



CITY OF GILLETTE

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MEMORANDUM

TO: City Council

FROM: Pamela L. Boger, Administrative Services Director *Pamela L. Boger*

RE: Selling City Personal Property via an Online Auction

DATE: November 18, 2016

On November 15, 2016, at the City Council Pre Meeting, City staff presented to City Council the option of utilizing the online auction method of selling City personal property. The online auction method was approved, at that time, by City Council.

This memo is to request formal approval of utilizing the online auction process.

Thank you.