

A meeting of the City Council was held on Tuesday the 5th day of February 2019.

Present were Councilmen Brown, Carsrud, McLeland, Montgomery, Neary and Mayor Carter-King; City Administrator Davidson; City Attorney Reyes; Directors Cole, Henderson, Muzzarelli and Wilde; Managers Palazzari and Toscana; and City Clerk Staskiewicz.

### **Invocation and Pledge of Allegiance**

The Invocation was led by Pastor Dan Knust of High Plains Community Church. The Pledge of Allegiance was led by the Sage Valley Junior High School Student Council.

### **Approval of General Agenda**

Councilman Montgomery made a motion to approve the General Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

### **Approval of Consent Agenda**

Special Meeting – January 11, 2019; Executive Session – January 11, 2019; Special Meeting – January 12, 2019; Executive Session – January 12, 2019; Pre-Meeting – January 15, 2019; Executive Session – January 15, 2019; Regular Meeting – January 15, 2019; Work Session – January 22, 2019.

### **Ordinance 2nd Reading - Consent**

#### **ORDINANCE 19-01**

**AN ORDINANCE PROVIDING FOR THE VACATION OF THE 10 FOOT WIDE UTILITY EASEMENT THAT IS CONTAINED ENTIRELY WITHIN TRACT 1-A OF THE POWDER BASIN CENTER SUBDIVISION, AND A PARTIAL VACATION OF A 20 FOOT WIDE EASEMENT WITHIN THE POWDER BASIN CENTER SUBDIVISION, AS SHOWN ON EXHIBIT “A” MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.**

#### **ORDINANCE 19-02**

**AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR PROPERTY LOCATED IN LOTS 1-2, BLOCK 4 AND LOTS 1-5, BLOCK 3 WESTOVER HILLS SUBDIVISION PHASE I, LOT 3A, BLOCK 4, WESTOVER HILLS SUBDIVISION PHASE I AND LOT 1 OF THE DAVIS CHEVROLET SUBDIVISION TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS**

### **Bills and Claims**

Action Energy Services LLC, 240.79; Adecco Employment Services, 710.64; Advanced Communications Technology, 14,040.00; AlSCO, 1,601.31; Altec Industries Inc, 229.29; Altisource, 200.00; Alyshia Vigil, 20.00; AM Signal Inc, 12,425.16; American Public Power Association, 15,936.30; American Water Works, 1,995.00; American Welding & Gas Inc, 29.96; Anixter Power Solutions, 34,753.76; Architectural Specialties LLC, 1,390.45; Arete Design Group, 1,234.90; Arrow Printing And Graphics Inc, 174.00; Ashton Estates LLC, 22.59; Assure Co Risk Management & Regulator Compliance, 350.00; AT&T Mobility National Accounts, 4,469.82; AVP Consulting LLC, 48.78; Bachtold, Harold, 404.45; Bailey, Phillip & Megan, 204.58; Baldwin, Randie, 300.68; Barry, Sean & Heidi, 209.07; Bartel, Scott, 77.53; Benitez, Laura, 200.25; Besel, Leonard, 200.35; Best Best & Krieger LLP, 216.00; Big D Sanitation, 500.00; Big Horn Tire Inc, 2,112.60; Bighorn Hydraulics Inc, 397.65; Billings Orthodontics, PLLC, 170.72; Black Hills Energy, 23,496.93; Black Hills Power & Light, 66,356.20; Black Hills Power & Light, 3,364.80; Black Hills Power & Light, 167,419.00; Black Hills Power & Light, 242,141.70; Black Hills Wyoming LLC, 452,551.37; Black Hills Wyoming LLC, 164,495.45; Bland, Doreana, 171.00; BLM Companies LLC, 169.63; Blue Cross Blue Shield Of Wyoming, 103,782.55; Blue Cross Blue Shield Of Wyoming, 110,002.60; Blue Cross Blue Shield Of Wyoming, 48,812.93; Boothill, 582.50; Border States Electric, 60,696.66; Bradley Taylor, 250.00; Burns And McDonnell Corporation, 98,955.13; Campbell County Chamber Of Commerce, 3,613.75; Campbell County Coordinated Benefits Trust, 2,985.37; Campbell County Coordinated Benefits Trust, 136.25; Campbell County Hospital District, 1,750.00; Campbell County Hospital District, 751.50; Campbell County Landfill, 62,196.75; Campbell County Public Health, 4,775.00; Campbell County Senior Citizen Center, 1,141.00; Campbell County Sheriff, 250.00; Centurylink, 186.01; Centurylink, 2,350.48; Charlie Wille, 100.00; Charter Media, 406.80; Cindy Bren, 100.00; City Cab Company, 12.00; City Of Gillette - Petty Cash, 27.00; Collection Professionals Gillette, 458.62; Collins Communications Inc, 176.42; Conner, Audrie, 179.73; COP Wyoming LLC, 3,207.73; Craig Furman, 100.00; Crescent Electric Supply, 608.24; Croell Inc, 451.25; Crum Electric Supply Company, 1,021.17; Dana Kepner

