 p.m.

The Work Session reconvened at 6:00 p.m.

### Sage Valley Verizon Cell Tower Lease Agreement and Zoning Requirements Discussion

Planning Manager Cole presented information regarding a request from Verizon Wireless to lease space on city property for the purpose of constructing a wireless telecommunication tower. General discussion took place. After the discussion, it was the consensus of the Council to allow staff to begin negotiations.

### Council Budget Workshop #2

City Administrator Napier gave a power point presentation that provided a preview of the FY17 budget. Mr. Napier provided

information regarding sales tax revenues, operating revenues vs. operating expenses, joint dispatch, projected general fund balances as of July 1, 2016, and provided summary information regarding the One Percent fund, power fund, wastewater fund, water fund, and solid waste fund. He then addressed myths about the budget.

Finance Director Pitlick gave an overview of the Finance Department's budget for FY16-17. The overview included Finance, Customer Service, Warehouse, and Purchasing.

Public Works Director Wilde gave an overview of the Public Works Department's budget for FY16-17. The overview included Public Works Administration, Streets, Parks, Forestry, and Solid Waste.

Utilities Director Glover gave an overview of the Utility Department's budget for FY16-17. The overview included Utility Administration, Electrical Services, Water, Wastewater, Electrical Engineering, and the Gillette Regional Water Supply Project.

#### Adjournment

There being no further business to come before the Council, the Work Session meeting was adjourned at 9:40 p.m.

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Mayor Louise Carter-King

SEAL:

ATTEST:

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Karlene Abelseth, City Clerk

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