

A meeting of the City Council was held on Tuesday the 21st day of May 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson; City Attorney Reyes; Directors Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Manager Schoen, Palazzari, and Toscana; City Clerk Staskiewicz.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance were led by Reverend Ed Sisti of Open Door Church.

Approval of General Agenda

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Pre-Meeting – May 7, 2019; Regular Meeting – May 7, 2019; Work Session – May 14, 2019

Bills and Claims

Absolute Auto, LLC, 38.40; AC Tree Service, 13,350.00; Access Data Corporation, 1,222.76; Adecco Employment Services, 615.76; Ahern Rentals Inc, 774.15; Alisco, 1,078.16; American Welding & Gas Inc, 31.00; Anallectia Brodie, 150.00; Anixter Power Solutions, 8,465.16; Antelope Valley Improvement & Service District, 6.50; Arete Design Group, 4,426.48; Arrow Printing And Graphics Inc, 52.50; Ayden Kniffen, 10.00; Big Horn Tire Inc, 1,889.06; Black Hawk Crane And Rigging Inc, 630.00; Black Hills Power & Light, 44,726.48; Black Hills Power & Light, 2,849.06; Black Hills Wyoming LLC, 176,368.05; Blue Cross Blue Shield Of Wyoming, 60,455.82; Blue Cross Blue Shield Of Wyoming, 3,345.73; Blue Cross Blue Shield Of Wyoming, 69,147.73; Blue Cross Blue Shield Of Wyoming, 816.88; Blue Cross Blue Shield Of Wyoming, 43,757.03; Border States Electric, 3,221.88; Boyd Abelseth, 173.51; Campbell County Chamber Of Commerce, 140.00; Campbell County Landfill, 107,607.75; Campbell County Sheriff, 5,750.00; CBH Co-Op, 259.65; Central Truck & Diesel Inc, 468.21; Centurylink, 2,348.25; Chavez, Isabel, 45.06; City Of Gillette, 100.00; City Of Gillette, 77.52; City Of Gillette - Petty Cash, 94.00; Clyde Owen, 100.00; Colorado State University, 70.00; Cooper, Jason L, 88.77; Cooper, Stephanie & Kyle, 263.26; Coy, Daniel, 160.73; Craig Furman, 50.00; Cramer, Jennifer, 146.40; Crescent Electric Supply, 72.72; Crestview Improvement & Service District, 6.50; Crowell, Steve & Colleen, 451.12; Cummins Rocky Mountain Inc, 207.19; Dana Kepner Company Inc, 3,540.00; Debra Semple, 1,468.00; Derby, Lacey, 187.75; Derryberry, Jeff & Kelly, 134.70; Display Sales, 1,438.60; DOWL LLC, 56,895.29; DRM Inc, 14,916.38; Edge Construction Supply, 82.80; Edge Electric, Inc, 185.64; Employment Testing Services Inc, 1,040.00; Energy Laboratories Inc, 2,710.50; England, Kayla, 62.01; Eternity Rentals, 48.62; Falcon Environmental Corporation, 328.83; Farmer Brothers Company, 773.54; Fastenal Company, 33.35; FedEx, 930.98; Ferguson Enterprises, Inc #1701, 1,372.35; First Interstate Bank Of Gillette, 12,359.07; First National Bank Of Gillette, 42,759.47; First Northern Bank Of Wyoming, 13,002.89; Flagshooter LLC, 302.98; Frandson Safety Inc, 220.00; G And G Landscaping Inc, 80,617.96; Galls, An Aramark Company, 101.90; Gillette Contractors Supply Inc, 6,023.18; Gillette Winnelson Company, 52.28; Godwin, Quinn, 79.13; GoVolution, LLC, 1,570.20; Granicus LLC, 1,200.00; Gray Matter Systems, LLC, 373.62; Guzman, Ashley, 154.85; GW Construction, LLC, 11,285.00; Hagen, Terry, 106.97; Hannifan, Michael & Ro, 138.40; Harold Ness, 40.00; Harvey, Lori, 75.14; HDR Inc - Us Engineering Accounts Receivable, 16,456.31; Hebestreet, Glende, 147.12; Hladky Construction, 1,592.00; Hoffman, Frank & Marilene, 259.60; Hoffman, Randy, 177.94; Hollenback, Mike & Sandra, 506.97; Hub International Mountain States Limited, 50.00; Inberg Miller Engineers, 12,193.50; IT Outlet Inc, 6,296.00; Jack's Truck Center Inc, 130.68; Jack's Truck Center Inc, 102.02; John's Welding, 3,647.37; Johnson, Tony, 171.09; Kadrmas Lee & Jackson Inc, 17,649.30; Kelley, Lydia, 532.97; Klein, Jerome & Ann, 180.50; KOIS Brothers Equipment Company, 8,340.75; Lacy, Myra, 120.27; Land Surveying Incorporated, 1,375.00; Lawson, Peggy, 10.55; LEB Inc, 282.95; Lee, Shane & Gail, 287.20; Legend Communications Of Wyoming, 653.00; Line Finders, LLC, 4,783.75; Louise Carter King, 32.49; MCM General Contractors, 30,852.04; Melgaard Construction Company Inc, 2,223.19; Michael Hofer, 120.00; MII Life Insurance, Incorporated, 2,669.11; MII Life Insurance, Incorporated, 2,197.07; Miller, Brandon R, 10.14; Mills, Bryan, 201.56; Moore, Daysha, 59.13; Morrison Maierle Inc, 6,104.56; Motorola Solutions Inc, 44,486.30; Mountain View Building Inc, 267,472.65; Newman Signs Inc, 1,942.91; News Record, 6,356.06; Norco Inc, 2,671.69; Office Of State Lands And Investments, 45,000.00; One Call Of Wyoming Copr, 564.90; Online Information Services Inc, 308.10; Outliers Creative, LLC, 650.00; Paintbrush Sewer & Drain, 382.50; Patterson, Laura & Dustin, 138.05; PCA Engineering Inc, 25,963.88; Pecha, Stephen & Sheila, 56.70; Peregrine Leadership Institute, 1,380.00; Peters, Tamara & Kelly, 299.07; Pfenning, Raymond, 163.82; Pike, Teresa & John, 495.19; Postal Pros Southwest Inc, 9,149.48; Powder River Construction,