Company Inc, 30,960.00; Dave Lueras, 100.00; David Mills, 150.00; Debra Semple, 1,436.00; Delta Dental Of Wyoming, 17,473.59; Department Of Energy, 52,722.63; DEG-SHWM Div/Storage Tank Prgm, 400.00; Desert Mountain Corporation, 65,789.23; DOWL LLC, 9,491.00; DRM Inc, 16,195.13; Elemech Inc, 24,230.00; Elizabeth Cockrum, 243.80; Employment Testing Services Inc, 662.00; Encodeplus, LLC, 15,535.00; Energy Capital Economic Development, 500.00; Energy Laboratories Inc, 1,258.25; Energy Share Of Wyoming, 332.36; Entenmann Rovin Company, 118.00; Eric Vos, 100.00; Eurofins Eaton Analytical Inc, 500.00; Express Scripts Inc, 35,896.11; Express Scripts Inc, 58.08; Express Scripts Inc, 14.80; Falcon Environmental Corporation, 4,774.96; Fannie Mae, 200.00; Fedex, 754.26; Felipe Velasquez, 50.00; Flagshooter LLC, 302.98; Frandson Safety Inc, 210.00; Galls, An Aramark Company, 207.80; Garry Ginn, 100.00; Gary Darlow, 100.00; Gillette Contractors Supply Inc, 851.52; Gillette Main Street, 15,000.00; Gillette Steel Center, 184.00; Gonzales, Francisco, 99.97; GW Construction, LLC, 3,737.50; Hawkins Inc, 8,316.00; HDR Inc - US Engineering Accounts Receivable, 9,534.38; Heritage Village Water & Sewer District, 4,254.92; HillCrest Spring Water Inc, 180.00; Hillyard Inc, 361.28; Holly Schmitt, 1,529.22; Homax Oil, 44,967.89; Home Fire Foods, 692.00; Inland Truck Parts, 3,097.30; International Institute Of Municipal Clerks, 110.00; Interstate Companies Inc, 266.79; Irizarry, Christine, 22.56; ISC Inc, 71,222.40; Jack's Truck Center Inc, 3,780.61; Jakes Tavern, 5.35; James Eckardt, 980.00; Jane Stearns M.S. LPC, 1,375.00; Jason Materi, 15.00; Jeff Connor, 2,000.00; Jim's Heating AC And Refrigeration, Inc, 1,247.40; JLC Sign Systems Inc, 199.40; Jo-Bawb's BBQ, LLC, 72.65; Kaseya US LLC, 13,327.18; King, Kent, 36.42; Knight, James, 142.24; Knopp, Bailey, 13.09; KOIS Brothers Equipment Company, 940.35; Kolter Izatt, 720.00; Ladonna Hatch, 125.00; LaLauana, Forrest, 147.40; LEB Inc, 119.96; Likewise, Krista, 120.80; Loan Care, 128.77; Longest, Brinden, 200.00; Longest, Brinden, 92.21; MacDonald, Christopher, 75.51; Machine Products Inc, 1,125.00; Madrid, Laurence, 113.35; Manning Wrecker Service LLC, 200.00; Martinek, Curtis, 200.00; Maynard, Loretta, 230.73; Maynard, Loretta, 250.41; McFarlin, Susan & Glen, 17.16; MCM General Contractors, 88,335.70; MCRL, LLC, 425.19; Michael Tiefenthaler, 15.00; MII Life Insurance, Incorporated, 283.41; MII Life Insurance, Incorporated, 1,814.51; MII Life Insurance, Incorporated, 1,854.89; Mikelah Williams, 150.00; Miller, Rachel, 200.00; Miller, Wanda, 30.44; Moore, Christopher, 200.00; Morrison Maierle Inc, 7,660.25; Mountain States Pipe & Supply, 22,572.00; N-Con