

A meeting of the City Council was held on Tuesday the 16th day of October 2018.

Present were Councilmen Barks, Carsrud, Kuntz, Lundvall, Neary, and Mayor Carter-King; City Administrator Davidson; City Attorney Reyes; Directors Cole, Henderson, Muzzarelli and Wilde; Lt. Deaton; Managers Palazzari and Toscana; and City Clerk Abelseth.

The Invocation was led by Reverend Lyn Davenport of Holy Trinity Episcopal Church. The National Anthem was performed by Chloe Davis.

### **Approval of General Agenda**

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman Barks. All voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Pre-Meeting – October 2, 2018; Regular Meeting – October 2, 2018; Executive Session – October 2, 2018; Work Session – October 9, 2018.

### **Bills and Claims**

Advance Auto Parts, 345.48; Air Tech Inc, 90.00; Aldinger, Leslie, 34.95; AlSCO, 742.44; Alyshia Vigil, 20.00; AM Signal Inc, 5,517.00; American Track Generations LLC, 581.55; Amy Saldivar-Bernal, 665.00; Angell, Olivia, 16.65; Anixter Power Solutions, 23,170.85; Ariel, LLC, 30.60; Arrow Printing And Graphics Inc, 85.00; AT & T Mobility National Accounts, 4,648.24; Atwell, Toni, 147.27; Axon Enterprises, 5,241.00; Bahige, Alain, 64.60; Baker, Auston, 116.55; Best Best & Krieger LLP, 71.00; BFT LP, 13,193.60; Big Horn Tire Inc, 207.00; Black Cat Construction LLC, 4,459.35; Black Hills Energy, 2,685.39; Black Hills Wyoming LLC, 3,521.00; Black Hills Wyoming LLC, 214,109.24; Blue Cross Blue Shield Of Wyoming, 41,795.37; Blue Cross Blue Shield Of Wyoming, 55,024.31; Bomgaars Supply, 685.70; Border States Electric, 1,415.33; Buffalo Federal Bank, 1,242.17; Campbell County Coordinated Benefits Trust, 2,967.37; Campbell County Coordinated Benefits Trust, 121.25; Campbell County Hospital District, 1,215.00; Campbell County Hospital District, 460.00; Campbell County Joint Powers Fire Board, 371,437.50; Campbell County Public Land Board Complex, 170,039.50; Campbell County Treasurer, 229,666.69; Central Truck & Diesel Inc, 257.82; Centurylink, 2,747.50; Chemsearch, 1,789.20; Christian Vaughn, 75.00; City Of Gillette, 14.92; City Of Gillette, 24.41; City Of Gillette, 61.19; City Of Gillette, 66.35; City Of Gillette - Petty Cash, 55.35; City Of Torrington, 24.29; Colorado State University, 1,360.00; COP Wyoming LLC, 138,504.78; CPS Distributors, 953.44; Craig Furman, 50.00; Creative Beverages, 2.46; Crum Electric Supply Company, 44,579.71; Cues Inc, 283.89; Cummins Rocky Mountain Inc, 147.60; D & B Power Associates Inc, 6,788.00; Dale Helsper, 265.00; Dana Kepner Company Inc, 26,613.00; Danielle Newman, 51.99; Dell Computer Corp, 51,125.25; Delta Dental Of Wyoming, 34,527.12; Diane Monahan, 188.40; Domina, Katelynn, 47.52; DOWL LLC, 92,207.49; DPC Industries Inc, 50.00; Drive Train Industries, 10.93; DRM Inc, 567,707.43; Edge Construction Supply, 118.80; Elkins, Edwin, 40.33; Employment Testing Services Inc, 80.00; Energy Laboratories Inc, 592.00; Express Scripts Inc, 20,534.62; Express Scripts Inc, 21,762.53; Fairmont Supply Company, 1,391.10; Fedex, 815.42; Firemaster Dept 1019, 6,552.00; First Class Auto, 4,476.21; First Northern Bank Of Wyoming, 2,703.16; Frandson Safety Inc, 176.00; Funsho Ojebuoboh, 1,905.00; G And G Landscaping Inc, 91,439.66; Galls, An Aramark Company, 153.85; Gift Express, 29.99; Gillette Contractors Supply Inc, 669.00; Gillette Energy Rotary Club, 71.50; Gillette Winnelson Company, 365.99; Google Inc, 3,344.66; Govolution, LLC, 1,568.30; GW Construction, LLC, 65,226.53; Halder, Bryan & Trisha, 18.25; HDR Inc - US Engineering Accounts Receivable, 26,465.02; Hill, Zachary, 17.62; Homax Oil, 28,423.78; Hot Iron, 88,360.47; Humber, Mundie & McClary, LLP, 475.00; Independent Oil And Gas, 15,482.50; Intellisys Inc, 1,314.00; IT Outlet Inc, 1,219.00; Jack's Truck Center Inc, 416.52; Joe Schoen, 2,000.00; Kadrmas Lee & Jackson Inc, 32,021.27; Karen Johnson, 27.02; KJT Investments, Inc, 5,374.50; Kone Inc, 1,683.57; Koons, Michelle, 131.36; Lane, Britni, 116.15; Louise Carter King, 23.73; Machine Products Inc, 210.00; Maroney, Zachary, 105.31; Martinez, Shayla, 118.38; MCM General Contractors, 32,756.99; McNeilus Truck & Manufacturing, 3,941.87; Means, Brandi, 91.70; Meserve, Tressa, 45.94; Midland Implement Co Inc, 69.80; Miller, Brandon, 74.64; Minnie M Williams, Trustee, 30,010.00; Modern Apts, 23.03; Morrison Maierle Inc, 13,042.79; Motorola Government Markets Sales, 16,097.09; Municipal Treatment Equipment, 1,020.00; Newman Signs Inc, 3,258.20; News Record, 2,355.07; Noe, Bridgett, 99.71; Norco Inc, 2,495.86; Online Information Services Inc, 305.40; Patriot Services, 270.97; PCA Engineering Inc, 12,318.70; Pinkerton Consulting & Investigation, 124.00; Pinnacle Bank, 4,189.55; Postal Pros Southwest Inc, 5,456.61; Powder River Heating & Conditioning Corporation, 6,526.00; Powder River Power, 1,867.06;

