

A meeting of the City Council was held on Tuesday the 18th day of June 2019.

Present were Councilmen Brown, Carsrud, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson; City Attorney Reyes; Directors Aguirre, Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers D. Wasson, Palazzari, and Toscana; City Clerk Staskiewicz and Deputy Clerk Crawford.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance were led by Pastor Andrew Carsrud of Young Life Ministries.

Approval of General Agenda

Councilman Carsrud made a motion to approve the General Agenda; seconded by Councilman Montgomery. Council President Montgomery made a motion to amend the General Agenda by removing item H.1.j., *“Council Consideration of a Resolution initiating the annexation of a tract of land contiguous to the City of Gillette, Wyoming, pursuant to W.S. 15-1-403 and 15-1-405, generally known as Aspen Heights II, and establishing a public hearing date of July 16, 2019, for the annexation public hearing to determine if the proposed annexation complies with W.S. 15-1-402”*; seconded by Councilman Carsrud. All voted aye on the motion to amend. The motion to amend the General Agenda carried. All voted aye on the amended agenda. The motion to approve the amended General Agenda carried.

Approval of Consent Agenda

Minutes

Pre-Meeting – June 4, 2019; Regular Meeting – June 4, 2019; Special Meeting – June 11, 2019; Executive Session – June 11, 2019

Ordinance 2nd Reading – Consent

ORDINANCE NO. 19-12

**AN ORDINANCE PROVIDING FOR THE VACATION OF THE
15-FOOT-WIDE GENERAL UTILITY EASEMENT LOCATED IN
LOT 1, REMINGTON ESTATES PHASE V SUBDIVISION, AS SHOWN
ON EXHIBIT “A” MAP, IN THE CITY OF GILLETTE, WYOMING,
SUBJECT TO ALL PLANNING REQUIREMENTS.**

ORDINANCE NO. 19-13

**AN ORDINANCE PROVIDING FOR THE VACATION OF THE
EASTERLY 5’ PORTION OF A 10’ WIDE UTILITY EASEMENT
LOCATED IN LOT 1, BLOCK 8, RIMROCK ESTATES PHASE II
SUBDIVISION, AS SHOWN ON EXHIBIT “A” MAP, IN THE
CITY OF GILLETTE, WYOMING,
SUBJECT TO ALL PLANNING REQUIREMENTS.**

Bills and Claims

5150 Tourism Development Inc, 500.00; Absolute Auto, LLC, 169.11; Adams, Boots, 87.84; Adecco Employment Services, 874.08; Advance Auto Parts, 929.31; Alsco, 1,589.75; Alyshia M Vigil, 60.00; American Track Generations LLC, 370.50; Anallectia Brodie, 150.00; Anderson, Brandon, 26.39; Anixter Power Solutions, 23,254.46; Antelope Valley Improvement & Service District, 6.50; Architectural Specialties LLC, 613.40; Assure Co Risk Management & Regulator Compliance, 350.00; Bache, Adam & Heather, 79.56; Baker Hughes, A GE Company, LLC, 1,176.94; Bank West, 14.49; Bank West, 92.88; Bank West, 342.20; Bank West, 342.21; Bank West, 170.79; Best, Best, & Krieger LLP, 2,100.00; Big D Sanitation, 375.00; Big Horn Tire Inc, 4,134.08; Bighorn Hydraulics Inc, 21.64; Bizodo Inc, 9,500.00; Bjorum, S & Wendel, K, 26.77; Black Cat Construction LLC, 17,919.56; Black Hills Power & Light, 2,349.61; Black Hills Power & Light, 262,685.48; Black Hills Wyoming LLC, 3,609.34; Black Hills Wyoming LLC, 160,114.03; Blue Cross Blue Shield of Wyoming, 55,741.78; Blue Cross Blue Shield of Wyoming, 60,468.21; Blue Cross Blue Shield of Wyoming, 247.00; Blue Cross Blue Shield of Wyoming, 51,149.41; Border States Electric, 4,558.43; Bray, Allix, 195.24; Breanna's Bakery, 22.00; Bruce, Alyx, 172.11; Buffalo Federal Bank, 145.06; Cahill, Michael, 160.68; Campbell County Attorney's Office, 151.05; Campbell County Clerk Office, 3.00; Campbell County Hospital District, 501.00; Campbell County Landfill, 955.50; Carlson, Alli, 22.71; CBH Co-Op, 23,645.21; CenturyLink, 2,348.25; Certified Laboratories, 319.85; Chancellor, Connie, 95.53; Charter Media, 406.80; Cheatham, Darlene, 115.63; Christina L Williams PC, 0.70; Cimtec Automation LLC, 27.66; City of Gillette, 103.13; City of Gillette - Petty Cash, 91.35; Classic Protective Coatings, 7,628.40; Clyde Owen, 100.00; CNA Surety, 100.00; Collins Communications Inc, 1,587.63; CPS

