

A meeting of the City Council was held on Tuesday, the 21st day of June 2016. Reverend Susan Reichenberg led the Invocation and the Pledge of Allegiance was led by Councilman McGrath.

Present were Councilmen Montgomery, Barks, Carsrud, Jerred, Kuntz, McGrath, and Mayor Carter-King; City Administrator Napier; Attorney’s Anderson and Davidson; Directors Boger, Glover, Hloucal, Pitlick, and Wilde; Managers Palazzari and Davidsmeier; and City Clerk Abelseth.

Approval of General Agenda

Councilman Jerred moved to approve the General Agenda. Seconded by Councilman McGrath. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes:

Pre-Meeting – June 7, 2016

Regular Meeting – June 7, 2016

Ordinance 3rd Reading – Consent

ORDINANCE 3895

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR LOT 1A-1 OF TRACT M SUNBURST SUBDIVISION NO. 3 FROM C-1, GENERAL COMMERCIAL DISTRICT, TO M-H, MOBILE HOME DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

Ordinance 2nd Reading - Consent

ORDINANCE 16-15

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP FOR TRACT E-3 OF THE RESUBDIVISION OF TRACT E-1 HAYS SUBDIVISION FROM C-3 BUSINESS/SERVICES DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

Bills and Claims - Consent

AIR TECH INC	42.50
ALEX ROZIER	1,200.00
ALLGUER, KAYLA	113.54
ALSCO	788.87
ALYSHIA VIGIL	50.00
AMERICAN WELDING & GAS INC	24.45
ANDREANNA PIERCE	50.00
ANIXTER POWER SOLUTIONS	230,518.34
ASSURE CO RISK MANAGEMENT & REGULATOR COMPLIANCE	500.00
AT ARCHITECTURE	6,346.75
AVP CONSULTING LLC	77.94
B & H PHOTO VIDEO PRO-AUDIO	738.47
BALFOUR BEATTY INFRASTRUCTURE	144.40
BARRERA, EFRAIN	34.50
BEARS, TRISTIN & ELISABETH	119.74
BELFOR	80.81
BIG D SANITATION	1,210.00
BIG HORN TIRE INC	82.00
BJORUM, S & WENDEL, K	218.08
BLACK HILLS POWER & LIGHT	609,317.95
BLACK HILLS WYOMING LLC	255,746.79
BLUE CROSS BLUE SHIELD OF WYOMING	106,017.35
BORDER STATES ELECTRIC	12,921.00
BUFFALO FEDERAL BANK	22,639.09
BURCIAGA, DAVID B	205.64
CAMPBELL COUNTY COMMISSIONERS	15,000.00
CAMPBELL COUNTY COORDINATED BENEFITS TRUST	2,936.95
CAMPBELL COUNTY ENGINEERS	882.00
CAMPBELL COUNTY HOSPITAL DISTRICT	340.50
CAMPBELL COUNTY SENIOR CITIZEN CENTER	1,197.50
CAMPBELL COUNTY SHERIFF	200.00
CAMPBELL COUNTY WEED AND PEST	3,149.51
CARL A. THEUSEN	2,075.20
CATHERINE MAHONEY	1,200.00
CDW GOVERNMENT INC	1,276.00
CEM SALES & SERVICE	1,778.80
CENTER FOR RESOURCE CONSERVATION	1,000.00
CENTRILIFT DIVISION OF HUGHES TOOL	4,589.73