Systems Company, Inc, 4,398.87; News Record, 2,851.00; Norco Inc, 3,139.48; North Park Transportation, 424.93; One Call Of Wyoming Copr, 111.75; O'Nolan, Cheri, 67.66; Outliers Creative, LLC, 1,300.00; Paintbrush Sewer & Drain, 120.00; Park Plaza MHC LLC, 148.43; Partner Software Inc, 23,000.00; Paul Blinkinsop, 500.00; PCA Engineering Inc, 1,955.36; Peyrot, Brittini, 107.29; Pinkerton Consulting & Investigation, 284.30; Pinnacle Bank, 68.49; Pokeys BBQ, 837.50; Pollardwater.Com East, 509.23; Postal Pros Southwest Inc, 4,120.90; Powder River Energy Corporation, 8,626.17; Powder River Heating & Conditioning Corporation, 6,192.55; PRBSHRM, 35.00; Prime Rib Restaurant, 8,446.00; ProElectric Inc, 75,575.41; Railroad Management Co LLC, 3,176.09; Record Supply Inc NAPA, 300.42; RFC LLC, 157.96; RFC, LLC, 271.44; Robert G Rosenberg, 947.00; Roberta Thwreath, 465.85; RT Communications Inc, 4,600.00; S & S Builders, 12,475.00; S & S Builders, 30,774.18; Samantha Hoffman, 220.00; Sandra Cross, 10.00; Schutz Foss Architects PC, 1,960.00; Shane Schultz Plumbing & Heating, 1,205.00; Shawn Franklin, 73.42; Shawn L Haight, 146.00; Shay Follum, 505.00; Silas Fitzsimmons, 50.00; Sioux Falls Children's Home Society, 900.00; Skaggs Companies Inc, 1,304.95; Small, Kevin, 212.26; Source Office Products, 4,319.20; South Fork Apartments, LLC, 68.55; Southern Computer Warehouse, 303.33; Spring Creek Designs, 50.00; Steele And Steele Of Wyoming, 2,142.25; Steven K McManamen Attorney At Law, 200.00; Steven K McManamen Attorney At Law, 124.99; Stewart, Dafondeau, 200.00; Stoddard, Corinne, 57.12; Stuart C Irby Co, 171.30; Suzi's Trophies & Awards, 25.40; Tami Waldner, 564.00; Team Laboratory Chemical Corporation, 1,695.00; Terra Evans, 100.00; That Embroidery Place, 48.00; Thomas Englehaupt, 100.00; Tim Carsrud, 30.90; Titan Machinery Inc, 688.11; TJ Electric LLC, 800.00; TW Enterprises Inc, 2,236.40; UMB Bank, 63,904.72; Verizon Wireless, 49.14; Verizon Wireless, 1,388.10; Verizon Wireless, 3,605.29; Wal-Mart, 50.00; Wal-Mart, 45.45; Waste Connections, Inc., 523.95; Wausau Equipment Company Inc, 1,349.87; Waylon Rader, 25.00; Wesco Receivables Corp, 55,390.09; Western Waste Solutions Inc, 3,960.00; Woodard, Zach, 201.82; WWG & PCA Assoc, 380.00; Wyoming Association Municipalities, 675.00; Wyoming Department Of Health, 936.00; Wyoming Dept Of Transportation, 2.00; Wyoming Dept Of Transportation, 2,644.99; Wyoming Law Enforcement Academy, 90.00; Wyoming Machinery Co, 382.79; Wyoming Marine, 12,355.44; Wyoming Secretary Of State, 60.00; Wyoming State Board Of Veterinary Medicine, 50.00; Wyoming Supreme Court, 8,211.94; WYOSTAR, 4,645.80; Xerox Corporation, 67.97; Zane Fichter, 100.00; Zions Bank, 104,284.00