Distributors, 120.00; Craig Belecky, 300.00; Craig Furman, 150.00; Crestview Improvement & Service District, 6.50; Crum Electric Supply Company, 1,439.75; Culey, Derric, 76.57; Cummins Rocky Mountain Inc, 3,169.51; Dana Kepner Company Inc, 21,395.10; Daniel Kluver, 300.00; DBC Irrigation Supply, 976.30; Debbie Norris, 90.00; Debra Semple, 276.00; Derric Culey, 50.00; DOWL LLC, 50,919.87; DRM Inc, 19,768.85; Duvall, Amanda, 71.51; EarthChannel Communications Inc, 6,985.00; Eason, Shawn L, 104.87; Eastview Estates LLC, 78.61; Edge Construction Supply, 813.36; Egan, Marvin & Lu Jean, 596.41; Elm Court Apts, 54.79; Employment Testing Services Inc, 598.00; Energy Capital Economic Development, 64,396.00; Energy Laboratories Inc, 2,209.00; Entenmann Rovin Company, 251.50; Eric Weltmer, 300.00; Farmer Brothers Company, 327.11; Fastenal Company, 8.87; Ferguson Enterprises, Inc #1701, 2,779.05; Fiala, Jeff, 10.10; Fiedler, Dawn, 182.07; First Interstate Bank of Gillette, 10,825.59; First National Bank of Gillette, 48,273.91; Flagshooter LLC, 909.30; Fowlke, Jody & Joel, 463.16; G And G Landscaping Inc, 48,490.98; Galls, An Aramark Company, 11,355.00; Garcia, Lorena, 145.26; Gillette Contractors Supply Inc, 1,486.59; Gillette Printing Company Inc, 453.39; Gotschall, Garrett, 90.17; Government Finance Office Association, 580.00; GoVolution, LLC, 1,555.70; Gray Matter Systems, LLC, 12,800.00; Gregson, Vanessa & Joseph, 41.34; GW Construction, LLC, 43,265.45; H & H Safety, 1,395.00; Harvey, Cecelia, 67.45; Hawkins Inc, 5,335.41; HDR Inc - US Engineering Accounts Receivable, 32,827.70; Hitt, Tammi, 53.50; Hladky Construction, 153,171.49; Hloucal, James & Sandi, 86.39; Homax Oil, 3,097.70; Homax Oil, 808.28; Home Fire Foods, 1,703.75; Honnen Equipment Company, 232.44; Hot Iron, 242,872.01; Hunter, Peter, 146.11; Inberg Miller Engineers, 16,614.30; Inland Truck Parts, 49.76; International Code Council Inc, 1,940.40; Jack's Truck Center Inc, 59.66; Jeffrey Connor, 300.00; Jeremy Guernsey, 150.00; JES Restaurant Equipment Inc, 1,812.56; Kadrmas Lee & Jackson Inc, 15,667.50; Karen's Delivery Service, 20.00; Keller, Sean, 169.30; Kendall Wigger, 300.00; Kiewel, Philip, 185.25; Kone Inc, 1,683.57; Legend Communications of Wyoming, 360.00; Line Finders, LLC, 3,440.00; Lobach, Jade, 153.56; Loman, Tyler, 706.40; Louise Carter King, 32.49; Mark Wernsmann, 300.00; McCoy, Katherine, 29.44; McKee, Seth, 176.95; MCM General Contractors, 69,074.78; McNeilus Truck & Manufacturing, 459.72; Metrocount USA Inc, 2,287.00; Meza-Barragan, Edmundo, 111.37; Midland Implement CO Inc, 6,204.02; MII Life Insurance, Incorporated, 2,913.76; MII Life Insurance, Incorporated, 2,134.57; Moll, Linda, 28.43; Morrison Maierle Inc, 19,965.92; Mountain Peaks Diagnostics, LLC, 49.80; Mountain View Building Inc, 31,255.28; Naylor, Payton, 