

A meeting of the City Council was held on Tuesday the 16th day of April 2019.

Present were Councilmen Brown, Carsrud, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson; City Attorney Reyes; Directors Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers Mayfield, Palazzari, and Toscana; City Engineer Schoen; City Planner Sanders, and City Clerk Staskiewicz.

Invocation, Pledge of Allegiance, and National Anthem

The Invocation was led by Pastor Ron Merritt of Cornerstone Church of God. The Pledge of Allegiance was led by Gillette Wild Squirt "A" Hockey Team (Wyoming Amateur Hockey League Squirt "A" Champions). The National Anthem was performed by the High School Organization of American Kodály Educators (OAKE) Participants, Conductor Kimbrie Garcia.

Approval of General Agenda

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Pre-Meeting – April 2, 2019; Executive Session – April 2, 2019; Regular Meeting – April 2, 2019; Executive Session – April 2, 2019; City, County, Town of Wright Budget Meeting – March 28, 2019; and Work Session – April 9, 2019

Bills and Claims

Abrahamson, Jordan, 179.94; Absolute Auto, LLC, 250.00; AlSCO, 1,074.99; American Welding & Gas Inc, 107.44; Anchor Industries Inc, 9,308.58; Anderson, Bradley, 178.32; Angela Cortez, 976.27; Anixter Power Solutions, 3,095.63; Antelope Valley Improvement & Service District, 6.50; Architectural Specialties LLC, 4,534.42; Best Best & Krieger LLP, 8,360.00; BJ Nelson Inc/Nelson Auto Glass, 335.00; Black Hills Wyoming LLC, 3,609.34; Black Labs Limited LLC, 113.08; Blaine Geer, 1,800.00; Blue Cross Blue Shield Of Wyoming, 5,692.00; Blue Cross Blue Shield Of Wyoming, 66,426.64; Border States Electric, 3,150.00; Broken Link Energy, 25.29; Broken Link Energy, 30.31; Broken Link Energy, 287.78; Broken Link Energy, 289.50; Campbell County Hospital District, 573.50; Campbell County Joint Powers Fire Board, 382,994.20; Campbell County Joint Powers Fire Board, 258,256.76; City Of Gillette, 10.00; City Of Gillette, 153.51; City Of Gillette - Petty Cash, 36.00; City Of Torrington, 28.67; Clement Communications Inc, 228.28; Clyde Owen, 100.00; Cole, Gloria, 233.05; Conway, Sy, 3.53; CPS Distributors, 1,518.75; Craig Belecky, 300.00; Crescent Electric Supply, 1,020.00; Crestview Improvement & Service District, 6.50; Cummins Rocky Mountain Inc, 724.92; Dana Kepner Company Inc, 27,779.00; Daniel Kluver, 300.00; Danko, Janaye, 86.23; Dave Lueras, 75.00; Debra Zelenak, 4,110.00; Desert Mountain Corporation, 5,656.41; DOWL LLC, 15,161.90; DRM Inc, 21,300.98; Eastview Estates LLC, 42.46; Eastview Estates LLC, 120.22; Electrical Specialists Inc, 10.00; Employment Testing Services Inc, 788.00; Energy Chain & Sling LLC, 81.91; Energy Laboratories Inc, 49.00; Eric Weltmer, 300.00; Falcon Environmental Corporation, 492.40; Federal Express Corporation, 443.97; FedEx, 133.40; Ferguson Enterprises, Inc #1701, 1,661.50; Finley Trust, 362.75; Finley Trust, 391.28; First National Bank Of Gillette, 450.00; First Northern Bank Of Wyoming, 14,428.51; Fischer, Michael B, 35.32; Force America Inc, 83.35; Frontier Precision Inc, 2,064.00; Gillette Contractors Supply Inc, 230.84; Gillette Main Street, 5,000.00; Gillette Steel Center, 141.00; Gillette Winnelson Company, 240.74; Good Shield, Tiffany, 137.59; Govconnection, 1,129.82; GoVolution, LLC, 1,571.80; GW Construction, LLC, 18,132.00; HDR Inc - Us Engineering Accounts Receivable, 20,232.62; HillCrest Spring Water Inc, 180.00; Homax Oil, 54.00; Home Fire Foods, 174.75; Hot Iron, 2,542.31; Hotline Electrical Sales & Service LLC, 4,576.00; Inland Truck Parts, 212.43; IT Outlet Inc, 7,885.00; Jack's Truck Center Inc, 116.71; Jeffrey Connor, 300.00; John Aguirre, 776.60; John S Guernsey, 1,485.00; Kadrmas Lee & Jackson Inc, 23,143.47; Kendall Wigger, 300.00; Kois Brothers Equipment Company, 582.55; Line Finders, LLC, 698.75; Louise Carter King, 32.49; Lubken, Jamie & Audrey, 98.84; Mark Wernsmann, 300.00; MCM General Contractors, 43,398.81; McNeal, Cody, 48.65; MII Life Insurance, Incorporated, 4,573.13; Mike Dwyer Sculptures, 3,510.00; Miller, Jerry, 63.22; Morrison Maierle Inc, 5,340.84; Mountain View Building Inc, 129,856.55; Norco Inc, 1,702.36; Office Of State Lands And Investments, 20,535.67; Online Information Services Inc, 275.70; Outliers Creative, LLC, 1,300.00; Paintbrush Sewer & Drain, 2,370.00; Partner Software Inc, 2,400.78; Patten, Deven, 162.57; PCA Engineering Inc, 14,943.95; PF Pettibone & Company, 279.90; Postal Pros Southwest Inc, 2,320.90; Powder River Construction, 4,050.00; Powder River Heating & Conditioning Corporation, 2,659.15; ProElectric Inc, 5,946.24; Purvis Industries, LLC, 705.50; Railroad Management Co LLC, 7,942.61; Ralph Kingan Enterprise, 18.63; Record Supply Inc NAPA, 29.90; Rocky Mountain Section American Water Works, 50.00; Roto Rooter Sewer Service, 225.00; S & S

