

A meeting of the City Council was held on Tuesday the 7th day of November 2017. The Invocation was then led by Reverend Judith England of Church of the Nazarene and the Pledge of Allegiance was led by John Paul II Catholic School Students.

Present were Councilmen Barks, Carsrud, Kuntz, Lundvall, McGrath, Montgomery, and Mayor Carter-King; Interim City Administrator Wilde, Attorneys Davidson and Reyes; Directors Aguirre, Cole and Hloucal. Interim Directors Henderson, Klein and VonEye; Managers Palazzari and Toscana; and City Clerk Abelseth.

Approval of General Agenda

Councilman Lundvall made a motion to approve the General Agenda; seconded by Councilman Carsrud. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes:

Work Session – October 10, 2017; Executive Session – October 10, 2017; Pre-Meeting – October 17, 2017; Regular Meeting – October 17, 2017; Executive Session – October 17, 2017.

Bills and Claims

Abbott, Tyler, 150.81; Absolute Auto, LLC, 7.76; Absolute Auto, LLC, 44.92; Advance Auto Parts, 593.71; Airgas Intermountain, 1,159.80; Albertsons, 58.32; Alco Mobile Storage, 127.20; AlSCO, 1,601.46; Am Signal Inc, 79.02; American Red Cross Of Wyoming, 2,435.00; Amped Electric LLC, 1,354.05; Ana C Sosa, 50.00; Anixter Power Solutions, 71,758.25; Architectural Specialties LLC, 926.85; Ariel, LLC, 29.30; Arrow Printing And Graphics Inc, 85.00; Assure Co Risk Management & Regulator Compliance, 350.00; AT & T Mobility National Accounts, 4,782.60; Ayden Kniffen, 50.00; Bales, Alexis, 136.78; Bennett Weber & Hermstad LLP, 12,725.00; Benz, Tara, 151.62; BJ Nelson/Nelson Auto Glass, 350.00; Black Hills Energy, 6,881.81; Black Hills Power & Light, 231,918.00; Black Hills Power & Light, 216,714.70; Blake, Walter W, 168.02; Blue Cross Blue Shield Of Wyoming, 42,260.74; Blue Cross Blue Shield Of Wyoming, 29,831.74; Blue Cross Blue Shield Of Wyoming, 46,591.00; Border States Electric, 3,271.98; Boys And Girls Club Of Campbell County, 18,130.00; Brandon Bayne, 98.00; Breanna's Bakery, 11.00; Bridge Communications, 1,000.00; Buffalo Federal Bank, 71,736.90; Burlington Northern Santa Fe, 800.00; Burlington Northern Santa Fe, 4,206.00; Burns And McDonnell Corporation, 173,137.54; Campbell County Chamber Of Commerce, 1,304.00; Campbell County Commissioners, 2,841.00; Campbell County Coordinated Benefits Trust, 3,978.29; Campbell County Coordinated Benefits Trust, 120.00; Campbell County Engineers, 55,892.10; Campbell County Hospital District, 235.00; Campbell County Juvenile, 2,706.00; Campbell