173.60; Newman Signs Inc, 2,209.05; News Record, 9,501.07; Norco Inc, 1,501.60; North Park Transportation, 271.06; Northwest Cleaning Inc, 243.27; One Call Of Wyoming Copr, 361.50; Online Information Services Inc, 305.40; Ortega, Alishia, 144.92; Outliers Creative, LLC, 650.00; Paintbrush Sewer & Drain, 120.00; Park Plaza MHC LLC, 41.83; PCA Engineering Inc, 30,789.16; Pete Lien & Sons Inc, 241.50; Pinnacle Bank, 2,556.30; Postal Pros Southwest Inc, 6,193.88; Powder River Construction, 301,819.11; Powder River Energy Corporation, 763.70; Powder River Heating & Conditioning Corporation, 14,129.75; Powder River Shredders LLC, 800.00; Pro Force Law Enforcement, 4,592.50; ProElectric Inc, 17,281.53; Purvis Industries, LLC, 53.23; R.C.S Construction Inc, 97,430.26; Radensleben, Shane, 102.76; Raisley Painting, 96.13; Raisley Painting LLC, 4,025.00; Record Supply Inc NAPA, 1,475.89; Record, Rory & Stephanie, 32.71; Recreation Supply Company Inc, 470.54; Reynolds, Saundria, 52.33; Rocky Mountain Business Equipment LLC, 1,240.99; Rodgers, John & Myrna, 135.78; S & S Builders, 36,651.00; Saavedra, Nick, 29.25; Safety-Kleen Systems Inc, 171.76; Salt Lake Wholesale Sports, 14,929.00; Sawtooth Materials, 6,120.00; Schurtz, Kasey, 35.00; Security State Bank, 23,967.05; Sheila Summers, 40.00; Shepperson Enterprises LLC, 57.85; Shepperson, Tisha, 137.81; Sign Boss LLC, 1,840.00; Silas Fitzsimmons, 13.00; Simon Contractors, 134,101.95; Sioux Falls Children's Home Society, 150.00; Smart, Daniel, 39.06; Steve Dillard, 100.00; Structural Dynamics LLC, 4,113.55; Sulzer EMS Inc, 5,700.00; Sundance Equipment Company, 2,739.38; Tami Waldner, 235.00; Team Laboratory Chemical Corporation, 3,450.00; That Embroidery Place, 236.00; Thomas Englehaupt, 100.00; Tigertree, Inc, 3,560.00; Tim Carsrud, 30.90; Titan Machinery Inc, 8,784.30; Topaz Rental Prop LLC, 110.62; Ulanski, Mike, 100.00; Valley View Apartment, 200.00; Valley View Apartments, 50.00; Van Ewing Construction, 157,595.40; Vargas, Stephanny, 18.62; Villarreal, Daniel, 106.69; Visionary Communications, 969.14; Wal-Mart, 50.00; Waste Connections, Inc., 946.30; Watkins, Kayla, 167.89; Wesco Receivables Corp, 2,302.86; Western Stationers, 6,915.15; Westview MHC LLC, 27.05; Wheeler, Kelsay, 60.86; White's Frontier Motors, 21.83; Wilhelm, Brad, 25.74; Winger, Doris, 300.46; Wireless Advance Communication, 35,120.58; Witham, Cassidy, 150.63; Woodward, Jayden, 166.82; Workman, Jeffrey & Tammy, 646.42; Wortham, Monica, 184.39; Wuitschick, Terin, 22.90; WYODAK Resources Development Corp, 36,368.13; Wyoming Association Municipalities, 240.00; Wyoming Dept Of Transportation, 73.48; Wyoming Marine, 3,963.36; Wyoming Secretary of State, 30.00; Wyoming State Revenue and Tax, 93,855.70; Xerox Corporation, 41.46; Yuan, Anthony, 41.96; Zoetis Inc, 147.50