Builders, 585.00; Sage Ridge Apts, 3.01; Scribner, Tasha, 250.40; Seely, James, 83.42; Signboss LLC, 4,600.00; Silas Fitzsimmons, 125.00; Simon Contractors, 2,440.64; Sir Speedy, 38.08; Smith, Chance, 45.19; Souder, Amanda, 168.87; Strong, Denise, 8.80; Suzi's Trophies & Awards, 6.00; Technical Marketing MFG Inc, 293.72; The Pertan Group, 41,067.00; Thomas Englehaupt, 100.00; Tim Carsrud, 30.90; Titan Machinery Inc, 183.90; Tre Environmental Strategies, LLC, 3,058.13; Trevor Johnson, 100.00; U S Postal Service, 710.00; UMB Bank, 71,676.64; Usabluebook, 1,470.60; Wal-Mart, 30.00; Wausau Equipment Company Inc, 5,189.60; Wesco Receivables Corp, 11,258.35; Western Microscope, 140.00; Western Waste Solutions Inc, 80.00; Wyodak Resources Development Corp, 36,368.13; Wyoming Marine, 298.14; Zenner, Brian & Jackie, 56.22

Councilman Brown made a motion to approve the Consent Agenda; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a conflict claim for Council Member Carsrud in the amount of \$30.90; seconded by Councilman Neary. Brown, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$167.83; seconded by Councilman Montgomery. Brown, Carsrud, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Council Comments – Mayor Carter-King and the City Council recognized and congratulated the 2019 High School Champions from Thunder Basin High School and Campbell County High School: Campbell County High School Tennis and Girls' Swimming; Thunder Basin High School Wrestling, Speech & Debate National Qualifiers, Future Business Leaders of America National Qualifiers, Drama National Qualifiers, and the OAKE Choir. The Gillette Wild Hockey Team was also recognized and congratulated for their successful season and championship.

Other Comments – Mayor Carter-King proclaimed April 2019 as Sexual Assault Awareness Month and April 24, 2019 as Denim Day. Mayor Carter-King proclaimed Friday, April 26, 2019, as the City's official Arbor Day. Mayor Carter-King proclaimed the month of April as Alcohol Awareness Month. Mayor Carter-King proclaimed May 2, 2019 as the National Day of Prayer. Mayor Carter-King proclaimed May 2019 as National Historic Preservation Month.

Unfinished Business

Ordinance 2nd Reading

ORDINANCE 19-03

AN ORDINANCE APPROVING AND AUTHORIZING AN AMENDMENT TO ORDINANCE 3661 AND ASSOCIATED VILLAS AT LEGACY RIDGE PLAT TO BE KNOWN AS THE AMENDED PLANNED UNIT DEVELOPMENT, THE VILLAS AT LEGACY RIDGE, PHASE I, TO THE CITY OF GILLETTE, WYOMING

(March 5, 2019 Council Meeting: Item tabled until April 16, 2019.) Councilman Carsrud made a motion to remove the foregoing Ordinance from the table; seconded by Councilman Montgomery. Mayor Carter-King asked Administrator Davidson to explain the status. City Administrator Davidson explained that because Planning & Zoning requirements had not been met, which included abandonment of the sewer and water taps, or the provision of a letter of credit, security, or funds to ensure the completion of the abandonment, Council would have the option to vote on the second reading of the Ordinance, or table the item for a future date. Mayor Carter-King stated that if the decision was to table the item, it would be the final postponement of the Ordinance, and Council would take action on the designated date to either approve or disapprove the Ordinance on second reading. Councilman Montgomery made a motion to table the item until May 21, 2019; seconded by Councilman Carsrud. All voted aye. The motion carried.

