

A meeting of the City Council was held on Tuesday, the 19th day of July 2016. Pastor Don Wight of Calvary Community Church led the Invocation and the Pledge of Allegiance was led by Councilman Barks.

Present were Councilmen Barks, Carsrud, Jerred, Kuntz, McGrath, Montgomery, and Mayor Carter-King; City Administrator Napier; Attorneys Anderson and Davidson; Directors Aguirre, Glover, Hamilton, Pitlick, and Wilde; Brent Wasson, Lieutenant; Managers Palazzari, Davidsmeier, and Cole; City Clerk Abelseth; and Deputy City Clerk Staskiewicz.

Approval of General Agenda

Councilman McGrath moved to approve the General Agenda. Seconded by Councilman Kuntz. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes:

- Executive Session – June 14, 2016
- Executive Session – June 21, 2016
- Work Session – June 28, 2016
- Pre-Meeting – July 5, 2016
- Regular Meeting – July 5, 2016

Ordinance 2nd Reading - Consent

ORDINANCE 16-19

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR TRACT C OF THE FINAL PLAT FOR MOON SHADOW NO.2 FIRST FILING, FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT AND R-2, SINGLE AND TWO FAMILY RESIDENTIAL DISTRICT TO C-3 BUSINESS/SERVICES DISTRICT AND I-1, LIGHT INDUSTRIAL DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

Bills and Claims - Consent

ADDINGTON, RYAN	123.84
ADECCO EMPLOYMENT SERVICES	208.32
ADOBE SYSTEMS INC	6,361.49
AGRICULTURAL CONSULTANTS INC	405.00
AGUILAR, ITZEL	57.65
AIKINS, SAMUEL	11.02
AIR TECH INC	2,347.00
AIRGAS INTERMOUNTAIN	2,620.40
ALSCO	929.71
ALYSHIA VIGIL	50.00
AML	244.11
ANIXTER POWER SOLUTIONS	49,020.33
ARCHIVESOCIAL INC	4,788.00
ASSURE CO RISK MANAGEMENT & REGULATOR COMPLIANCE	350.00
AT ARCHITECTURE	1,080.00
AVOLVE SOFTWARE CORPORATION	11,340.00
B & F LLC	604.22
BARELMAN, CHANCE	130.30
BEHREND CONSTRUCTION, INC	50.00
BIG D SANITATION	1,010.00
BIG HORN TIRE INC	390.00
BILL BAUMBERGER	292.50
BLACK CAT CONSTRUCTION LLC	6,470.00
BLACK HILLS POWER & LIGHT	101,637.69
BLACK HILLS WYOMING LLC	321,863.87
BLUE CROSS BLUE SHIELD OF WYOMING	205,699.67
BOMGAARS SUPPLY	284.90
BORDER STATES ELECTRIC	5,558.60
BOWLES, KENNEDY	71.62
BREANNA'S BAKERY	120.00