CHOICE ADVERTISING	1,592.00
CITY OF GILLETTE	61.18
CITY OF GILLETTE - PETTY CASH	121.01
CNA SURETY	100.00
COLLINS COMMUNICATIONS INC	566.84
CONSOLIDATED ENGINEERS INC	3,796.50
CONSOLIDATED WATER SOLUTIONS	2,838.59
CONTRACTORS SUPPLY INC	1,043.33
CPS DISTRIBUTORS	416.82
CRAIG FURMAN	50.00
CRYSTAL OTT	100.00
CUES INC	295,636.58
DALE HELSPER	450.00
DELONG, ANDREW	157.44
DELTA DENTAL OF WYOMING	19,050.38
DEPARTMENT OF ENERGY	67,186.23
DIANE MONAHAN	75.00
DINA NICKOSON	65.00
DOWL LLC	51,569.23
DRM INC	15,338.85
DUNLAP PHOTOGRAPHY	792.00
DYKMAN ELECTRICAL INC	207.23
EARTH WORK SOLUTIONS	684,330.53
EDGE ELECTRIC, INC	139.22
ELMORE, JOHN & BRENDA	205.49
EMPLOYMENT TESTING SERVICES INC	76.00
ENERGY LABORATORIES INC	159.00
ERICKSON, KEITH	113.67
EXPRESS SCRIPTS INC	44,302.61
FEDEX	375.43
FENCHAK, KATHY D	76.72
FERGUSON ENTERPRISES, INC #1701	3,064.00
FIRST INTERSTATE BANK OF GILLETTE	10,628.95
FIRST NATIONAL BANK OF GILLETTE	115,241.51
FOWLKE, JODY & JOEL	332.79
FUGRO GEOSPATIAL, INC	39,971.59
GARCIA, SHAWN	136.24
GILLETTE PET VET CLINIC	50.00
GILLETTE PRINTING COMPANY INC	185.75
GILLETTE STEEL CENTER	139.70
GILLETTE WINNELSON COMPANY	994.73
GOVOLUTION, LLC	1,296.00
GRAMMER, KAYLA	27.93
GREGG RICHARDS	75.00
GREG'S WELDING CORPORATION	6,281.34
HANSON, MARK	161.62
HAWKINS INC	2,048.85
HD SUPPLY WATERWORKS LTD	1,608.12
HDR INC - US ENGINEERING ACCOUNTS RECEIVABLE	45,838.06
HERITAGE W S DISTRICT	3,010.68
HERRICK, MARY	123.49
HESS, ALLEN	36.69
HLADKY CONSTRUCTION	254,716.28
HOCHSTETTER, DEVON	205.50
HOFFMANN, DAN & KAREN	63.56
HOLZER, BRITTANY & AARON	105.72
HOMAX OIL	28,735.26
HOT IRON	203,751.84
INSIGHT PUBLIC SECTOR	90.00
J. CRAIG ABRAHAM	1,480.44
JASON MARCUS	600.70
JASON SCALLEN	50.00
JIM'S WATER SERVICE	75.00
JLC SIGN SYSTEMS INC	234.00
JOHN AGUIRRE	213.30
JONES, BRITTANI	185.88
JOSS, MATT	205.51
KADRMAS LEE & JACKSON INC	26,761.85
KAWULOK, VINCENT	144.65
KIMBROUGH, HARRY	77.61
KRIZ-DAVIS COMPANY	1,815.89
LADONNA HATCH	50.00
LAKER CHEMICAL INC	2,512.50
LANDRETH, LISA & JERRY	44.17
LEGEND COMMUNICATIONS OF WYOMING	1,670.00
LENSING, KC & KRISTEN	34.00
LIGHTLE, KARISSA	205.59
LIQUIVISION TECHNOLOGY	8,950.00
LISA DEHERRERA	50.00
LONG BUILDING TECHNOLOGIES	7,270.00