County Public Health, 54.00; Campbell County Senior Citizen Center, 91,460.00; Campbell County Sheriff, 5,275.00; Casa Del Ray, 63.13; Central Truck & Diesel Inc, 841.58; Centurylink, 227.41; Centurylink, 5,677.27; Charter Media, 405.60; City Of Gillette - Petty Cash, 51.00; Climb Wyoming, 7,983.00; Collection Professionals Gillette, 263.51; Collins Communications Inc, 12,024.34; Colorado State University, 155.00; Comptroller Of Public Accounts, 136.69; Connolly, Tim, 160.61; COP Wyoming LLC, 616,137.39; Council Of Community Services, 5,412.00; Craig Furman, 150.00; Crum Electric Supply Company, 894.00; Cruz, Kerelyn, 170.90; Crystal Ott, 452.00; Cummins Rocky Mountain Inc, 828.44; Dale Helsper, 615.00; Dana Kepner Company Inc, 140.00; Dave Lueras, 65.00; Dawn Allen, 200.00; Dell Marketing LP, 113.58; Delta Dental Of Wyoming, 21,367.85; Department Of Energy, 53,307.93; Derric Culey, 50.00; Design Construction LLC, 3,105.00; Dexter's Automotive, 85.00; Display Sales, 408.00; Dowl LLC, 7,906.25; DRM Inc, 50,253.96; Edge Construction Supply, 320.0; Emery, Karen, 149.23; Employment Testing Services Inc, 68.00; Empty Sea, 415.09; Energy Laboratories Inc, 1,070.50; Ermold Park And Recreation Products, 9,755.00; Everbridge Inc, 10,995.00; Express Scripts Inc, 33,593.21; Express Scripts Inc, 15,450.23; Express Scripts Inc, 18,251.32; Fairmont Supply Company, 175.06; Fantarella, Amanda, 22.94; Fare, Joyce, 46.16; Faris Machinery Co, 2,939.00; Farmer Brothers Company, 790.30; Farmer Co-Op, 110.00; Ferguson Enterprises, Inc #1701, 554.50; Firemaster Dept 1019, 6,397.37; First Interstate Bank Of Gillette, 68,459.71; Fisher, Carla, 92.56; Forterra Concrete Products, 412.80; Frandson Safety Inc, 40.00; Fritz, Pat, 22.02; Gades Sales Company Inc, 3,341.30; Gayle Cooper, 80.00; GE Intelligent Platforms Inc, 22,780.32; Gillette Abuse Refuge Corporation, 17,318.00; Gillette Contractors Supply Inc, 5,083.90; Gillette Printing Company Inc, 928.00; Gillette Reproductive Health, 6,765.00; Gillette Winnelson Company, 876.48; Global Technology Resources, Inc, 16,076.17; Govolution, LLC, 1,444.10; Great Plains Cleaning Systems Inc, 222.63; Green, David, 25.87; Gregory Martinez, 200.00; GW Construction, LLC, 4,860.00; Hach Company, 2,227.93; Hanson, Amber, 94.07; Hartsoch, James, 5.69; Hayes, Barbara, 63.91; HDR Inc - US Engineering Accounts Receivable, 6,855.35; Homax Oil, 54,285.18; Hot Iron, 645,632.06; Hub International Mountain States Limited, 150.00; Hurco Technologies Inc, 2,028.17; Inter-Mountain Labs