194,959.06; Powder River Energy Corporation, 1,174.17; Powder River Heating & Conditioning Corporation, 1,890.50; Pro Force Marketing Inc, 714.00; ProElectric Inc, 29,248.75; R.C.S Construction Inc, 111,231.64; Remmick, Chuck, 124.51; Reyes, Angeles, 173.07; Robinson, Allic, 155.72; Robinson, Michael & Laura, 6.44; Rocky Mountain Business Equipment LLC, 1,460.05; S & S Builders, 9,960.00; Scott Brothers Inc, 1,013.06; Signboss LLC, 1,260.00; Sigvaldsen, Alex, 100.32; Silver Spur Trading LLC, 135.18; Simon Contractors, 11,697.23; Sloat, Jamie, 37.93; Smithhart, Harmony & Jerry, 43.22; Source Office Products, 1,219.19; Spencer Edsall, 150.00; Stotz Equipment, 140.55; Strata Inc, 5,765.00; Sundance Equipment Company, 170.77; Theodore Milner, 10.00; Thomas Englehaupt, 100.00; Tim Carsrud, 30.90; Titan Machinery Inc, 8,885.12; Tri County Telephone Association Inc, 3,619.63; Tyler Technologies Inc, 13,913.06; UMB Bank, 62,581.76; Universal Athletic Service, 1,006.00; Upstate Wholesale Supply, Inc, 200.00; Van Ewing Construction, 123,542.80; Visionary Communications, 969.14; Wallace, Richard & Debra, 170.43; Wal-Mart, 65.18; Waste Connections, Inc., 41,204.75; Weber, Lori, 100.88; Wesco Receivables Corp, 7,358.73; Wesley Munson, 392.55; Western Stationers, 856.00; White's Frontier Motors, 222.00; Wilson, Joellen, 543.19; WYODAK Resources Development Corp, 165,221.69; Wyoming Association Municipalities, 690.00; Wyoming Dept Of Employment, 3,872.08; Wyoming Law Enforcement Academy, 305.00; Wyoming Machinery Co, 113.50; Wyoming Marine, 914.88; Wyoming Police Service Dog Club, 300.00; Wyoming State Board Of Veterinary Medicine, 50.00; Wyoming State Revenue And Tax, 100,022.74; Zoetis Inc, 208.50

Councilman McLeland made a motion to approve the Consent Agenda; seconded by Councilman Montgomery. All voted aye. The motion carried.

Councilman Brown made a motion to approve a conflict claim for Council Member Carsrud in the amount of \$30.90; seconded by Councilman Neary. Brown, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman Montgomery. Brown, Carsrud, Lundvall, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Council Comments – Councilman Carsrud congratulated Council and Staff for defeating the County in the Trash-A-Thon challenge issued by the County. Mayor Carter-King commended the City's Solid Waste crews for finishing the cleanup efforts in the Garner Lake Road area, and she also thanked the community for their efforts in keeping Gillette clean and beautiful.

