

A meeting of the City Council was held on Tuesday the 6th day of August 2019.

Present were Councilmen Brown, Carsrud, Lundvall, Montgomery, Neary, and Mayor Carter-King; City Administrator Davidson; Directors Aguirre, Cole, Henderson, Hloucal, Muzzarelli, and Wilde; Managers Harder, Milliron and Schoen; City Clerk Staskiewicz and Deputy Clerk Crawford.

### **Invocation and Pledge of Allegiance**

The Invocation was led by Pastor A.J. Bush of First United Methodist Church. The National Anthem was performed by Bradley Barker and Caitlyn Carson from the cast of Powder River Playhouse's Newsies.

### **Approval of General Agenda**

Councilman Lundvall made a motion to approve the General Agenda; seconded by Councilman Carsrud. All voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Executive Session – June 18, 2019; Pre-Meeting – July 16, 2019; Regular Meeting – July 16, 2019; Work Session – July 30, 2019; Executive Session – July 30, 2019

#### **Ordinance 2nd Reading - Consent**

**ORDINANCE NO. 19-15  
AN ORDINANCE TO AMEND THE DISTRICT ZONING MAP  
OF THE CITY OF GILLETTE, WYOMING, LOT 1, BETCHER  
SUBDIVISION, CITY OF GILLETTE, WYOMING,  
FROM C-3, BUSINESS/SERVICES DISTRICT TO I-1, LIGHT INDUSTRIAL DISTRICT.  
SUBJECT TO ALL PLANNING REQUIREMENTS**

#### **Bills and Claims**

1st Class Realty, 42.99; Absolute Auto, LLC, 426.70; Adecco Employment Services, 874.08; Adobe Systems Inc, 11,036.31; Advance Auto Parts, 1,588.47; Advanced Communications Technology, 5,392.50; Alexis Barbeau, 100.00; AlSCO, 1,069.54; Amanda Goetz, 250.00; American Equipment Inc, 3,014.75; American Welding & Gas Inc, 32.25; Anallecta Brodie, 300.00; Anaya, Ryan, 170.80; Anixter Power Solutions, 7,403.83; Anthony, Jennifer, 117.17; Arete Design Group, 17,873.32; Arnold, Ethan, 127.36; Arrow Printing and Graphics Inc, 228.55; Assure Co Risk Management & Regulator Compliance, 350.00; AT&T Mobility National Accounts, 4,255.25; AT&T Mobility National Accounts, 4,962.34; AVP Consulting LLC, 45.30; Badger Daylighting Corp, 1,830.43; Baker Hughes, A GE Company, LLC, 2,250.16; Bauman, Jennifer, 41.70; Ben Dunning & Mary Jo Reimbers, 369.50; Berman, Cyndee, 156.94; Big Horn Tire Inc, 7,370.38; Bighorn Hydraulics Inc, 154.29; Bishop, Kyle, 172.21; BJ Nelson Inc/Nelson Auto Glass, 260.57; Black Hills Energy, 5,263.69; Black Hills Power & Light, 1,962.95; Black Hills Power & Light, 175,088.75; Black Hills Power & Light, 221,306.68; Black Hills Power & Light, 762,740.73; Black Hills Power & Light, 55,417.39; Black Hills Wyoming LLC, 149,322.54; Black Hills Wyoming LLC, 83,092.27; Blue Cross Blue Shield of Wyoming, 118.83; Blue Cross Blue Shield Of Wyoming, 56,503.22; Blue Cross Blue Shield of Wyoming, 2,539.05; Blue Cross Blue Shield Of Wyoming, 4,239.40; Blue Cross Blue Shield of Wyoming, 44,873.97; Blue Cross Blue Shield Of Wyoming, 64.00; Blue Cross Blue Shield of Wyoming, 57,747.26; Border States Electric, 43,690.54; Briggs, Robert & Penny, 158.13; Bryan Miller, 429.00; Buffalo Federal Bank, 1,931.91; Burns And McDonnell Corporation, 57,657.00; Byers, Charlie, 20.32; Calibration Technicians & Supply Inc, 71.10; Cameron Watson, 75.00; Campbell County Chamber of Commerce, 6,830.00; Campbell County Coordinated Benefits Trust, 3,946.06; Campbell County Coordinated Benefits Trust, 138.75; Campbell County Hospital District, 285.00; Campbell County Landfill, 81,820.50; Campbell County Parks And Recreation Center, 100.00; Campbell County Parks and Recreation Dept, 14,848.17; Campbell County Public Land Board Complex, 250,411.97; Campbell County Senior Citizen Center, 899.50; Camry Pellman, 300.00; CBH Co-Op, 211.99; Centurylink, 2,348.25; Charter Media, 406.80; Christine Winterholler, 140.82; City of Gillette, 128.76; City of Gillette, 19.86; City of Gillette, 13.67; City of Gillette, 7.44; City of Gillette - Petty Cash, 137.97; Clark Real Estate, 50.00; Classic Protective Coatings, 167,512.00; CNA Surety, 100.00; Cody Geeting, 29.99; Collection Professionals Gillette, 314.49; Collins Communications Inc, 16,992.00; Compass Indian Hills LLC, 48.62; Cooper, Kelly, 185.74; Craig Furman, 100.00; Crum Electric Supply Company, 2,363.62; Cues Inc, 2,887.55; Cummins Rocky Mountain Inc, 1,321.73; Dads Truck And Auto LLC, 79.00; Dale Helsper, 430.00; Dan Watson, 150.00; Dana Kepner Company Inc, 8,772.86; Dave Lueras, 1,204.20; Davis, Joan, 10.00; Delta Dental of Wyoming, 26,153.95; Department of Energy, 55,920.84; Desert Mountain Corporation, 11,510.94;