BRENDAN TRUJILLO	250.00
BRIAN HARTLE	300.00
BROWNELLS INC	1,244.15
BRUCE ENGINEERING SERVICES CORP	8,369.25
BUFFALO FEDERAL BANK	39,832.55
BURLINGTON NORTHERN SANTA FE	600.00
CAMMRYN NELSON	75.00
CAMPBELL COUNTY CLERK OFFICE	12.50
CAMPBELL COUNTY COMMMISSIONERS	194.35
CAMPBELL COUNTY COORDINATED BENEFITS TRUST	4,102.17
CAMPBELL COUNTY ENGINEERS	1,190.25
CAMPBELL COUNTY JUVENILE	28,287.02
CAMPBELL COUNTY PUBLIC HEALTH	45.00
CAMPBELL COUNTY SENIOR CITIZEN CENTER	985.50
CAMPBELL COUNTY SHERIFF	100.00
CAMPBELL COUNTY WEED AND PEST	254.80
CAVANAUGH, TERRY	36.40
CAYTON, JUDY	134.25
CDW GOVERNMENT INC	927.20
CENTURY 21 REAL ESTATE ASSOC	106.76
CHAMBERS, BROOKE	151.53
CHITTICK, MICHAEL & WANDA	136.51
CHRISTINE STEGMAN	237.79
CITY MANAGEMENT ALUMNI AND FRIENDS	100.00
CITY OF BUFFALO	2,660.00
CITY OF GILLETTE - PETTY CASH	259.05
CLAYCAMP, SHAY	87.92
CLIMATE SOLUTIONS INC	6,350.00
CNA SURETY	100.00
COLLINS COMMUNICATIONS INC	3,380.00
COLLINS, CINDY	350.25
COLUMBINE CONTROL COMPANY	6,411.33
CONSOLIDATED ENGINEERS INC	6,769.80
CONTRACTORS SUPPLY INC	1,947.14
COOPER, ASHLEY	112.84
CRAIG BELECKY	300.00
CRAIG FURMAN	50.00
CRUM ELECTRIC SUPPLY COMPANY	1,708.20
CU SOLUTIONS GROUP, INC	5,040.00
CUMMINS ROCKY MOUNTAIN INC	1,927.29
DALE HELSPER	420.00
DALE PRASKA	137.50
DAN MILLER	560.25
DANA KEPNER COMPANY INC	673.15
DANIVEL KLUVER	300.00
DEBRA SEMPLE	918.00
DELTA DENTAL OF WYOMING	22,830.70
DESIGN CONSTRUCTION LLC	109,235.00
DEXTER'S AUTOMOTIVE	25.00
DITCH WITCH OF SOUTH DAKOTA	369.37
DIVERSIFIED INSPECTIONS I T L INC	6,925.00
DODGE, BRENNAN	161.84
DOWL LLC	60,406.38
DPC INDUSTRIES INC	5,461.60
DRM INC	40,331.52
E Z TOWING & RECOVERY INC	430.00
EARTH RATED	140.00
EARTH WORK SOLUTIONS	288,970.25
EDGE CONSTRUCTION SUPPLY	941.97
EDWARDS, KELLEEN	150.70
EMPLOYMENT TESTING SERVICES INC	660.00
ENERGY LABORATORIES INC	1,140.00

ENERGY SHARE OF WYOMING	294.55
ERIC SMALL	226.00
ERIC WELTMER	300.00
EVANS, SHANE	6.87
EXPRESS SCRIPTS INC	33,398.34
FAIRWAY ESTATES, LLC	75.00
FAMILY HEALTH	2,628.00
FARMER BROTHERS COMPANY	366.00
FARMER CO-OP	36.49
FARNES, JENNIFER & JIM	42.56
FASTENAL COMPANY	142.50
FIRST INTERSTATE BANK OF GILLETTE	16,359.80
FIRST NATIONAL BANK OF GILLETTE	158,925.23
FREAR, JESSE	39.67
FRIEZE, ROBERT	90.41
FRONTIER PRECISION INC	400.00
GADWAY, RHONDA	136.01
GARCIA, EDUARDO	143.09
GARRY GINN	100.00
GILLETTE ENERGY ROTARY CLUB	83.50
GILLETTE PRINTING COMPANY INC	2,109.21
GILLETTE WINNELSON COMPANY	99.00
GINN, TRINA	12.21
GONZALES, ROBERT	146.41
GOURMET ON THE GO LLC	643.00
GOVERNMENT FINANCE OFFICE ASSOCIATION	225.00
GOVOLUTION, LLC	1,356.10
GREG'S WELDING CORPORATION	840.00
GROOMBRIDGE, KYLE	18.89
HALL, TIFFANY	155.74
HAMAN, ANDREW	95.62
HAWKINS INC	5,791.00
HD SUPPLY WATERWORKS LTD	982.60
HDR INC - US ENGINEERING ACCOUNTS RECEIVABLE	31,730.00
HELMSMAN MANAGEMENT SERVCIES LLC	150.00
HILLYARD INC	361.28
HLADKY CONSTRUCTION	469,481.31
HOCHHALTER ENTERPRISES	260.00
HOMAX OIL	28,304.77
HOMES & MORE, CLASSIFIEDS & MORE	649.00
HOT IRON	374,287.71
INTER-MOUNTAIN LABS INC	55.00
ISC INC	2,050.00
IT OUTLET INC	14,933.00
J R ENTERPRISES	90.00
JAIME REYNOLDS	155.00
JAMES, TREVOR	89.60
JEFF MOONEY	153.50
JEREMY DOWDY	74.31
JESSIE LILE	68.30
JIM HLOUCAL	154.21
JIM'S WATER SERVICE	75.00
JLC SIGN SYSTEMS INC	1,623.12
JOHNSON CONTROLS INC	3,262.04
JOHNSON, DEREK	106.46
JORGENSEN COMPANIES	1,419.85
KELLY ALGER	7.65
KENDALL WIGGER	300.00
KOIS BROTHERS EQUIPMENT COMPANY	408.00
KRIZ-DAVIS COMPANY	1,560.55
KUNTZ, JOEL	269.58
LANCASTER, ROSEMARIE	32.70

