



Matthew H. Mead  
Governor

# Wyoming Department of Transportation

*"Providing a safe, high quality, and efficient transportation system"*

10 East Brundage Lane  
Sheridan, Wyoming 82801



William T. Panos  
Director

October 6, 2016

Mr. Paul Woessner  
PO Box 2316  
Gillette, WY 82717

RE: Veterans Day Parade Special Event Application Received October 4, 2016

Dear Mr. Woessner:

Thank you for submitting a Special Event Permit Application for your planned Veterans Day Parade (scheduled for November 11, 2016). For Special Events within the Corporate Limits of the City of Gillette that are conducted under the sanction of the City, a Special Event Permit from WYDOT is not required.

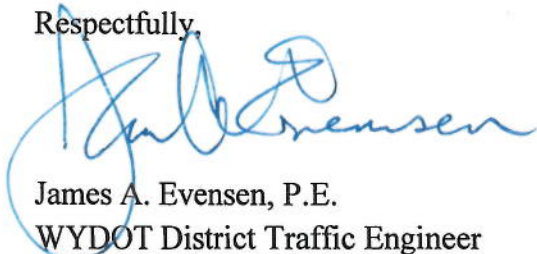
Specifically, Wyoming Statute 24-1-106 defines a "Special Event" or "Athletic Event" as any event which is held outside the corporate limits of any city or town on a state highway but cannot comply with all applicable traffic statutes or ordinances.

Your proposed Parade route is completely within the Corporate Limits of the City of Gillette, under sanction of the City, so no WYDOT Special Event Permit is Required.

Thank you for informing WYDOT of your planned Veterans Day Parade November 11, 2016. I will notify WYDOT the Maintenance Engineer, Construction Engineer and Wyoming Highway Patrol.

IF you have questions, please feel free to give me a call (307-674-2315 my direct line).

Respectfully,



James A. Evensen, P.E.  
WYDOT District Traffic Engineer



WYOMING DEPARTMENT OF TRANSPORTATION  
Special Event Application

APPLICATION

Event Name VETERANS DAY PARADE Event Date 11-NOV-2016  
Type of Event: VETERANS PARADE  
Event Director or Organizer PAUL WOESSNER CHARLONE KIRKWOOD  
Telephone 682-2769  
Address PO BOX 2316 - GILLETTE, WY 82717 Email WOESSNER@BRESNAHAN  
Club Affiliation or Sponsor AMERICAN LEGION Estimated Number of Participants 100

Course Information: ☒ Total closure ☐ Partial closure ☐ Remain open to traffic (Check appropriate box(s) (Explain in Event Description))

I (we) PAUL WOESSNER hereby make application for a special permit  
upon the right-of-way of:

highway WY-59 between milepost 113.3 and milepost 113.94  
highway \_\_\_\_\_ between milepost \_\_\_\_\_ and milepost \_\_\_\_\_  
highway \_\_\_\_\_ between milepost \_\_\_\_\_ and milepost \_\_\_\_\_  
highway \_\_\_\_\_ between milepost \_\_\_\_\_ and milepost \_\_\_\_\_  
on 11-NOV-2016 between 12:00 and 15:30  
Date Time Time

I (we) agree to strictly conform to the exhibits attached hereto, subject to all terms, conditions, agreements, stipulations and provisions contained in the application and permit, in Chapter XXIII rules and regulations of the Wyoming Department of Transportation, and any other applicable regulations, laws or ordinances.

EVENT DESCRIPTION (Attach event map): ANNUAL VETERANS DAY  
PARADE CONSISTING OF MARCHING UNITS, FLOATS,  
VEHICLES, AND INDIVIDUALS. THE PARADE IS  
OPEN TO THE PUBLIC AND ATTRACTS A CROWD.  
ATTACHED DOCUMENTS TO THE CITY OF GILLETTE

Prior to the event, I (we) agree to review the course to determine potential problems that could endanger participants and equipment and to notify the participants of them. If I (we) determine the problems to be severe, I (we) agree to cancel the event.



WYOMING DEPARTMENT OF TRANSPORTATION  
Special Event Application

APPLICATION

Permittee must provide a certificate of insurance as evidence of an existing Comprehensive or Commercial General Liability Policy, including contractual liability coverage, with limits not less than \$500,000.00 combined single limit for all claims arising out of a single accident or occurrence.

THE PERMITTEE SHALL DEFEND, HOLD HARMLESS AND INDEMNIFY THE STATE OF WYOMING, DEPARTMENT OF TRANSPORTATION AND ITS OFFICERS, AGENTS, EMPLOYEES AND MEMBERS FROM ALL SUITS OR ACTION WHICH MAY RESULT FROM ANY ACTIVITY BY THE PERMITTEE, ITS OFFICERS, SUBCONTRACTORS, AGENTS OR EMPLOYEES.

PAUL WOESSNER  
Name (Please Print)  
Paul Woessner  
Signature  
4-OCT-2016  
Date (Minimum of 60 days prior to event)

PO Box 2316  
Address  
GILLETTE, WY, 82717  
City, State and Zip  
307-682-2769  
Telephone

Approval must be obtained from the city, town or county government if the closure restricts the use of any road, street or highway of the affected jurisdiction.

Approved by city or town if applicable

Approved by county if applicable

[Signature]  
Name/Title (Please Print)  
[Signature]  
Signature/Title  
10/4/16  
Date  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City, State and Zip  
\_\_\_\_\_  
Telephone

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Name/Title (Please Print)  
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Signature/Title  
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