Devore, James, 87.33; Dexter's Automotive, 85.00; Ditch Witch of South Dakota, 1,157.08; Dorf, Tiffany, 36.50; DOWL LLC, 984.50; DRM Inc, 8,315.00; Dustin Gray, 12.40; Edge Electric, Inc, 436.28; Employment Testing Services Inc, 562.00; Encodeplus, LLC, 3,185.00; Energy Laboratories Inc, 174.00; Energy Share of Wyoming, 342.73; Equipment Plus Inc, 1,125.00; Eric Small, 41.80; Ermold Park and Recreation Products, 14,930.00; Eugene Bertch, 2,475.55; Fairmont Supply Company, 196.32; Farmer Brothers Company, 489.48; Fastenal Company, 22.61; FedEx, 509.67; Ferguson Enterprises, Inc #1701, 943.95; First Interstate Bank of Gillette, 31.06; Fitzpatrick, Karlee, 158.02; Francis, Shawn, 119.83; Frandson Safety Inc, 484.00; Frank Conroy, 62.74; Frank, Jaymie, 121.38; Franklin M Jundt, 10,618.86; Franklyn Jude, LLC, 64.37; From, Marc, 146.76; Galls, An Aramark Company, 212.50; Garry Ginn, 100.00; Gerald and Ramona Fischer, 1,120.01; Gillespie, John W & Mary, 1,188.23; Gillette College, 125,000.00; Gillette Contractors Supply Inc, 7,781.08; Gillette Steel Center, 306.00; Govconnection, 2,925.42; Gray Matter Systems, LLC, 6,390.00; Great Western Recreation, LLC, 8,255.00; Hach Company, 838.73; Harman Management Corporation, 370.37; Hawkins Inc, 7,225.85; HDR Inc - US Engineering Accounts Receivable, 15,829.57; Helgeson, Chris, 98.44; Hernandez, Andrew & Maria, 97.70; Hernandez-Torres, Gaston, 35.29; Hertel, Sydney, 177.19; Hillyard Inc, 282.40; Homax Oil, 24,921.00; Home Fire Foods, 590.00; Hot Iron, 36,706.23; Hub International Mountain States Limited, 50.00; Inland Truck Parts, 403.12; International Institute of Municipal Clerks, 210.00; Jack's Truck Center Inc, 214.11; Janke, Melissa, 44.24; Jennifer Ivory, 100.00; Jeremy Dowdy, 54.99; Jessica Kruger, 50.00; John Aguirre, 621.20; Joseph Wilson, 2,000.00; Julianne Witham, 155.16; Julie Crandall, 200.00; Karen Johnson, 270.82; Killian, Amanda, 196.03; Knittel, Amanda, 97.72; KOIS Brothers Equipment Company, 2,110.17; Kone Inc, 1,742.49; Layne Christensen Company, 590.19; Life Connections LLC, 83.12; Linda Davis, 328.50; Lorie Bradford, 100.00; Lowe Roofing Inc, 137.50; Lutz, Thomas, 6.81; Lynde, Tanner, 3.43; MG Oil Company, 247.15; Manning Wrecker Service LLC, 80.00; MCM General Contractors, 20,332.95; Michael Stulken, 250.00; MidWest Pest Management, 6,503.42; Midland Implement Co Inc, 247.97; MII Life Insurance, Incorporated, 6,054.56; MII Life Insurance, Incorporated, 3,171.42; MII Life Insurance, Incorporated, 2,699.53; MII Life Insurance, Incorporated, 364.50; Monument Homebuilders, 254.55; Morrison Maierle Inc, 10,929.50; Motorola Government Markets Sales, 13,253.15; Mountain Peaks Diagnostics, LLC, 182.20; Mrs. C's Catering LLC, 2,326.25; National Association School