Unfinished Business

Ordinance 2nd Reading

ORDINANCE 19-03

AN ORDINANCE APPROVING AND AUTHORIZING AN AMENDMENT TO ORDINANCE 3661 AND ASSOCIATED VILLAS AT LEGACY RIDGE PLAT TO BE KNOWN AS THE AMENDED PLANNED UNIT DEVELOPMENT, THE VILLAS AT LEGACY RIDGE, PHASE I, TO THE CITY OF GILLETTE, WYOMING

(History of the Ordinance: February 19, 2019 Council Meeting, the Ordinance passed first reading with a unanimous vote. March 5, 2019 Council Meeting, a motion was made by Councilman Carsrud and seconded by Councilman Brown to approve the foregoing Ordinance on second reading, the motion remained open, with no vote taken; a motion was made and seconded to table the Ordinance until April 16, 2019. April 16, 2019 Council Meeting, item was tabled until May 21, 2019).

A motion was made by Councilman Carsrud to remove the Ordinance from the table; seconded by Councilman McLeland. All voted aye. The motion carried to remove the item from the table. City Administrator Davidson provided an explanation regarding the consideration and stated that the Developer has met the City's surety bond requirements, and the item is ready for Council's consideration. All voted aye. The motion carried to approve the Ordinance on second reading.

ORDINANCE 3960
AN ORDINANCE APPROVING AND AUTHORIZING
A ZONING TEXT AMENDMENT TO AMEND THE ZONING ORDINANCE
OF THE CITY OF GILLETTE, WYOMING, TO AMEND SECTION 16,
DEFINITIONS (sss) (1); SECTION 10, SIGN REGULATIONS 10.f.(1),
SECTION 10.f.(1).(g), AND
EXHIBIT 10-2, SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Brown made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Montgomery. All voted aye. The motion carried.

New Business

Minute Action

Councilman Carsrud made a motion to approve a street closure for May 25, 2019, from 8:00 a.m. to 5:00 p.m. on Ross Avenue between 2nd Street and 3rd Street, and on 3rd Street between Ross Avenue and Richards Avenue, for a Show & Shine Car Show, requested by Frontier Auto Museum; seconded by Councilman Montgomery. All voted aye. The motion carried.

Councilman Brown made a motion to approve a carnival permit for May 27th thru June 3rd, in the Aquatic Center parking lot, requested by American Legion Post 42 Baseball; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a street closure for the 3rd Street Plaza on July 26, 2019, from 1:00 p.m. to 10:00 p.m., for a fundraiser that will include alcohol and outdoor music, requested by Gillette Abuse Refuge Foundation (GARF); seconded by Councilman Montgomery. Shauna McDonald, Event Coordinator, provided Council with details of the event. All voted aye. The motion carried.

Councilman Brown made a motion to approve a catering permit for the 3rd Street Plaza on July 26, 2019, from 5:00 p.m. to 10:00 p.m., for a Gillette Abuse Refuge Foundation (GARF) fundraiser, that will include outdoor music, requested by Pizza Carrello; seconded by Councilman Lundvall. All voted aye. The motion carried.

RESOLUTION NO. 2692
A RESOLUTION AUTHORIZING THE SALE OF PROCESSED WOOD CHIPS
FROM THE WASTEWATER TREATMENT COMPOST FACILITY
TO CITY OF GILLETTE RESIDENTS

Councilman Carsrud made a motion to approve the foregoing Resolution authorizing the sale of processed wood chips from the Wastewater Treatment Compost Facility to City of Gillette residents; seconded by Councilman McLeland. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

RESOLUTION NO. 2693
A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A POWER
PURCHASE AGREEMENT WITH BLACK HILLS WYOMING, INC.

Councilman Carsrud made a motion to approve the foregoing Resolution authorizing the Mayor to execute a Power Purchase Agreement with Black Hills Wyoming, Inc.; seconded by Councilman Lundvall. Administrator Davidson provided an explanation regarding the consideration, and stated that the City has the opportunity to increase its continuous electric base generation capacity by entering into a PPA with Black Hills Wyoming for an additional five (5) MW from BHW WYGEN I. The proposed effective date would be January 1, 2023. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a bid award for the Stone Gate Estates Improvement and Service District (ISD) water connection to Hot Iron, Inc., in the amount of \$704,610.35; seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Brown made a motion to approve a Professional Services Agreement for engineering design services for the Donkey Creek Pump Station #1 Electrical Room Addition to Structural Dynamics, LLC, in the amount of \$57,106; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a Professional Services Agreement for design and bidding services associated with the 2019 Energy Capital Sports Complex proposed improvements, with PCA Engineering, Inc., in the amount of \$207,500; seconded by Councilman Lundvall. Administrator Davidson clarified that this consideration was for the design and bidding services for two (2) turf multi-purpose fields. He stated that eventually, a splash park and an ADA compliant park would be designed, by City Staff, at the Energy Capital Sports Complex, which would be for children of all ages and

abilities, but this consideration does not include the design and bidding of the parks. All voted aye. The motion carried.

