

CITY OF GILLETTE PLANNING COMMISSION MINUTES OF THE REGULAR MEETING

City Council Chambers ~ City Hall
June 28, 2016 ~ 7:00 p.m.

PRESENT

Commission Members Present: Chairman Clark Sanders, Cindy Reardon, Jennifer Thomas, Jim Nielsen, Adrienne Hahn, and Bill Ellingson

Commission Members Absent: None

Staff Present: Michael Cole, Planning Manager; Brent Albrecht, Planner; and Carol Best, Administrative Assistant

CALL TO ORDER

A motion was made by Adrienne Hahn and seconded by Jim Nielsen to call the meeting to order. Motion carried 6/0. Chairman Clark Sanders called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Jim Nielsen and seconded by Jennifer Thomas to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of June 14, 2016. Motion carried 6/0.

16.028SFP -- FINAL PLAT -- Westover Hills Phase V

Case No. 16.028SFP was presented by Brent Albrecht. The applicant is proposing to reconfigure Lots 1 and 3 of Westover Hills Phase IV and Lot 2 of the Moonshiner Country Estates. The newly created lots will be known as Lots 1A, 2A and 3A.

Chairman Sanders asked if anyone had any questions. Jim Nielsen asked for clarification of a discrepancy on the exhibited plat on which the 25 foot easement converting to a 30 foot easement was not noted. Mike Cole responded that during the case review it was noted that a sanitary sewer easement that crosses Lot 3A was missing from the plat. That correction is being made by the applicant's agent, and will be shown on the final plat.

Jim Nielsen made a motion to approve said case. Bill Ellingson seconded the motion. Motion carried 6/0.

OLD BUSINESS

None

NEW BUSINESS

The next Planning Commission meeting will be held on Tuesday, July 12, 2016. Brent Albrecht reported that two cases will be discussed at that meeting.

Chairman Sanders recognized and thanked Adrienne Hahn for her service to the Planning Commission. Ms. Hahn's current term will expire on June 30, 2016.

ADJOURNMENT

A motion was made by Adrienne Hahn and seconded by Cindy Reardon to adjourn the meeting. Motion carried 6/0. The meeting adjourned at 7:34 p.m.

Minutes taken and prepared by Carol Best, Administrative Assistant.