



CITY OF GILLETTE

Finance Division

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MEMORANDUM

TO: Mayor and Council

THRU: Patrick Davidson, City Administrator

FROM: Beth Cockrum, Grant Specialist *ENC*

DATE: January 23, 2018

RE: Grant Agreement between the State Historic Preservation Office and the Gillette Historic Preservation Commission

The purpose of the Grant is to complete the "Downtown Walking Tour Booklets Update, 2018 ("Booklets")." The updates include text revisions and updates to the adult version and the third-grade version of the Walking Tour Booklets. The total payment under the Grant Agreement shall not exceed three thousand two hundred seventy-three dollars (\$3,273.00). The staff recommends approval.