Inc, 211.00; Intermountain Traffic, LLC, 1,079.00; Interstate Companies Inc, 34.81; Jack's Truck Center Inc, 868.63; Jennifer Ivory, 100.00; JLC Sign Systems Inc, 45.40; John Aguirre, 147.93; John's Welding And Fabrication LLC, 380.00; Johnson Controls Inc, 3,332.00; Jordan Glick, 140.00; Kayla Leingang, 100.00; KG Business Owners Association, 403.76; Kois Brothers Equipment Company, 624.22; Koronka, Rachael, 137.01; Kruse, Wayne, 148.05; Kyaw, Myo, 161.00; Laser Technology Inc, 139.90; Lexisnexis Matthew Bender, 509.61; Line Finders, LLC, 3,762.50; Lisa Deherrera, 100.00; Lopez, Miquelynn, 75.91; Lounsberry, Aaron, 35.66; Ludemann, John, 189.30; Ludwar, Ryan And Stacie, 149.96; Lynley Stinson, 248.93; M G Oil Company, 505.84; Markee Escrow Services, Inc, 26,450.46; Mason, Kimberly, 125.70; Matheson Drilling, 6.40; Matheson Drilling, 140.35; McGillivray, Nate, 51.13; McLeland, Jim, 325.60; MCM General Contractors, 133,400.28; Medrano, Laura & Sender, 101.67; Meserve, Tressa H, 41.68; Mid West Pest Management, 2,442.00; Midland Implement Co Inc, 249.85; Mohawk Resources LTD, 17,236.42; Mountain Insulation, 363.09; Need A Ride Taxi, 203.48; Neuman, Donovan, 37.72; Neve's Uniform Inc, 121.48; Newman Signs Inc, 1,375.00; Norco Inc, 4,884.12; North Dakota Board Of University And School Lands, 21.07; One Call Of Wyoming Corp, 291.75; Paintbrush Sewer & Drain, 370.80; Pamela Mondragon, 40.00; Partner Software Inc, 445.00; PCA Engineering Inc, 14,234.50; PCA Engineering Inc, 8,984.74; PCMG, Inc, 35,923.52; Peraza, Florentina, 131.85; Personal Frontiers Inc, 8,118.00; Pete Lien & Sons Inc, 267.00; Pinkerton Consulting & Investigation, 177.55; Powder River Construction, 1,506.01; Powder River Energy Corporation, 13,432.58; Powder River Heating & Conditioning Corporation, 16,246.78; Powder River Office Supply Inc, 275.00; Preston, Yale, 133.16; ProElectric Inc, 53,657.36; Q A Balance Services Inc, 90.00; Quality Auto LLC, 421.63; Quality Auto LLC, 423.59; Quality Auto LLC, 429.54; R & G Electric, 66.84; R & G Electric, 69.12; Red Tiger Well Service, 125,343.00; Roberts, Savanna & Derek, 151.11; RT Communications Inc, 13,800.00; S & S Builders, 45,229.18; Safety-Kleen Systems Inc, 171.77; Salt Lake Wholesale Sports, 1,690.40; Sams, Cody, 92.73; Schafer, Dawn, 15.00; Scott Brothers Inc, 2,540.00; Second Chance Ministries, 4,059.00; Shane Schultz Plumbing & Heating, 1,120.50; Shay Follum, 230.00; Sheppard, Christopher, 201.91; Sherry Vickers, 98.00; Simon Contractors, 616.07; Skip To My Lou Catering, 319.75; Sotos Drywall, 115.89; Soule, Cynthia & Raymond, 357.98; State Of Washington Department Of Revenue, 109.03; Sterling Albers, 215.00; Stuart C Irby Co, 1,046.24; Swisher, Linda, 91.52; Temperature Technology, Inc, 7,079.00; Theodore Milner, 50.00; Titan Machinery Inc, 25.79; TJ Electric LLC, 810.93; Total Administration Services Corp., 525.69; Total Administration Services Corp., 92.50; Traffic Parts Inc, 1,250.00; Travis Schipman, 180.00; Treasurer Of State, 16.57; Uhrig, Heidi, 114.92; UMB Bank, 69,042.22; United Central Industrial Supply Co, 42.60; Universal Athletic Service, 376.00; University Of Arizona, 400.00; Usabluebook, 502.13; Verizon Wireless, 3,478.78; Visionary Communications, 969.14; Visitation & Advocacy For 6th Judicial District, 14,883.00; Vu, Tien, 68.96; Wal-Mart, 103.00; Warne Chemical & Equipment Co, 387.00; Waterworks Industries, 171.60; WCDA, 9.23; Wesco Receivables Corp, 23,598.44; Wesley Munson, 100.00; Western Waste Solutions Inc, 75.00; Westview MHC, LLC, 31.11; Williams, Gregory, 201.83; Winn, Thomas, 157.92; Wisconsin Department Of Revenue, 302.16; Wrenn, Nathan, 175.26; Wyoming Department Of Fire Prevention, 50.00; Wyoming Department Of Fire Prevention, 114.07; Wyoming Department Of Health, 168.00; Wyoming Dept Of Transportation, 333.35; Wyoming Machinery Co, 786.96; Wyoming Secretary Of State, 30.00; Wyoming State Board Of Veterinary Medicine, 25.00; Wyoming State Treasurer's Office, 4,521.11; Wyoming Supreme Court, 8,919.31; Xylem Water Solutions USA Inc, 1,002.00; Youth Emergency Services Inc, 40,048.00