Councilman McLeland made a motion to approve the Consent Agenda; seconded by Councilman Neary. All voted aye. The motion carried.

Approval of Conflict Claims

Councilman Brown made a motion to approve a conflict claim for Council Member Carsrud in the amount of \$30.90; seconded by Councilman McLeland. Brown, Lundvall, McLeland, Montgomery, Neary, and Mayor Carter-King voted aye. Councilman Carsrud abstained. The motion carried.

Councilman Carsrud made a motion to approve a conflict claim for Mayor Carter-King in the amount of \$32.49; seconded by Councilman Brown. Brown, Carsrud, Lundvall, McLeland, Montgomery, and Neary voted aye. Mayor Carter-King abstained. The motion carried.

Comments

Council Comments – Councilman Carsrud extended an invitation for all to attend of the upcoming Donkey Creek Festival.

Written Comments - City Clerk Staskiewicz reported that Financial Disclosure Statements have been received from the Mayor and Council, City Administrator, Finance Director, and City Clerk.

Other – Comments – Chief Hloucal presented Officer Jamisen Norlander and Officer Ben Squires with Life Saving Awards.

Unfinished Business

Ordinance 3rd Reading

ORDINANCE NO. 3962

AN ORDINANCE TO AMEND CHAPTER 3, SECTION 3-36(d) OF THE GILLETTE CITY CODE TO CHANGE THE FEE FOR A CATERING AND MALT BEVERAGE PERMIT TO FIFTY DOLLARS (\$50.00).

Councilman Carsrud made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman McLeland. All voted aye. The motion carried.

ORDINANCE NO. 3963

AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR A PARCEL LOCATED IN THE S1/2NE1/4 OF SECTION 24, T50N, R72W OF THE 6TH P.M., CITY OF GILLETTE, WYOMING, FROM M-H, MOBILE HOME DISTRICT TO C-3, BUSINESS AND SERVICE DISTRICT. SUBJECT TO ALL PLANNING REQUIREMENTS

Councilman McLeland made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Lundvall. All voted aye. The motion carried.

ORDINANCE NO. 3964

AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE CITY OF GILLETTE, WYOMING, SPECIAL IMPROVEMENT DISTRICT NO. 52; ASSESSING THE COST OF CONSTRUCTION OF THE IMPROVEMENTS AGAINST THE LOTS AND PARCELS OF LAND INCLUDED WITHIN THE DISTRICT; PRESCRIBING THE MANNER FOR COLLECTION AND PAYMENT OF ASSESSMENTS; AND PROVIDING FOR THE NOTICE OF PAYMENT OF ASSESSMENTS.

Councilman Brown made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Montgomery. All voted aye. The motion carried.

New Business

Minute Action

Councilman Carsrud made a motion to approve the extension of the serving area for the Montgomery Bar to include a 20' X 30' fenced patio on the west side of the building; seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. Carsrud, Lundvall, McLeland, Montgomery, and Neary, and Mayor Carter-King voted aye. Councilman Brown abstained. The motion carried.