Unfinished Business

Ordinance 3rd Reading

ORDINANCE 19-07

AN ORDINANCE TO AMEND THE GILLETTE CITY CODE CHAPTER SEVENTEEN ARTICLE II §17-21 TO ADJUST MONTHLY WASTEWATER RATES AND

ARTICLE VI §17-70 TO INCLUDE THE QUARTERLY REDUCTION REQUIREMENTS FOR DISCOUNTED UTILITY SERVICE FOR INCOME ELIGIBLE SENIORS AND DISABLED PERSONS ESTABLISHED BY ORDINANCE NO. 3830

Councilman Montgomery made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Brown. All voted aye. The motion carried.

New Business

Minute Action

Councilman Carsrud made a motion to approve catering permits for June 21st from 4:00 p.m. to 10:00 p.m., and June 22nd from 11:00 a.m. to 10:00 p.m., for the Donkey Creek Festival, located at Gillette College, that will include outdoor music, requested by Energy Station; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a bid award for the Water Tank Rehabilitation (Z1-R2) Project to Classic Protective Coatings, Inc., in the amount of \$889,750 (1% Project); seconded by Councilman Brown. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a professional services agreement for construction management associated with the Water Tank Rehabilitation (Z1-R2) Project, with Morrison Maierle, Inc., in the amount of \$69,698 (1% Project); seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman McLeland made a motion to approve a bid award for the 2019 Sanitary Sewer Main Replacement Project to Hot Iron, Inc., in the amount of \$811,670.47 (1% Project); seconded by Councilman Brown. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a professional services agreement for construction management associated with the 2019 Sanitary Sewer Main Replacement Project, with HDR Engineering, Inc., in the amount of \$159,119 (1% project); seconded by Councilman McLeland. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Neary made a motion to approve a professional services agreement for construction management associated with the 2019 Pavement Management System Project, with PCA Engineering, Inc., in the amount of \$279,261 (1% Project); seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a professional services agreement for design services associated with the Force Road Retaining Walls Project, with Inberg-Miller Engineers, in the amount of \$19,990 (1% Project); seconded by Councilman Brown. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve Amendment No. 1 to the project agreement for the Gillette Regional Extensions – Phase III Project, with the State of Wyoming Water Development Commission (WWDC), to increase grant funding for the project by \$2,391,900, or sixty-seven percent (67%) of the actual development costs, whichever is less; seconded by Councilman Neary. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

RESOLUTION NO. 2691

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE WYOMING WATER DEVELOPMENT COMMISSION PROJECT AGREEMENT, ON BEHALF OF THE CITY OF GILLETTE, TO FUND THE GILLETTE REGIONAL EXTENSIONS – PHASE IV PROJECT.

Councilman Montgomery made a motion to approve the foregoing Resolution authorizing the Mayor to sign the Wyoming Water Development Commission (WWDC) Project Agreement, on behalf of the City of Gillette, to fund the Gillette Regional Extensions – Phase IV Project; seconded by Councilman Neary. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened into a public hearing for the amendment of the Zoning Ordinance of the City of Gillette, Wyoming, to amend Section 16, Definitions (sss)(1); Section 10, Sign Regulations 10.f.(1), Section 10.f.(1).(g), and Exhibit 10-2, subject to all Planning requirements. Jonathan Musser with Target Sign Company explained the history of the sign at the intersection of Westover Road and 4-J, stating that the original sign permit expired after 90 days. They re-applied with the same request, which was approved with the requirement that they only use 680 square feet of sign face as advertising area. Mr. Musser outlined the current zoning regulations, as related to single-sided and double-sided signs, and requested, since their sign is triple-sided, the allowance of more sign face area than a single-sided sign.

He asked that the sign regulations be updated to include triple-sided signs, and asked to be allowed to utilize the 900 square feet of space on their sign, as it was originally built to accommodate. Clark Sanders, City Planner, explained the regulations relating to billboard signage. Following the discussion, Mayor Carter-King closed the Public Hearing.

ORDINANCE 19-08
AN ORDINANCE APPROVING AND AUTHORIZING
A ZONING TEXT AMENDMENT TO AMEND THE ZONING ORDINANCE
OF THE CITY OF GILLETTE, WYOMING, TO AMEND SECTION 16,
DEFINITIONS (sss) (1); SECTION 10, SIGN REGULATIONS 10.f.(1),
SECTION 10.f.(1).(g), AND
EXHIBIT 10-2, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Carsrud made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman Neary. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 8:05 p.m. The next regularly scheduled meeting will be held on May 7, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk

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