



CITY OF GILLETTE APPLICATION FOR A STREET CLOSURE PERMIT

NAME OF APPLICANT: Gillette Main Street/Campbell County Convention & Visitors Bureau	
ADDRESS: PO Box 7256	
PHONE NUMBER: 307-689-8369	
DESCRIBE AREA TO BE CLOSED. PLEASE ATTACH A MAP OF CITY STREETS TO BE CLOSED	
Gillette Avenue, Third Block from Third Street to Fourth Street <i>Second block from 2nd Street to 4th Street (per email request from Jessica)</i>	
DESCRIBE THE PURPOSE OF THE STREET CLOSURE	
Sparkler Welcome for PGI. We will have 2000 sparklers lit at one time as a welcome to the PGI and in recognition of their 50th Anniversary. This is an attempt to beat the standing 1700 sparklers lit at one time with Guinness Book of World Records. (this has been approved by Fire Marshall Eric Acton)	
DOES THE EVENT INCLUDE ALCOHOL? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, then fill out attached form from the Police Department.)	
DATE OF CLOSURE: Aug 10	TIME OF CLOSURE 4 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm to 10 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
SPECIAL CONSIDERATIONS: THE APPLICANT IS REQUIRED TO CONTACT ALL PERSONS OR BUSINESSES AFFECTED BY THE PROPOSED STREET CLOSURE AND A SIGNED NOTIFICATION SHEET MUST BE ATTACHED TO THE APPLICATION	
Signature of Applicant <i>Jessica Seders</i>	Date 7-22-19
REVIEW COMMENTS	
Police Department	
Signature <i>[Signature]</i>	Date 7-28-19
Public Works (Contact the Street Division at 686-5278 to make arrangements for barricades)	
Signature <i>[Signature]</i>	Date 7/23/2019
City Clerk	
Signature <i>C. Staskiewicz</i>	Date 7/22/19
City Council Action Approved _____ Denied _____	

White Copy: Clerks

Yellow Copy: Police Department

Pink Copy: Customer

CITY OF GILLETTE
3RD STREET PLAZA
STREET CLOSURE APPLICATION

NAME OF APPLICANT: Gillette Main Street/Cambell County Convention and Visitors Bureau

ADDRESS: PO Box 7256

PHONE NUMBER: 307-689-8369

EVENT: Sparkler Welcome

DATE OF CLOSURE: Aug 10, 2019

TIME OF CLOSURE:
a.m./p.m. TO a.m./p.m.

Has the event been scheduled with the Gillette Main Street Committee Yes ☒ No ☐
(If no, Applicant must schedule the event, prior to City Council Consideration)

INSURANCE INFORMATION

APPLICANT'S INSURANCE CARRIER: HUB APPLICANT'S INITIALS
(An INDIVIDUAL or ORGANIZATION must obtain general liability insurance coverage, naming the CITY as an additional insured; minimum coverage: \$500,000) CERTIFICATE PROVIDED ☐

DOES THE EVENT INCLUDE ALCOHOL?

YES ☐ NO ☒

If yes, an alcohol
permit is required
from the City Clerk's
Office

The City will provide up to ten (10) roll-out containers per event (96 gallon residential style). (Additional roll-out containers will be provided at a rate of \$10 per container - SEE DETAILS BELOW.)

TOTAL NUMBER OF ROLL-OUTS REQUESTED FOR EVENT:

Quantity of
Electrical Outlets X \$10.00 \$
Requested (Max. 12) TOTAL

Additional Roll-out
Garbage X \$10.00 \$
Containers QTY TOTAL

APPLICANT SIGNATURE:

DATE:

APPROVALS

POLICE DEPARTMENT:

SIGNATURE

DATE: 7-23-2019

PUBLIC WORKS:

SIGNATURE

DATE: 7/23/2019

ENGINEERING:

☐ NOT APPLICABLE

SIGNATURE

DATE:

CLERK'S OFFICE

SIGNATURE

DATE: 7/22/19

CITY COUNCIL

APPROVAL DATE:

DENIAL DATE:

For emergency assistance call 911. For non-emergency assistance call 686-5250



Cindy Staskiewicz <cindy@gillettewy.gov>

Re: Itinerant Merchant Fees

1 message

Gillette Main Street <gillettemainstreet@gmail.com>

Mon, Jul 22, 2019 at 11:58 AM

To: Cindy Staskiewicz <Cindy@gillettewy.gov>

Perfect thanks. Also, please add 2nd block and the intersection to the sparkler closure. I think like we said the photos will be much better and by that time most of the businesses are closing so it shouldn't disrupt their day.

On Jul 22, 2019, at 11:40 AM, Cindy Staskiewicz <Cindy@gillettewy.gov> wrote:

Local "Farmer's Markets" are exempt from needing an itinerant merchant permit. Thanks for checking.

Cindy Staskiewicz, CMC

City Clerk

307-686-5211

307-686-4081 (fax)

email address: cindy@gillettewy.gov