

A Work Session Meeting of the City Council was held on Tuesday the 28th day of February 2017.

Present were Councilmen Barks, Carsrud, Kuntz, Lundvall, McGrath, Montgomery, and Mayor Carter-King; Administrator Napier; Attorneys Davidson and Reyes, Directors Boger, Glover, Hamilton, Pitlick and Wilde; Managers Palazzari and Davidsmeier; and City Clerk Abelseth.

Warm Up Items

Administrator Napier reported on the fleet fire fund. The Council did not authorize a contribution to the vehicle depreciation fund of the fire department in the current fiscal year. This was made clear last year that this would not be a possibility, for this year. There is a perception that Council is on some sort of credit program for that non-payment and whether the City is under an obligation to make payment, equal to which the County provided in the same fiscal year, which was approximately, \$260,000. In the letter that was sent, on that topic, there was no indication that was the arrangement. Mr. Napier is proposing to authorize, or support, a payment out of the fire department's vehicle depreciation fund in the amount of \$260,000, back to the county that effectively negates the contribution the County made, not matched by the City, nor guaranteed that it would be matched by the City. General discussion ensued. After the discussion, staff was directed to prepare a letter to the County, offering Mr. Napier's proposal as an option.

Executive Session

Councilman Montgomery made a motion to move into an Executive Session to discussion litigation; seconded by Councilman Carsrud. All voted aye and the group moved into an Executive Session at 6:10 p.m.

The Work Session meeting reconvened at 6:35 p.m.

Quarterly Updates

Energy Capital Economic Development – Phil Christopherson provided an update of upcoming events, conferences and keynote speakers.

Campbell County Fire Department – Chief Shank and Corey Bryngelson reported that Fire Station #3 is open; Fire Station #9 project began and a completion date of April 18th is projected. There was no update on the Pine Tree Station. Budget preparation is ongoing, and he is looking for ways to pare down; the Fire Board will review the budget on March 8th. He then stated that wild fire season is in full swing and reported on the recent wild fires around the community.

Cam-Plex – Paul Foster, General Manager, and Mary Silvernell provided an update on the Cam-Plex. The Land Board is looking at taking control of the Special Events funds to use towards special events and capital projects. Language is being proposed that would allow the Land Board to use the funds without the City and County's approval. The proposed change will be in the form of a Resolution and Council will receive a copy of the proposed changes for review. Mr. Foster added that within the Resolution there will be language that will show an account for the use of these funds and the information will be provided during the budget process. There is approximately, \$600,000 in the fund at this time. Mr. Napier added that both the Fire Board and the Land Board have provided, what he would reference as uncomfortable conversation as it relates to bringing expenses in line with projected revenue, and stated that he is pleased with the angles that both Boards are willing to consider.

Gillette Main Street – Jessica Seders reported on 2016 activities and an update of 2017 activities. Two additions this year will be during the upcoming eclipse in August. Statistics from around the state were provided by the Wyoming Main Street Business Council.

Leased Parking Continuation

Administrative Services Director Boger provided additional information regarding the proposed increase to leased parking fees, changes to signage and increase to a \$75 citation for a leased parking violation. Three options were proposed regarding the increase to leased parking fees. General discussion ensued. After the discussion, Council supported an increase to the leased parking fees, increasing them from \$12.50 - \$15 per space to \$50 per space in Lot A; \$60 per space in Lot B; \$50 per space in Lot C; \$40 per space in Lot D; \$40 per space in Lot E; and \$40 per space in Lot F. The Council also supported changes to signage in the applicable leased parking lots; and an increase to the leased parking fine from \$2 per violation to \$75 per violation.

Burlington Lake and McManamen Park Improvements

Development Director Hamilton provided an update regarding enhancements completed at Burlington Lake and McManamen Park.

Design Standards and Construction Update

City Engineer VonEye provided an update to the 2017 Design Standards and Constructions Specifications.

Review March 7th Council Agenda

The group discussed the upcoming agenda items.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 8:13 p.m. An audio recording of this meeting is available in the City Clerk's Office.

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
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Louise Carter-King, Mayor