RESOLUTION 2639

A RESOLUTION TO AUTHORIZE CERTAIN EMPLOYEES OF THE CITY OF GILLETTE, WYOMING, TO ENTER SECURITIES TRANSACTIONS THROUGH D.A. DAVIDSON & CO. Approval of the foregoing Resolution authorizing certain employees of the City of Gillette, Wyoming, to enter securities transactions through D.A. Davidson & Co.

Councilman Barks made a motion to approve the Consent Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

Approval of Conflict Claims

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$599.14; seconded by Councilman Barks. Montgomery, Carsrud, Barks, Lundvall, McGrath and Kuntz voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Council – Councilman Montgomery thanked all Veterans for their service.

Other – Comments

The Mayor and Council recognized Jeremy Dowdy as the 3rd Quarter P.R.I.D.E. Award recipient.

The Mayor and Council recognized the Gillette Little League for winning State Championship.

The Mayor and Council recognized Officer Derek Weinhardt for his recent promotion to Corporal.

The Mayor and Council recognized Landscape Excellence Award recipient, Kum & Go #0959.

The Mayor proclaimed the week of November 13-17, 2017 as “*Apprenticeship Week*”.

The Mayor proclaimed November 25, 2017 as “*Small Business Saturday*”. Dale Burbank explained the proclamation.

Unfinished Business

Ordinance 3rd Reading

ORDINANCE 3937

AN ORDINANCE CONCERNING THE CREATION OF THE CITY OF GILLETTE, WYOMING, SPECIAL IMPROVEMENT DISTRICT NO. 52; ORDERING THE CONSTRUCTION AND INSTALLATION OF A NEW WATER SYSTEM AND ALL NECESSARY APPURTENANCES FOR THE SUBDIVISION COMMONLY REFERRED TO AS INTERSTATE INDUSTRIAL PARK, ALONG WITH THE NECESSARY SURFACE RECLAMATION OF GRADING AND VEGETATION; DESCRIBING THE SAME; DIRECTING THE CITY ENGINEER TO PREPARE THE PLANS AND SPECIFICATIONS THEREFOR; FIXING THE BOUNDARIES OF SAID DISTRICT; RATIFYING ALL CONSISTENT ACTION PREVIOUSLY TAKEN CONCERNING SUCH; AND PRESCRIBING DETAILS IN CONNECTION WITH SAID DISTRICT.

Councilman Barks made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Carsrud. All voted aye. The motion carried.

New Business

Minute Action

Councilman McGrath made a motion to approve a parade permit on Gillette Avenue from 7th Street to 1st Street on December 2nd from 5:00 p.m. to 6:00 p.m., for the Parade of Lights, requested by the Gillette Main Street Committee; seconded by Councilman Kuntz. All voted aye. The motion carried.

Councilman Barks made a motion to accept public improvements for the 2016 Sanitary Sewer Main Replacement Project, installed by Hot Iron, Inc., in the amount of \$2,174,283.40 (1% Project); seconded by Councilman Montgomery. Interim Administrator Wilde provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to accept public improvements for the Pavement Management Systems 2017 – Schedule A Project, installed by S&S Builders, LLC, in the amount of \$75,235.43 (1% Project); seconded by Councilman Barks. Interim Administrator Wilde provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Barks made a motion to approve a professional services agreement for a Wastewater Utility Cost of Service Study with Nebraska Municipal Power Pool (NMPP), in the amount of \$11,700; seconded by Councilman Kuntz. All voted aye. The motion carried.

Ordinance 1st Reading

ORDINANCE 17-27

AN ORDINANCE AMENDING SECTION 5-I-6 OF THE GILLETTE CITY CODE TO AMEND AND ADOPT THE 2017 EDITION OF THE NATIONAL ELECTRIC CODE AND TO CLARIFY THE ADOPTION OF ALL FUTURE UPDATED VERSIONS OF THE SAME

Councilman Carsrud made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman McGrath. Interim Administrator Wilde provided an explanation regarding the consideration. All voted aye. The motion carried.

Appointments

Councilman Barks made a motion to appoint John Boyce to the Mayor’s Art Council for a partial term expiring June 30, 2020, and Brenda Kirk to the Gillette Historic Preservation Commission for a partial term expiring December 31, 2019; seconded by Councilman McGrath. All voted aye. The motion carried.

Councilman Barks made a motion to appoint Patrick Davidson to a partial term on the Gillette/Torrington Joint Powers Board expiring December 31, 2019; seconded by Councilman Carsrud. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened a public hearing to amend the district zoning map of the City of Gillette, Wyoming, for a parcel of land located in Lots 1-6, Block 1, and part of the south 10' of a vacated alley, Sunburst Subdivision, from R-4, Multi-Family Residential District, to I-1, Light Industrial District, subject to all Planning requirements. Interim Administrator Wilde provided an explanation regarding the consideration. After the discussion, the public hearing was closed.

