

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
City Council Chambers ~ City Hall
November 14, 2017

PRESENT

Commission Members Present: Vice-Chair Cindy Reardon, Brenda Green, Trevor Matson, Sheryl Martin, Ted Jerred, Jennifer Tuomela.
Commission Members Absent: Jim Nielsen.
Staff Present: Annie Mayfield, Planning and GIS Manager; Clark Sanders, Planner; and Jill McCarty, Administrative Assistant.

CALL TO ORDER

Vice-Chair Reardon called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Brenda Green and seconded by Ted Jerred to approve the Pre-Meeting Workshop and Regular Meeting Minutes of the City Planning Commission Meeting of October 24, 2017. Motion carried 6/0.

17.040SFPM-FINAL
PLAT MINOR-Resub Lot
1A, Vista Grande
Subdivision

Clark Sanders presented Case No. 17.040SFPM.

The owner, KAJ Hospitality, is proposing to subdivide 1.99 Acres of land located at 1116 E Boxelder Road.

In October 2014, this property was annexed to the City of Gillette as part of the Hagen-Shelstad Annexation. The property was subsequently subdivided to become the Vista Grande Subdivision. Along with the subdivision, a Development Plan was approved by the planning commission and filed in October 2014. The property is currently zoned C-1, General Commercial District.

The development plan included sites for the now completed Hilton Home2 Suites hotel site as well as two (2) smaller satellite sites for future development of commercial/retail businesses.

The proposed subdivision is in accordance with the previously approved Development Plan and seeks to create individual lots for the purpose of ownership and future development.

With the approval and development of the Hilton Home2 Suites Site, over-lot grading and utilities were provided so each of the future sites had utility services available. Further, site access and parking for the future lots was considered. Utility extensions are not required for this subdivision.

Future site development will be required to undergo review by the City Staff and cross parking agreements will be addressed at that time.

Clark said they City Planning Division received no calls from the public on the case.

Vice-Chair Reardon asked if there were any questions on the case. There were no further questions from the commission or the public on this case.

Ted Jerred made a motion to approve said case. Brenda Green seconded the motion. Motion carried 6/0.

OLD BUSINESS

None

NEW BUSINESS

Clark Sanders said there will not be a meeting on November 28, 2017, or December 12, 2017.

ADJOURNMENT

The meeting adjourned at 7:05 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Assistant.