

## **EXHIBIT A**

## **2019 Alley PMS**

### **SCOPE OF SERVICES**

#### **Design and Bidding Services**

**1. PROJECT:** The work will involve the following:

1. Design and bidding the 2019 Alley PMS Project. The project includes the reconstruction of the alley between S. Emerson Ave. and S. Osborne Ave. from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street (approx. 310 LF).

**2. SCOPE OF WORK:** Provide professional engineering services to the City of Gillette. Design and bidding services will be provided. The work will proceed through the following steps:

**2. A. Design** - Bring the completed design of the project to construction. Inberg-Miller Engineers will provide design plans that will include finish design details (pavement plan and profile, thickness, drainage), quantities, general information, and detail sheets. A project manual including bid requirements, bid documents, design specifications, bid items, and special provisions will also be generated. The sanitary sewer line will also be investigated to see if any repairs and additional design work are needed prior to placing new pavement on the alley.

**2. B. Public Bid Services** - Inberg-Miller Engineers will provide electronic PDF documents and 5 sets of 11" x 17" plans and specifications. Additionally, provide the advertisement, be available for bidder's questions, provide any addenda, bidder lists, bid tabulations, assist in the review of bid submittals and provide a bid recommendation.