ProElectric Inc, 20,781.35; Quentin And Joan Helvik, 131.00; Randall And Regina Monk, 108.00; Record Supply Inc Napa, 135.00; Renetta M Scacchitti, 20,000.46; Robin Kuntz, 14.98; Rocky Mountain Business Equipment LLC, 195.19; Ross, Robert T, 71.78; S & S Builders, 429,398.91; Safety-Kleen Systems Inc, 171.76; Samples, Brady & Brittany, 118.43; Sandra Cross, 20.00; Schutz Foss Architects PC, 3,136.00; Simon Contractors, 474.15; Simpson's Printing, 959.00; Source Office Products, 1,415.51; Spencer Edsall, 75.00; Spencer Fluid Power, 185.65; State Of Wyoming - DCI, 15.00; Steven K Mcmanamen Attorney At Law, 258.33; Structural Dynamics LLC, 30,353.28; Sundance Equipment Company, 12.67; Taylor, Kimi, 91.69; That Embroidery Place, 278.00; Thomas, Tyler, 120.80; Tim Carsrud, 21.50; Titan Machinery Inc, 276.75; Total Administration Services Corp., 61.00; Traffic Parts Inc, 2,760.00; Tran, Tram Vy, 110.07; Trenton Wisell, 5.04; Tyler Technologies Inc, 30,000.00; Universal Athletic Service, 12,732.00; Upstate Wholesale Supply, Inc, 906.00; Verizon Wireless, 2,720.25; Visionary Communications, 969.14; Wal-Mart, 50.00; Waste Connections, Inc., 1,593.40; Wayne E. Eckas, P.E., 4,863.83; Wesco Receivables Corp, 11,426.16; Western Stationers, 3,305.42; William K Krogman, 75.00; Wireless Advance Communication, 3,896.00; WWQ & PCA Assoc, 440.00; Wyoming Dept Of Transportation, 5.00; Wyoming Dept Of Transportation, 371.18; Wyoming Earthmoving Corporation, 4,921.01; Wyoming Law Enforcement Academy, 255.00; Wyoming Machinery Co, 2,221.89; Wyoming Marine, 174.96; Wyoming State Revenue And Tax, 97,653.82; Wyostar, 250,000.00; Xerox Corporation, 44.05; Zions Bank, 1,500.00

Councilman Barks made a motion to approve the Consent Agenda; seconded by Councilman Neary. All voted aye. The motion carried.