Councilman Carsrud made a motion to approve the Consent Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

#### **Approval of Conflict Claims**

Councilman Montgomery made a motion to approve a conflict claim for Councilman Carsrud in the amount of \$30.90; seconded by Councilman Brown. Brown, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$772.40; seconded by Councilman Montgomery. Brown, Carsrud, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

### **Comments**

Council – Councilman Carsrud expressed appreciation to the snow removal crews for their long hours and dedication to snow removal.

Public Comments - Bill Fortner addressed the Council with concerns regarding the upcoming waste water rate increases.

### **Other - Comments**

The Mayor and Council recognized the 4th Quarter P.R.I.D.E. Award recipients, Keli Mills and Leslee Clements, Judicial Division.

The Mayor and Council recognized Michael Garner, Utilities Department, for 30 years of service to the City of Gillette.

Communications Manager Palazzari gave a video presentation of past and future community events.

### **New Business**

#### **Minute Action**

Councilman Carsrud made a motion to approve a Memorandum of Understanding for agreement on shared road maintenance between the City of Gillette and Campbell County, updated February 2019; seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to authorize the Mayor to sign Amendment No. 2 of the Telecommunications Right of Way Use Agreement between the City of Gillette and Visionary Communications, Inc.; seconded by Councilman Brown. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to authorize the Mayor to sign Amendment No. 3 of the Telecommunications Raceway Lease Agreement between the City of Gillette and Visionary Communications, Inc.; seconded by Councilman Neary. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a bid award for the Dalbey Park to Gillette College Pathway – Phase 1 Project to Hladky Construction, in the amount of \$547,000 (WYDOT TAP Grant and 1% Project); seconded by Councilman Neary. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a bid award for the City Pool Parking Lot Improvements Project to Powder River Construction, Inc., in the amount of \$648,768 (1% Project); seconded by Councilman Carsrud. Administrator Davidson explained that the project includes the removal and replacement of the entire existing lot, rebuilding the failing retaining wall at the south end of the lot, adding a raised sidewalk for pool access, and the replacement of a water line adjacent to the lot on Gillette Avenue. Work also includes removal of several trees, irrigation and storm drainage work, relocation of the lot's lighting, and a drop off lane near the pool's entrance; the missing pathway from the tank will also be included. All voted aye. The motion carried.

Councilman Neary made a motion to authorize the Mayor to sign an Amendment to the 2012 Tyler Software License Agreement to purchase additional licenses for the Tyler Incode Court Software in the amount of \$74,455; seconded by Councilman Montgomery. All voted aye. The motion carried.

### **Appointments**

Councilman Montgomery made a motion to appoint Mayor Louise Carter-King as the voting delegate and Councilman Nathan McLeland as the alternate voting delegate for the 2019 Wyoming Association of Municipalities (WAM) winter conference (February 20-22, 2019); seconded by Councilman Brown. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint Robert Quintana to the Campbell County Joint Powers Public Land Board for one (1) partial term, expiring on June 30, 2021; seconded by Councilman Neary. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint Lance Walker to the Public Works & Utilities Advisory Committee for one (1) partial term, expiring on December 31, 2020; seconded by Councilman Brown. All voted aye. The motion carried.

Councilman Montgomery made a motion to appoint Councilman Shay Lundvall to the Higher Education Task Force for one (1) partial term, expiring on December 31, 2020; seconded by Councilman Carsrud. All voted aye. The motion carried.

Mayor Carter-King made a motion to appoint Councilman Billy Montgomery to the Campbell County Juvenile Services Board for one (1) partial term, expiring on June 30, 2020; seconded by Councilman Neary. Brown, Carsrud, McLeland, Neary, and Mayor Carter-King voted aye. Councilman Montgomery abstained. The motion carried.

**Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:45 p.m. The next regularly scheduled meeting will be held on February 19, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

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ATTEST:

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Louise Carter-King, Mayor

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Cindy Staskiewicz, City Clerk

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