

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
City Council Chambers ~ City Hall  
May 14, 2019

PRESENT

Commission Members Present: Chairman Jim Nielsen, Vice-Chair Cindy Reardon, Ted Jerred, Sheryl Martin, and Trevor Matson..

Commission Members Absent: Jennifer Tuomela.

Staff Present: Annie Mayfield, Planning and GIS Manager; Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Senior Administrative Assistant.

CALL TO ORDER

Chairman Nielsen called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Vice-Chair Reardon to approve the pre-meeting workshop minutes, and the regular meeting minutes of the City Planning Commission Meeting of April 9, 2019. Trevor Matson seconded the motion. Motion carried 5/0.

19.014SFPM-FINAL  
PLAT MINOR-Rohde  
Subdivision

The owner, Chris Rohde, is proposing to combine two lots into one for ownership purposes. The created lot will be 0.74 acres and remain under the current zoning, R-1, Single-Family Residential.

Under current zoning regulations in the R-1 zoning district, a primary structure must be constructed on a property before an accessory structure. The owner wishes to construct an accessory structure but is unable to do so unless a subdivision occurs, combining the two lots into one, or construct a primary structure first. The other lot involved already contains a primary structure, making this subdivision compliant with the current zoning regulations.

Any future site developments will be required to undergo site plan reviews.

Meredith Duvall said the Planning Division had received three comments from the public on the case. She said they were all general inquiries and they all had no issues with the proposed changes.

Chairman Nielsen asked if there were any questions or comments on the case from the Commission or the public. Vice-Chair Reardon asked about the smaller portion of the lot, and if there was a concrete slab located there. Meredith Duvall said there was, and if plans were submitted to build anything on it, then the Building Division would be looking at whether it was stable for what the owners wanted to build.

There being no further comments, Ted Jerred made a motion to approve the case. Vice-Chair Reardon seconded the motion. Motion carried 5/0.

OLD BUSINESS

None

NEW BUSINESS

Meredith Duvall said there would be two cases for the May 28, 2019, meeting and there were no cases for the June 11 meeting so it will be canceled.

Chairman Nielsen said Brenda Green had resigned from the commission, and anyone who was interested could apply. Chairman Nielsen thanked Brenda Green for all her service on the commission.

ADJOURNMENT

The meeting adjourned at 7:36 p.m.

Minutes taken and prepared by Jill McCarty, Senior Administrative Assistant.

DRAFT