RESOLUTION NO. 2694
A RESOLUTION APPROVING AND AUTHORIZING THE
FINAL PLAT KNOWN AS THE ROHDE SUBDIVISION; TO
THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL
PLANNING REQUIREMENTS.

Councilman Brown made a motion to approve the foregoing Resolution approving and authorizing the final plat known as the Rohde Subdivision, to the City of Gillette, Wyoming, subject to all Planning requirements; seconded by Councilman Carsrud. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

RESOLUTION NO. 2695
A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT
KNOWN AS POWDER HORN PARK, LOCATED
IN THE S1/2NE1/4, SECTION 24, TOWNSHIP 50 NORTH,
RANGE 72 WEST OF THE 6TH P.M.; TO THE CITY OF
GILLETTE, WYOMING, SUBJECT TO ALL PLANNING
REQUIREMENTS.

Councilman Montgomery made a motion to approve the foregoing Resolution approving and authorizing the final plat known as Powder Horn Park, located in the S1/2NE1/4, Section 24, Township 50 North, Range 72 West of the 6th P.M. to the City of Gillette, Wyoming, subject to all Planning requirements; seconded by Councilman Brown. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Ordinance 1st Reading

ORDINANCE NO. 19-09
AN ORDINANCE TO AMEND CHAPTER 3, SECTION 3-36(d) OF THE GILLETTE CITY
CODE TO CHANGE THE FEE FOR A CATERING AND MALT BEVERAGE PERMIT TO
FIFTY DOLLARS (\$50.00).

Councilman Carsrud made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman McLeland. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened a public hearing to discuss the amendment of the District Zoning Map of the City Gillette, Wyoming, for a parcel located in the S1/2NE1/4 of Section 24, T50N, R72W of the 6th P.M., City of Gillette, Wyoming, from M-H, Mobile Home District to C-3, Business and Service District, subject to all Planning requirements. Administrator Davidson provided an explanation. Clark Sanders, City Planner, explained the differences between C-3 zoning requirements and I-1 requirements. Tom Osborne of Wyoming Casing asked that Council approve the proposed zoning amendment. He stated that Wyoming Casing is planning to build on two (2) of the lots affected by the proposed Ordinance. He went on to say that Wyoming Casing has outgrown their current location and would like to build on this property and remain in the City limits. Ken Ferguson, President of Los Cabello's Home Owner's Association, stated that they have no objection to the zoning change. No further comments were made and the public hearing was closed.

ORDINANCE NO. 19-10
AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF
THE CITY OF GILLETTE, WYOMING, FOR A PARCEL LOCATED IN
THE S1/2NE1/4 OF SECTION 24, T50N, R72W
OF THE 6TH P.M., CITY OF GILLETTE, WYOMING,
FROM M-H, MOBILE HOME DISTRICT TO
C-3, BUSINESS AND SERVICE DISTRICT.
SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman Brown made a motion to approve the foregoing Ordinance on first reading; seconded by Councilman Carsrud. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing to discuss the submission of an application to the Wyoming Business Council for a Community Development Block Grant under the Community Facilities Grant Program on behalf of the Youth Emergency Services, Inc., by the Governing Body of the City of Gillette, Wyoming, for the purpose of a Youth Emergency Services, Inc., remodel project for vulnerable youth. Tatyana Walker, YES House Development Director, explained that the grant funding would be for the

remodel of two (2) buildings. Their kitchens and common areas did not meet the standards of health and safety as determined by a recent inspection of the Department of Agriculture, Consumer Health Services. The grant would provide funds to remodel the building and bring the buildings up to standard. No further comments were made and the public hearing was closed.

RESOLUTION NO. 2696

A RESOLUTION AUTHORIZING THE CITY OF GILLETTE, WYOMING, TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE WYOMING BUSINESS COUNCIL ON BEHALF OF THE YOUTH EMERGENCY SERVICES, INC.

Councilman Carsrud made a motion to approve the foregoing Resolution authorizing the submission of an application to the Wyoming Business Council for a Community Development Block Grant for a Community Facilities Project on behalf of the Youth Emergency Services, Inc., for the Governing Body of the City of Gillette, Wyoming, for the purpose of a Youth Emergency Services, Inc., remodel project for vulnerable youth; seconded by Councilman Lundvall. All voted aye. The motion carried.

Executive Session

Councilman Montgomery made a motion to move into an Executive Session to discuss personnel; seconded by Councilman McLeland. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:48 p.m. The next regularly scheduled meeting will be held on June 4, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk

Publication Date: May 29, 2019