LAND SURVEYING INCORPORATED	1,574.26
LANDSCAPES BY HOLCOMB LLC	725.00
LEGEND COMMUNICATIONS OF WYOMING	2,142.00
LEXISNEXIS MATTHEW BENDER	817.98
LISA DEHERRERA	50.00
LLOYD DIESEL TECHNOLOGIES	36,000.00
LONG BUILDING TECHNOLOGIES	7,270.00
LOPEZ, ELIZABETH	91.43
LOUISE CARTER KING	23.73
LOWHAM WALSH LLC	320.69
LUNDVALL, LINDA	125.18
MACHINE PRODUCTS INC	4,029.89
MANNING WRECKER SERVICE LLC	180.00
MANRY, DYLAN & WENDY	283.78
MARK WERNSMANN	300.00
MARSH USA INC / BANK OF AMERICA LOCKBOX SERVICES	420.00
MCCARTHY, GWENA	136.25
MCGEE, DOUG & MAGGIE	41.30
MCM GENERAL CONTRACTORS	163,264.75
MCREYNOLDS, DANNIELLE	143.44
MICHAEL TIPPETTS	100.00
MICHAL CASPER	100.00
MID WEST PEST MANAGEMENT	5,895.00
MIDLAND IMPLEMENT CO INC	430.28
MILLER, DEBBIE & DEAN	138.11
MOA WYOMING INC	16,553.36
MONTGOMERY, CODY	92.45
MORALES, YANET	162.72
MORRISON MAIERLE INC	50,358.99
MOUNTAIN STATES PIPE & SUPPLY	1,448.96
MUNICIPAL ENERGY AGENCY OF NEBRASKA	8,633.93
NEIL INGRAM	100.00
NETMOTION WIRELESS INC	14,510.89
NEWMAN SIGNS INC	365.00
NICOLE LONG	250.00
NOAH BYERS	360.84
NORCO INC	3,540.51
NORTON CONSTRUCTION	186,887.56
ONLINE INFORMATION SERVICES INC	332.97
ORCUTT, KULLIN	57.62
OSBORNE, COURTNEY	178.83
OVERHEAD DOOR CO OF GILLETTE	8,414.00
OWEN, MELISSA & CHRISTOPHER	174.20
PAINTBRUSH SEWER & DRAIN	486.00
PCA ENGINEERING INC	14,612.32
PEEK TRAFFIC CORPORATION	22,821.46
PETTIT, JOSEPH & DEB	62.30
PITNEY BOWES INC	6,159.00
PORTER, DENNIS	163.66
POWDER RIVER CONSTRUCTION	385,183.90
POWDER RIVER ENERGY CORPORATION	12,731.69
POWDER RIVER HEATING & CONDITIONING CORPORATION	6,350.00
POWDER RIVER OFFICE SUPPLY INC	15,419.78
PRATHER, THOMAS & MAGGIE	10.35
PRESTON, YALE	152.42
PRIMA	385.00
PROELECTRIC INC	10,724.38
QUALITY UTILITY EQUIPMENT SUPPLY & TOOLS INC	72.30
RAILROAD MANAGEMENT CO LLC	3,586.03
RAISLEY PAINTING LLC	12,850.00
RANCH CREEK PROP INC	56.54
RED RIVER LLC	289.98