LONG'S PLUMBING & HEATING INC	42.50
LOUISE CARTER KING	23.73
M&M MORTGAGE SERVICES	176.78
MAFFEI, JOHN	44.10
MCCOY, KATHERINE	357.50
MCM GENERAL CONTRACTORS	49,520.87
MCNUTT, MICHAEL & BARB	25.28
MEANS, JAMIE	73.15
MEDICAL HILL PHARMACY	392.48
MERCHEN, CURTIS & PAULA	108.80
MICHAEL CASPER	200.00
MICHAEL FOOTE	1,200.00
MID WEST PEST MANAGEMENT	4,418.07
MIDLAND IMPLEMENT CO INC	183.38
MILLER FABRICATION LLC	35.53
MOA WYOMING INC	26,387.78
MORRISON MAIERLE INC	18,473.90
NEIL INGRAM	50.00
NEVE'S UNIFORM INC	857.39
NEWMAN SIGNS INC	2,424.10
NEWS RECORD	3,623.08
NORCO INC	2,770.04
NORMONT EQUIPMENT COMPANY	1,825.80
NORTON CONSTRUCTION	124,467.50
OLVERA, ASHLEY	33.41
ONE CALL OF WYOMING COPR	360.75
ONLINE INFORMATION SERVICES INC	605.62
OUTKA, FRANK & MELODY	265.01
OWENS, JAMES	201.45
PAINTBRUSH SEWER & DRAIN	105.00
PCA ENGINEERING INC	4,260.57
PEPES TAQUERIA	411.00
POKEYS BBQ	1,955.00
POLYDYNE INC	8,184.00
POWDER RIVER CONSTRUCTION	267,747.15
POWDER RIVER ENERGY CORPORATION	5,466.53
POWDER RIVER OFFICE SUPPLY INC	3,974.50
POWELL, RICHARD	645.88
POWER SCREENING LLC	363,000.00
PRO FORCE LAW ENFORCEMENT	815.38
PROELECTRIC INC	30,976.70
PROTECH COMPUTING SERVICES	3,084.90
QUALITY UTILITY EQUIPMENT SUPPLY & TOOLS INC	505.31
RANCH CREEK PROP INC	25.59
RAZOR CITY LOCKSMITH LLC	9.00
RED TIGER WELL SERVICE	271,822.20
ROBERTA THWREATT	591.38
ROBIN KUNTZ	14.98
ROBISON, BARBARA	111.14
ROCKY MOUNTAIN BUSINESS EQUIPMENT LLC	823.41
ROMERO, SONNET & ROBERT	23.29
ROTHLEUTNER, KEN & TINA	114.15
S & S BUILDERS	65,748.73
SCHUTZ FOSS ARCHITECTS PC	9,031.59
SIMPSON'S PRINTING	3,957.50
SMELSER, KAYCEE	72.52
SMITH, TINLEY	64.08
SOURCE OFFICE PRODUCTS	5,202.31
SOURCEGAS	6,359.33
SOUTHWESTERN EQUIPMENT COMPANY	405.26
STEELE, ROBERT & LORINDA	13.94
STEVEN DILLARD	100.00
STRATA INC	14,286.00
STUART C IRBY CO	1,265.11
SUNDANCE EQUIPMENT COMPANY	368.94
TAYLOR HARDY	40.92
TESTERMAN, TAMMY & JOSHUA	154.89
THAT EMBROIDERY PLACE	143.50
THE GREAT ESCAPE	258.37
THE PERTAN GROUP	20,186.00
TIGERTREE, INC	23,900.00
TIM CARSRUD	21.50
TOBIN, ERIC	189.63
TODD CRASE	100.00
TOTAL ADMINISTRATION SERVICES CORP.	546.12
TUCKER ELECTRIC INC	250.69
TYLER TECHNOLOGIES INC	350.00
VAN EWING CONSTRUCTION	489,544.53
VERIZON WIRELESS	1,272.91
VERIZON WIRELESS - LERT B	50.00

VISIONARY COMMUNICATIONS	969.14
WAL-MART	60.00
WASTE CONNECTIONS OF WYOMING	13,949.42
WASTE CONNECTIONS, INC.	569.55
WESCO DISTRIBUTION INC	33,143.40
WESCO RECEIVABLES CORP	1,350.24
WESTERN WASTE SOLUTIONS INC	10,305.05
WHITE'S FRONTIER MOTORS	275.56
WILSON, DONALD	260.87
WYODAK RESOURCES DEVELOPMENT CORP	191,946.66
WYOMING ASSOCIATION MUNICIPALITIES	80.75
WYOMING CONFERENCE BUILDING OFFICAL	100.00
WYOMING DEPT OF EMPLOYMENT	5.09
WYOMING DEPT OF TRANSPORTATION	100,816.00
WYOMING STATE REVENUE AND TAX	82,246.15
WYOSTAR	489,296.20
XEROX CORPORATION	146.71

Other – Consent

Approval for the use of Cam-Plex funds from the Wyoming Center Reserve Trust Fund and the Special Events Fund for capital purchases listed in their letter dated April 7, 2016.

