

A Pre-Meeting of the City Council was held on Tuesday the 21st day of February 2017.

Present were Councilmen Barks, Carsrud, Kuntz, Lundvall, McGrath, Montgomery, and Mayor Carter-King; City Administrator Napier; Attorneys Davidson and Reyes; Directors Aguirre, Boger, Hamilton, Pitlick, Wilde; Managers Palazzari and Davidsmeier; and City Clerk Abelseth.

Warm Up Items

Councilman Montgomery thanked the Gillette Main Street Committee for the recent Ice Fest event; Mayor Carter-King announced that the National Public Radio was in town and Communications Manager Palazzari took them around the community; Administrator Napier and Development Services Director Hamilton reported the most up-to-date and accurate information regarding the Madison Street project. The City has received information from PCA Engineering, consultant on behalf of the developer, and based upon the core results, the only issue out of specifications is the crown on the roadway. What we will end up with is an edge mill and overlay to get the crown established and ultimately, a thicker pavement section as an overall result. The mat on top will address any other concerns. The densities, based on the core results, came back satisfactory. The project probably will not be complete until sometime in May when hot plants open; Director Wilde gave an update regarding sanitation crews going north to the new landfill and provided estimates on trip times and costs associated with the same.

Executive Session

Councilman Kuntz made a motion to move into an Executive Session to discuss litigation; seconded by Councilman Montgomery. All voted aye and the group moved into an Executive Session at 6:09 p.m.

The Pre-Meeting reconvened at 6:27 p.m.

Leased Parking Discussion

Administrative Director Boger gave a power point presentation regarding the City's six leased parking lots and proposed increase to leased parking fees. She also proposed increases to fines associated with parking citations. Council Members requested additional options for the proposed increases; they feel the initial increases are too high. Administrator Napier reminded the Council that the costs associated with maintaining these lots are funded from the General Fund. The General Fund is the most vulnerable fund, as it relies on sales tax revenues. He added that these are examples of how to offset small amounts of expenses. It was requested to place this item on the next agenda for further discussion.

Customer Service Billing Update

Finance Director Pitlick and Customer Service Manager Jones provided an update on the utility billing outsourcing progress and cost savings associated with the same. Ms. Jones added that the contract on the Pitney Bowes machine will now be canceled. Convenience fees were discussed and due to the requirements of Visa and MasterCard contracts, the ability to do this is limited, therefore, at this time, the City is not implementing the fee.

Review February 21st Agenda

The group reviewed the upcoming agenda items.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 6:59 p.m. An audio recording of this meeting is available in the City Clerk's Office.

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
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Louise Carter-King, Mayor