ORDINANCE 17-28

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, A PARCEL OF LAND LOCATED IN LOTS 1-6, BLOCK 1 AND PART OF THE SOUTH 10' OF A VACATED ALLEY, SUNBURST SUBDIVISION, FROM R-4 MULTI FAMILY RESIDENTIAL DISTRICT TO I-1, LIGHT INDUSTRIAL DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Carsrud made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman Barks. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing for the extension of boundaries of the City of Gillette, Wyoming, and annexation of a tract of land known as the Antelope Valley and Crestview Estates Addition Annexation, contiguous and adjoining the present boundaries of the City of Gillette, and establishing a C-1, General Commercial Zoning District, a C-P, Planned Neighborhood Business Zoning District, an R-1, Single Family Residential Zoning District, an R-2, Single and Two Family Residential Zoning District, an R-4, Multi-Family Residential Zoning District, an R-R, Rural Residential Zoning District, an I-1, Light Industrial Zoning District, and an A, Agricultural Zoning District. Subject to all Planning Requirements. Prior to opening the floor to public comment, the Mayor provided answers to questions being asked regarding the proposed annexation of Antelope Valley and Crestview Subdivision, that included: why now, utilities, tax impact and benefits, police, and other information such as existing developments, which will not be required to have a paved driveway or sidewalk. New developments, construction and remodeling, however, would need to follow city code. She also announced the addition of one streets operator to assist with additional lane miles for street maintenance and snow removal. Larry Weber and Terry Schmit addressed the Council regarding water and sewer concerns. Commissioner Christensen addressed the Council regarding the parks located in Antelope Valley and Crestview Subdivision. He expressed that the County will discontinue maintaining the parks as of January 1, 2018. After the discussion, the public hearing was closed.

RESOLUTION 2640

A RESOLUTION CERTIFYING COMPLIANCE WITH W.S. 15-1-402 FOR THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND THE ANNEXATION OF A TRACT OF LAND GENERALLY KNOWN AS THE ANTELOPE VALLEY AND CRESTVIEW ESTATES ADDITION ANNEXATION, ADJACENT AND CONTIGUOUS TO THE PRESENT BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, PURSUANT TO W.S. 15-1-403

Councilman McGrath made a motion to approve the foregoing Resolution; seconded by Councilman Carsrud. All voted aye. The motion carried.

ORDINANCE 17-29

AN ORDINANCE APPROVING AND AUTHORIZING THE EXTENSION OF THE BOUNDARIES OF THE CITY OF GILLETTE, WYOMING, AND ANNEXATION OF A TRACT OF LAND KNOWN AS THE ANTELOPE VALLEY AND CRESTVIEW ESTATES ADDITION ANNEXATION, CONTIGUOUS AND ADJOINING THE PRESENT BOUNDARIES AND ESTABLISHING A C-1, GENERAL COMMERCIAL ZONING DISTRICT, A C-P, PLANNED NEIGHBORHOOD BUSINESS ZONING DISTRICT, AN R-1, SINGLE FAMILY RESIDENTIAL ZONING DISTRICT, AN R-2, SINGLE AND TWO FAMILY RESIDENTIAL ZONING DISTRICT, AN R-4, MULTI FAMILY RESIDENTIAL ZONING DISTRICT, AN R-R, RURAL RESIDENTIAL ZONING DISTRICT, I-1, LIGHT INDUSTRIAL ZONING DISTRICT, AND AN A, AGRICULTURAL ZONING DISTRICT, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman McGrath made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman Carsrud. All voted aye. The motion carried.

Executive Session

Councilman Carsrud made a motion to move into an Executive Session to discuss litigation and personnel; seconded by Councilman Kuntz. All voted aye. The motion carried.

Adjournment

There being no further business, the meeting was adjourned at 8:04 p.m. The next scheduled meeting will be held on November 21, 2017, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk
Publication Date: November 15, 2017

Louise Carter-King, Mayor