Councilman Carsrud moved to approve the Consent Agenda. Seconded by Councilman McGrath. All voted aye. The motion carried.

Approval of Conflict Claims – General Agenda

Councilman Barks moved to approve a conflict claim for Councilman Carsrud in the amount of \$1,016.23. Seconded by Councilman Jerred. Jerred, Barks, Montgomery, McGrath, Kuntz, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman McGrath moved to approve a conflict claim for Mayor Carter-King in the amount of \$3,998.23. Seconded by Councilman Kuntz. Jerred, Barks, Carsrud, Montgomery, McGrath, and Kuntz voted aye. Mayor Carter-King abstained. The motion carried.

Councilman Jerred moved to approve a conflict claim for Councilman Kuntz in the amount of \$14.98. Seconded by Councilman McGrath. Jerred, Barks, Carsrud, Montgomery, McGrath and Mayor Carter-King voted aye. Councilman Kuntz abstained. The motion carried

Comments

Council: Councilman Montgomery invited the public to the Gillette Airport to attend a welcome home for troops returning from Afghanistan; Councilman Barks reminded everyone that volunteers are still needed for the National High School Finals Rodeo; Mayor Carter-King reported on concerns regarding the recent heat wave and asked for the public’s cooperation and compliance with water conservation. Director Glover explained the various phases of water restrictions and that the heat has also caused a large demand on electric usage.

Written: The receipt of Financial Disclosure Statements were reported, as well as a written comment received from Michael Surface regarding the proposed sign ordinance amendment.

Public: Sherry Bertoneclj, Personal Frontiers, invited the City to a softball challenge against the County; Shilo Lundvall, Campbell County Public Land Board, asked the Council to reconsider the Land Board’s request of capital funding for FY2017.

New Business – Minute Action

Councilman McGrath moved to approve a catering permit for July 9, 2016 from 8:00 p.m. to midnight for the First Summertime Bash requested by Mingles Lounge that will include outdoor music. Seconded by Councilman Carsrud. All voted aye. The motion carried.

Councilman McGrath moved to approve a catering permit for August 20, 2016 from 8:00 p.m. to midnight for the Last Summertime Bash requested by Mingles Lounge that will include outdoor music. Seconded by Councilman Montgomery. All voted aye. The motion carried.

Councilman Barks moved to approve a memorandum of understanding concerning annual support funding for the Gillette College. Seconded by Councilman Carsrud. Administrator Napier explained the MOU. Jerred, Barks, Carsrud, Montgomery, McGrath, and Mayor Carter-King voted aye. Councilman Kuntz voted nay. The motion carried.

RESOLUTION 2562

A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT FOR LOT 1A, BLOCK 3 INTERSTATE INDUSTRIAL PARK SUBDIVISION, A RESUBDIVISION OF

LOTS 1 AND 2A, BLOCK 3 INTERSTATE INDUSTRIAL PARK TO THE CITY OF
GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Barks moved to approve the foregoing Resolution. Seconded by Councilman Jerred. All voted aye. The motion carried.

RESOLUTION 2563

A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT FOR THE ENERGY CAPITAL SPORTS COMPLEX SUBDIVISION, A RESUBDIVISION OF TRACTS A,B,C & D OF THE FIELD OF DREAMS SUBDIVISION TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Jerred moved to approve the foregoing Resolution. Seconded by Councilman Carsrud. All voted aye. The motion carried.

RESOLUTION 2564

A RESOLUTION INITIATING ANNEXATION OF A TRACT OF LAND CONTIGUOUS TO THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403 AND 15-1-405, KNOWN AS THE ASPEN HEIGHTS ANNEXATION AND ESTABLISHING A PUBLIC HEARING DATE OF AUGUST 2, 2016, TO CONSIDER THE PROPOSED ANNEXATION REQUEST

Councilman Barks moved to approve the foregoing Resolution. Seconded by Councilman Carsrud. All voted aye. The motion carried.