### **Approval of Conflict Claims**

Councilman Barks made a motion to approve a conflict claim for Councilman Carsrud in the amount of \$21.50; seconded by Councilman Lundvall. Barks, Kuntz, Neary, Lundvall and Mayor Carter-King voted aye. Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$23.73; seconded by Councilman Lundvall. Barks, Kuntz, Neary, Carsrud and Lundvall voted aye. Mayor Carter-King abstained. The motion carried.

Councilman Neary made a motion to approve a conflict claim for Councilman Kuntz in the amount of \$14.98; seconded by Councilman Lundvall. Barks, Neary, Carsrud, Lundvall and Mayor Carter-King voted aye. Kuntz abstained.

### **Comments**

Council – Councilman Barks acknowledged GPA staff for their efforts in filming the recent Candidate Forums.

Other – The Mayor and Council recognized the Finance Department for receiving a Certificate and Award of Financial Reporting Achievement.

### **New Business**

#### **Minute Action**

Councilman Barks made a motion to approve the issuance of a parade permit beginning at 2<sup>nd</sup> Street and 4J Road, east to Osborne Avenue, on November 11<sup>th</sup>, from 1:00 p.m. to 2:30 p.m. for the Veterans Day Parade, requested by Bill Ashton; seconded by Councilman Neary. All voted aye. The motion carried.

Councilman Kuntz made a motion to approve a bid award for the Gillette Police Department Dispatch Remodel to Hladky Construction, Inc., in the amount of \$54,546; seconded by Councilman Barks. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a professional services agreement for design and bidding services associated with the Madison Pump Station Roof Replacement Project, with Morrison-Maierle, in the amount of \$15,744; seconded by Councilman Barks. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Barks made a motion to accept public improvements for the 4J Pathway Repairs Project installed by Wyoming Earthmoving Corporation (WEC), in the amount of \$154,203.41 (1% Project); seconded by Councilman Lundvall. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to authorize the Mayor to sign a Telecommunications Raceway Lease Amendment No. 1 between the City of Gillette and Visionary Communications, Inc.; seconded by Councilman Lundvall. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

### **Public Hearings and Considerations**

Mayor Carter-King opened into a public hearing to consider the transfer of ownership of Retail Liquor License RTL-10 from Farmer's Cooperative Association, d.b.a. Travel Plaza, to CBH Cooperative, d.b.a. Travel Plaza, located at 2063 S Garner Lake Road. Administrator Davidson provided an explanation regarding the consideration. Janie Davis, CFO, provided additional information. Councilman Barks inquired if there would still be local Board Members on the Board. Ms. Davis affirmed that the Board would consist of local Board Members. After the discussion, Mayor Carter-King closed the public hearing.

Councilman Carsrud made a motion to approve the transfer of ownership of Retail Liquor License RTL-10 from Farmer's Cooperative Association, d.b.a. Travel Plaza, to CBH Cooperative, d.b.a. Travel Plaza, located at 2063 S Garner Lake Road; seconded by Councilman Barks. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing to consider amendments to the Gillette City Budget for FY2018/2019. Administrator Davidson provided an explanation regarding the consideration. There were no further comments, therefore, Mayor Carter-King closed the public hearing.

### **RESOLUTION 2673**

#### **A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2018-19 FISCAL YEAR PURSUANT TO W.S. 16-4-113.**

Councilman Barks made a motion to approve the foregoing Resolution to approve amendments to the Gillette City Budget for FY2018/2019; seconded by Councilman Lundvall. All voted aye. The motion carried.

### **Adjournment**

There being no further business, the meeting was adjourned at 7:29 p.m. The next scheduled meeting will be held on November 6, 2018, Council Chambers, City Hall. This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

ATTEST:

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Louise Carter-King, Mayor

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Karlene Abelseth, City Clerk  
Publication Date: October 24, 2018