Councilman Brown made a motion to approve a catering permit for June 22, 2019, from 8:00 p.m. to 12:00 a.m., located within the fenced area behind the Fireside Lounge, for a charity benefit that will include outdoor music, requested by Fireside Enterprises, LLC; seconded by Councilman Lundvall. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a parade permit for Saturday, June 22, 2019, from 1:00 p.m. to 1:45 p.m., that will begin at the Cam-Plex, travel north on Garner Lake Road, west on Warlow

Drive, south and east on W 2nd Street, south on 4-J Road, east on Lakeway Road, north on Butler Spaeth Road, east on Boxelder Road, and return to the Cam-Plex, for a Christian Motorcyclist Association's National Rally, requested by Robert Welch; seconded by Councilman Montgomery. Mr. Welch provided Council with a brief history of the event. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a catering permit for June 28, 2019, from 7:00 p.m. to Midnight, located in the Mingle's Parking Lot, for the First Summertime Bash that will include outdoor music, requested by Mingles Lounge; seconded by Councilman Lundvall. All voted aye. The motion carried.

RESOLUTION NO. 2697

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH THE TRANSPORTATION ALTERNATIVES PROGRAM ADMINISTERED BY THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF THE ADA ACCESS & PATHWAYS MASTER PLAN PROJECT

Councilman McLeland made a motion to approve the foregoing Resolution authorizing the submission of an application for federal funding through the Transportation Alternatives Program administered by the Wyoming Department of Transportation for the purposes of the ADA Access & Pathways Master Plan Project (1% Project); seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

RESOLUTION NO. 2698

A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A THIRD EXTENSION AGREEMENT BETWEEN THE CITY OF GILLETTE, WYOMING, AND SPECTRUM PACIFIC WEST, LLC

Councilman Brown made a motion to approve the foregoing Resolution to authorize the Mayor to execute a third extension agreement between the City of Gillette, Wyoming, and Spectrum Pacific West, LLC; seconded by Councilman Neary. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a bid award for the annual miscellaneous electrical service drops to ProElectric, Inc., of Gillette, Wyoming; seconded by Councilman McLeland. All voted aye. The motion carried.

Councilman Montgomery made a motion to approve a bid award for the 2019 General Drainage Project at Sage Bluffs Park to GW Construction, in the amount of \$332,231.50 (1% Project); seconded by Councilman Brown. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Neary made a motion for the acceptance of public improvements for the City Hall HVAC Pad Repair Project, installed by Hladky Construction, in the amount of \$88,900; seconded by Councilman McLeland. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

Public Hearings and Considerations

Mayor Carter-King opened a public hearing to discuss amendments to the Gillette City budget for FY 2018-2019. Administrator Davidson provided information regarding the proposed amendment, which will close out the budget for the year. No further comments were made and the public hearing was closed.

RESOLUTION NO. 2699

A RESOLUTION AMENDING THE GILLETTE CITY BUDGET FOR THE 2018-19 FISCAL YEAR PURSUANT TO W.S. 16-4-113.

Councilman Brown made a motion to approve the foregoing Resolution amending the Gillette City Budget for Fiscal Year 2018-2019; seconded by Councilman Lundvall. All voted aye. The motion carried.

Mayor Carter-King opened a public hearing to discuss the Gillette City Budget for FY2019-2020. Administrator Davidson gave an overview of the budget and commended the Finance Department for their diligence in preparing the budget. Mayor Carter-King also commended the Finance Department and all City Staff for their budgeting efforts. No further comments were made and the public hearing was closed.

ORDINANCE NO. 3965
AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATION
OF MONEY FOR THE MAINTENANCE OF THE CITY OF GILLETTE,
WYOMING FOR THE COMING FISCAL YEAR.

Councilman Neary made a motion to approve the foregoing Ordinance on third and final reading; seconded by Councilman Brown. All voted aye. The motion carried. Clark Fairbanks of the YES House thanked the Mayor and Council for the 1% funds allocated to the YES House, and thanked the public for their support of the 1% Fund.

Executive Session

Councilman Carsrud made a motion to move into an executive session to discuss personnel, as requested by Human Resources Director Aguirre; seconded by Councilman Lundvall. All voted aye. The motion carried.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:36 p.m. The next regularly scheduled meeting will be held on July 2, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

Louise Carter-King, Mayor

ATTEST:

Cindy Staskiewicz, City Clerk

Publication Date: June 26, 2019