Councilman Jerred moved to approve a telecommunication easement to Qwest Corporation, DBA Century Link QC, within Parcel 4 of the Gillette Business Park Subdivision. Seconded by Councilman McGrath. All voted aye. The motion carried.

Councilman Jerred moved to accept public improvements for the 3rd Street Plaza Project, installed by Powder River Construction, Inc., in the amount of \$823,975.72 (1% Project/Wyoming Business Council Grant). Seconded by Councilman Montgomery. All voted aye. The motion carried.

Councilman Barks moved to approve a bid award for annual trenching and boring services to MCM General Contractors, Inc., of Gillette, Wyoming, in the amount of \$73,454. Seconded by Councilman Carsrud. All voted aye. The motion carried.

RESOLUTION 2565

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE WYOMING WATER DEVELOPMENT COMMISSION PROJECT AGREEMENT, ON BEHALF OF THE CITY OF GILLETTE, TO FUND THE GILLETTE REGIONAL EXTENSIONS – PHASE II PROJECT.

Councilman McGrath moved to approve the foregoing Resolution. Seconded by Councilman Jerred. General discussion took place. All voted aye. The motion carried.

New Business – Appointments

Council President Carsrud moved to appoint the following to the various Citizen Advisory Boards: Todd Probasco and Nicole Anderson to the Board of Adjustment; Damon Hart to the Campbell County Joint Powers Fire Board; Skyler Pownall to the Campbell County Public Land Board; Ryan Gross to the Investment Advisory Committee; Dorie Beck and Sarah Ferguson to the Mayor's Art Council; Rollo Williams and Megan Taylor McManamen to the Parks & Beautification Board; Robyn Schonberg and Carol Best to the Personnel Review Board; Todd Matson and Brenda Green to the Planning Commission; and Don McKillop to the Regional Water Panel Joint Powers Board. Seconded by Councilman Barks. All voted aye. The motion carried.

Public Hearings and Considerations

A public hearing for a zoning text amendment to change the definition of a billboard within Section 16.sss.(1) of the City's Zoning Ordinance to include electronic graphic display signs, subject to all Planning requirements. Manger Cole explained the request. After the explanation, it was decided that staff would return to the Planning Commission for further recommendations regarding the buffer; that information will then be provided to the Council prior to second reading of the Ordinance. The public hearing closed.

ORDINANCE 16-17

AN ORDINANCE FOR A ZONING TEXT AMENDMENT TO CHANGE THE DEFINITION OF A BILLBOARD WITHIN SECTION 16.SSS.(1) OF THE CITY'S

ZONING ORDINANCE TO INCLUDE ELECTRONIC GRAPHIC DISPLAY
SIGNS, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Jerred moved to approve the foregoing Ordinance. Seconded by Councilman McGrath. Jerred, Carsrud, Montgomery, McGrath, Kuntz, and Mayor Carter-King voted aye. Councilman Barks voted nay. The motion carried.

A public hearing to consider amendments to the Gillette City Budget for FY2015-2016. No comments were made. The public hearing closed.

RESOLUTION 2566

A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2015-16 FISCAL
YEAR PURSUANT TO W.S. 16-4-113

Councilman Carsrud moved to approve the foregoing Resolution. Seconded by Councilman Barks. Councilman Carsrud moved to amend the Resolution by increasing the amount requested to fund the Council of Community Services from \$16,561 to \$71,000. Seconded by Councilman Jerred. All voted aye on the amendment. The motion carried. All voted aye on the amended Resolution. The motion carried.

A public hearing to consider the Gillette City Budget for FY2016-2017. Sherry England, Executive Director for the Y.E.S. House, thanked the Council for their support. The public hearing closed.

ORDINANCE 3896

AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR
THE MAINTENANCE OF THE CITY OF GILLETTE, WYOMING, FOR FY2016-2017

Councilman Barks moved to approve the foregoing Ordinance on third and final reading. Seconded by Councilman Carsrud. All voted aye. The motion carried.

Adjournment

There being no further business the meeting was adjourned at 7:53 p.m. The next scheduled meeting will be held on July 5, 2016, Council Chambers, City Hall. This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
Publication Date: June 29, 2016

Louise Carter-King, Mayor