

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
City Council Chambers ~ City Hall
November 13, 2018

PRESENT

Commission Members Present: Chairman Jim Nielsen, Vice-Chair Cindy Reardon, Brenda Green, Sheryl Martin, Jennifer Tuomela, Trevor Matson, and Ted Jerred.

Commission Members Absent: None

Staff Present: Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Senior Administrative Assistant.

CALL TO ORDER

Chairman Nielsen called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Cindy Reardon to approve the pre-meeting workshop minutes, and the regular meeting minutes of the City Planning Commission Meeting of August 28, 2018. Ted Jerred seconded the motion. Motion carried 7/0.

18.029SFPM-FINAL
PLAT MINOR - Steele
Subdivision

The owner, Steele and Steele Property LLC, is proposing to subdivide 3.82 Acres of land located at 650 N Hwy 14-16 and 623 Commercial Drive for the purposes of ownership and to facilitate future development

A 25' Private Ingress & Egress Easement was established in 1992 when the original RENEW Subdivision was created from the Gillette Business Park Addition and the Tarver Ranch Company Addition. Staff has reviewed the 1992 case file and have determined the existing 25' Private Ingress and Egress Easement is unnecessary for the utilization of the properties. Properties located on Commercial Drive which currently have access through the easement have adequate access on Commercial Drive. As the owner intends to expand the theater to the south, the existing easement is required to be vacated. This plat, by virtue of the subdivision regulations, vacates the easement as necessary. Also, an access and exit easement is to be vacated with this plat.

Any future site development will be required to undergo a commercial site plan review.

Chairman Nielsen asked if there were any questions or comments on the case from the Commission or the public. There being no further comments or questions, Brenda Green made a motion to approve the case, Jennifer Tuomela seconded the motion. Motion carried 7/0.

OLD BUSINESS

None

NEW BUSINESS

Clark Sanders said there were two upcoming cases for the November 27, 2018 meeting, and one case for the December 11, 2018 meeting. The December 26, 2018 meeting will be canceled.

ADJOURNMENT

The meeting adjourned at 7:04 p.m.

Minutes taken and prepared by Jill McCarty, Senior Administrative Assistant.

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