REDDER, TERI	146.76
REDROCK TOWING LLC	89.00
RJM PRECISION INSTRUMENTS	333.53
RKR PROPERTIES LLC	622.12
ROBIN KUNTZ	14.98
ROCKY MOUNTAIN BUSINESS EQUIPMENT LLC	1,827.16
ROESCHLEIN, MAX	43.97
RUELAS, SANDRA	42.68
RUIZ, ZACKARIAH	149.05
S & S BUILDERS	222,693.40
SAAVEDRA, NICK	122.78
SCHUTZ FOSS ARCHITECTS PC	6,992.00
SIMON CONTRACTORS	756.00
SIMPSON'S PRINTING	2,781.00
SKIP TO MY LOU CATERING	864.00
SOTO, JEAN	200.00
SOURCE OFFICE PRODUCTS	7,705.15
SOURCEGAS	70.23
SPRING CREEK DESIGNS	220.00
STEVE WAGEMAN	27.14
STRATA INC	1,479.00
SUNDANCE EQUIPMENT COMPANY	203.46
SUNSHINE REAL PROPERTIES	193.62
TELE-WORKS, INC	9,900.00
TESTERMAN, OLIVIA	148.36
THAT EMBROIDERY PLACE	994.64
THE TREASURY	32.31
TIM CARSRUD	21.50
TJ ELECTRIC LLC	27,284.93
TOTAL ADMINISTRATION SERVICES CORP.	584.70
TRANSOURCE SERVICES CORP	615.36
TREVOR JOHNSON	250.00
TRUGREEN CHEMLAWN	1,120.00
TWO GUYS DECO CORP	3,526.99
VAN EWING CONSTRUCTION	703,657.73
VARGAS, LORENA	142.09
VERIPIC	4,725.00
VERIZON WIRELESS	1,294.87
VIDAL, HECTOR	57.66
VISIONARY COMMUNICATIONS	969.14
VONWELLER, JESSICA	56.16
WALKER INSPECTION	3,101.00
WAL-MART	93.37
WARM - LIABILITY POOL	227,919.00
WARM PROPERTY POOL	275,537.60
WASTE CONNECTIONS, INC.	362.35
WENZEL, ACHIM	77.64
WESCO RECEIVABLES CORP	4,840.64
WESTCOAST ROTOR INC	1,391.68
WESTERN SERVICES LLC	450.00
WESTERN WASTE SOLUTIONS INC	10,117.55
WILLIAMS, PARKER L	64.97
WINGLER, MELANIE	59.30
WIRELESS ADVANCE COMMUNICATION	14,123.47
WYODAK RESOURCES DEVELOPMENT CORP	237,068.82
WYOMING ASSOCIATION MUNICIPALITIES	1,095.00
WYOMING DEPT OF TRANSPORTATION	56,280.12
WYOMING LAW ENFORCEMENT ACADEMY	1,686.00
WYOMING MACHINERY CO	2,249.22
WYOMING SENIOR CITIZENS INC	800.00
WYOMING STATE REVENUE AND TAX	110,147.11
WYOMING SUPREME COURT	6,014.00

YAKE, AMY	101.61
YOUTH EMERGENCY SERVICES INC	459.33
ZOETIS INC	144.00

Councilman Barks moved to approve the Consent Agenda. Seconded by Councilman McGrath. Council President Carsrud moved to amend the Consent Agenda by moving item D.5.a., “Council Consideration of a Resolution to Accept Changes to the City Employee Handbook”, to the General Agenda item H.1.h. Seconded by Councilman Barks. All voted aye on the motion to amend the agenda. All voted aye on the amended motion. The motion carried.

Approval of Conflict Claims – General Agenda

Councilman Barks moved to approve a conflict claim for Councilman Carsrud in the amount of \$120.50. Seconded by Councilman McGrath. Jerred, Barks, Montgomery, McGrath, Kuntz, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud moved to approve a conflict claim for Mayor Carter-King in the amount of \$15,443.51. Seconded by Councilman Kuntz. Jerred, Barks, Carsrud, Montgomery, McGrath, and Kuntz voted aye. Mayor Carter-King abstained. The motion carried.

Councilman Barks moved to approve a conflict claim for Councilman Kuntz in the amount of \$14.98. Seconded by Councilman McGrath. Jerred, Barks, Carsrud, Montgomery, McGrath, and Mayor Carter-King voted aye. Councilman Kuntz abstained. The motion carried.

Comments

Council: Councilman Kuntz expressed gratitude to our local law enforcement personnel and firefighters. Mayor Carter-King welcomed all the National High School Finals Rodeo participants and spectators and thanked all the volunteers who are helping the event to run smoothly.

Written: Deputy City Clerk Staskiewicz informed Council that a letter was received from Lamar Advertising Company regarding the proposed sign Ordinance.

Public: Jessica Seders, Executive Director for the YES House Foundation, announced their 40th anniversary celebration on August 11, 2016 at 3:00 p.m.

Other: Utilities Director Glover reported record electrical usage due to the high temperatures currently experienced in Gillette. Mr. Glover expressed gratitude to the community for following the Monday water restrictions; he also reported that Tuesday through Sunday water usage has exceeded 10 million gallons per day, which is on the cusp of acceptable maximum water usage limitations. Mr. Glover encouraged citizens to use water wisely.

Other: The Mayor and Council recognized the following Citizen Advisory Board Members for their service: Everett Boss for his service on the Campbell County Joint Powers Board from 2014-2016; Adrienne Hahn for her service on the Planning Commission from 2013-2016; Sandra Hunter for her service on the Parks and Beautification Board from 2014-2016; and Roger Brown for his years of service on the Personnel Review Board from 2012-2016.

