

A Special Meeting of the City Council was held on Tuesday the 26th day of September 2017.

Present were Councilmen Barks, Carsrud, Kuntz, Lundvall, McGrath, Montgomery, and Mayor Carter-King; Interim City Administrator Davidson; Directors Aguirre, Cole, and Wilde; Interim Directors VonEye and Henderson; Interim City Attorney Reyes; Managers Palazzari and Davidsmeier; and Deputy City Clerk Staskiewicz.

Warm Up Items

Interim Administrator Davidson introduced Annie Mayfield as the newly appointed Planning/GIS Manager.

Mayor Carter-King asked for an update on the Boxelder Road project. Interim Director VonEye informed Council that the south lanes have been completed and are open to traffic; the north lanes are projected to be open on November 1st (pending weather); the permanent traffic signal, located at Hospitality Way and Boxelder, is scheduled to be installed by November 1st; the completion date is projected to be November 17, 2017.

Action Item

ORDINANCE 3936

AN ORDINANCE AMENDING SECTION 16-1 OF THE GILLETTE CITY CODE TO AMEND SENTENCING PENALTIES FOR VIOLATIONS OF GILLETTE CITY CODE, CITY ORDINANCE OR OTHER RULE OR REGULATION PROMULGATED BY THE CITY OF GILLETTE

Councilman McGrath made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Carsrud. All voted aye. The motion carried.

Chapter 17 Review (Utility Rate Update)

Interim Administrator Davidson informed Council of inconsistencies found in Chapter 17 of Gillette City Code, and noted that portions of the Ordinance had not been updated in nearly 30 years. Utilities Director Cole gave a presentation to Council including an overview of the existing Ordinance and purpose of the proposed Ordinance revisions. Director Cole stated that the recommended revisions were for “housekeeping” purposes to update and clarify certain administrative aspects of Chapter 17, and reminded Council that the proposed revisions would not adversely affect monthly utility rates for typical residential customers. The proposed revisions would clearly define ownership, operation and maintenance responsibility of private water and sewer service lines from the City’s main to the private property being served. The proposed revisions would remove all miscellaneous customer service charges from Chapter 17 and consolidate them into a simple “rate schedule” that would be approved by Resolution and reviewed and updated annually by the City Council. The rate tables would be revised to be consistent with other rate schedules throughout City Code, and the rate language would be simplified and replaced with tables to make future rate adjustments easier to adopt. Councilman McGrath asked if the Fox Park sewer line issue had been resolved. Director Cole advised that the issue would be researched and information provided to Council. Director Cole stated the goal would be to have the revised Ordinance approved and published with an effective date of January 1, 2018.

Antelope Valley and Crestview Annexation Update

Interim Development Services Director VonEye provided Council with an update on the Antelope Valley and Crestview Estates Addition Annexation. A timeline of critical events was outlined as follows: September 20, 2017 – received plat application and documents; September 21, 2017 – City Clerk signed Certification of Determination of Substantial Compliance of Annexation Petition; October 3, 2017 – Council to consider a Resolution to establish a public hearing date of November 7, 2017; October 5, 2017 – Staff Review Meeting to clarify or address necessary changes; October 6, 2017 – mailing of landowner notification letters containing annexation reports; October 24, 2017 – Planning Commission meeting; November 7, 2017 – public hearing and first reading of Ordinance authorizing annexation; November 21, 2017 – second reading of Ordinance authorizing annexation; December 5, 2017 – third and final reading of Ordinance authorizing annexation; December 18, 2017 – annexation plat and Ordinance filed with the County Clerk; December 22, 2017 – requisite letters submitted to the Secretary of State, US Census Bureau, and required local jurisdictional agencies. Councilman McGrath asked the date that the annexation would be in effect; Interim Administrator Davidson replied that the effective date would be the publication date of the Ordinance.

Review October 3rd Agenda

The group reviewed the upcoming meeting dates and agenda items. Mayor Carter-King requested the cancellation of the October 31st Work Session and that the agenda items be moved to create an October 24th Work Session.

Executive Session

Councilman Kuntz made a motion to move into an Executive Session to discuss litigation and personnel; seconded by Councilman McGrath. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:00 p.m. An audio recording of this meeting is available in the City Clerk’s Office.

(S E A L)
ATTEST:

Cindy Staskiewicz, Deputy City Clerk
Publish date: October 4, 2017

Louise Carter-King, Mayor