Unfinished Business – Ordinance 2nd Reading

ORDINANCE 16-18

AN ORDINANCE AMENDING AND REVISING CHAPTER 14, SECTION 31 OF THE GILLETTE CITY CODE REGARDING HARASSING OR OBSCENE PHONE CALLS AND ELECTRONIC COMMUNICATIONS

Councilman McGrath moved to approve the foregoing Ordinance on second reading. Seconded by Councilman Carsrud. All voted aye. The motion carried.

Unfinished Business – Ordinance 3rd Reading

ORDINANCE 3898

AN ORDINANCE FOR A ZONING TEXT AMENDMENT TO CHANGE THE DEFINITION OF A BILLBOARD WITHIN SECTION 16.SSS.(1) OF THE CITY'S ZONING ORDINANCE TO INCLUDE ELECTRONIC GRAPHIC DISPLAY SIGNS, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Carsrud moved to approve the foregoing Ordinance on 3rd reading. Seconded by Councilman Jerred. Planning Manager Cole provided Council with information. All voted aye. The motion carried.

New Business – Minute Action

Councilman Jerred moved to approve a parade permit for the 125th celebration kick-off parade for August 20, 2016 on Gillette Avenue between 7th Street and 1st Street from 2:00 p.m. to 3:00 p.m., requested by the Gillette Main Street Committee. Seconded by Councilman Jerred. All voted aye. The motion carried.

Councilman Carsrud moved to approve a street closure for the 3rd Street Plaza on August 26th and August 27th from 8:00 a.m. to 7:00 p.m., for the 125th celebration, requested by the Gillette Main Street Committee. Seconded by Councilman McGrath. All voted aye. The motion carried.

Councilman Carsrud moved to approve the Memorandum of Understanding between the City of Buffalo, City of Gillette, and City of Sheridan for the Northeast Wyoming Growth Alliance. Seconded by Councilman Kuntz. City Administrator Napier explained the request. All voted aye. The motion carried.

RESOLUTION NO. 2572

**A RESOLUTION ESTABLISHING REIMBURSEMENT AMOUNTS FOR THE
REIMBURSEMENT AGREEMENT WITH LIEBHERR MINING EQUIPMENT
NEWPORT NEWS COMPANY**

Councilman Jerred moved to approve the foregoing Resolution. Seconded by Councilman Carsrud. City Administrator Napier explained the request. All voted aye. The motion carried.

Councilman Jerred moved to approve the offer to acquire a parcel of land from Community First National Bank for the expansion of the Boxelder right of way in the amount of \$14,652.72. Seconded by Councilman Carsrud. City Administrator Napier explained the request. All voted aye. The motion carried.

RESOLUTION 2573

**A RESOLUTION APPROVING AND AUTHORIZING
THE FINAL PLAT FOR LOT 8A, BLOCK 2, ORIGINAL TOWN OF GILLETTE, A RE-
SUBDIVISION OF LOTS 8, 9, 10, 11 & 12, BLOCK 2, ORIGINAL TOWN OF GILLETTE,
TO THE CITY OF GILLETTE, WYOMING,
SUBJECT TO ALL PLANNING REQUIREMENTS**

Councilman Barks moved to approve the foregoing Resolution. Seconded by Councilman Jerred. City Administrator Napier explained the request. All voted aye. The motion carried.

Councilman McGrath moved to approve the acceptance of public improvements for the concrete apron repairs Z1-R4 tank and driveway repairs Z1-R5 project, installed by S&S Builders, LLC, in the amount of \$283,744.75 (1% project). Seconded by Councilman Jerred. All voted aye. The motion carried.

**A RESOLUTION
APPROVING THE CITY'S EMPLOYEE HANDBOOK
CHANGES EFFECTIVE JULY 1, 2016**

Councilman Jerred moved to approve the foregoing Resolution. Seconded by Councilman McGrath. Councilman Barks moved to table the Resolution until the August 2nd Regular Meeting. Seconded by Councilman Jerred. All voted aye. The motion carried and the Resolution tabled until the August 2, 2016 Regular Meeting.

Executive Session

Councilman Barks moved to enter into an Executive Session to discuss litigation and personnel. Seconded by Councilman McGrath. All voted aye. The motion carried.

Adjournment

There being no further business, the meeting was adjourned at 7:43 p.m. The next scheduled meeting will be held on August 2, 2016, Council Chambers, City Hall. This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
Publication Date: July 27, 2016

Louise Carter-King, Mayor