Resource Officers Inc, 40.00; Nellie L Wermager, 1,176.12; Newman Signs Inc, 999.00; Norco Inc, 5,742.15; Northland Systems Inc, 1,645.06; Office of State Lands and Investments, 387,762.18; Office of State Lands and Investments, 1,004,877.47; One Call of Wyoming Corp, 417.75; Outliers Creative, LLC, 800.00; Overhead Door Co of Gillette, 332.00; Pacific Steel & Recycling, 50.00; Paintbrush Sewer & Drain, 1,020.00; Pardee, Tasha, 53.34; PCA Engineering Inc, 15,931.35; Pinkerton C & I, 448.80; Plant Shack, 26,472.83; Pokeys BBQ, 165.00; Polk, April, 160.79; Postal Pros Southwest Inc, 8,727.55; Powder River Energy Corporation, 8,063.13; Powder River Heating & Conditioning Corporation, 3,123.80; Preston Gulley, 400.00; ProElectric Inc, 1,926.00; ProElectric Inc, 65,583.66; Quality AGG and Construction Inc, 119.52; R Douglas Dumbrill, 276.45; Railroad Management Co LLC, 3,918.55; Randy Milliron, 454.00; Record Supply Inc NAPA, 8,056.46; Recreation Supply Company Inc, 944.40; Red Tiger Well Service, 155,682.06; Rocky Mountain Business Equipment LLC, 392.74; Roto Rooter Sewer Service, 1,355.00; Sandra Cross, 50.00; Scheidt, Penny, 81.17; Sears, Greg, 184.67; Shirley A Study, 1,806.58; Shobe, Jonathan, 83.34; Simon Contractors, 91,507.56; Sioux Falls Children's Home Society, 750.00; Skyline Builders, Inc., 76,600.00; Source Office Products, 3,887.89; Spencer Fluid Power, 3,163.66; Steve Warfield, 222.90; Strand's Lawn Care LLC, 650.00; Structural Dynamics LLC, 2,226.00; Stuckey, Elizabeth, 24.64; Sundance Equipment Company, 794.31; Tammie Wolf, 75.00; That Embroidery Place, 548.00; Thomas Englehaupt, 100.00; Thunder Basin Ford LLC, 549.26; Thunder Rock LP, 136.79; Titan Machinery Inc, 3,071.30; Traffic Parts Inc, 4,305.00; Traffic Signal Controls Inc, 1,557.50; Trayden Wyatt, 75.00; Trenton Baumert, 25.00; Tyler Technologies Inc, 9,231.00; Tyson, Jaquez, 103.89; UMB Bank, 90,377.75; Universal Athletic Service, 110.00; Urena, David, 332.73; Valley View Apartments, 50.00; Vandergrift, Rusty, 389.14; Veripic, 4,725.00; Verizon Wireless, 5,016.81; Verizon Wireless, 203.77; Verizon Wireless, 284.70; Virginia Dean, 10.00; Vision Service Plan (WY), 3,822.40; Voegele, Tyler, 146.76; Walker, Thomas A, 135.09; Wal-Mart, 150.00; Wal-Mart, 39.45; WAMCAT, 130.00; Warren Watson, 75.00; Waste Connections, Inc., 545.55; Wells Fargo Bank, 3,000.00; Wesco Receivables Corp, 11,207.85; Western Waste Solutions Inc, 80.00; White's Frontier Motors, 128.10; Whitted, Carol, 31.96; Wight, Nik, 37.73; Williams, Brian, 140.47; WYODAK Resources Development Corp, 89,320.76; Wyoming Association Municipalities, 30,530.58; Wyoming Department of Health, 928.00; Wyoming Dept. of Transportation, 11.29; Wyoming Marine, 117.96; Wyoming Retirement, 7,309.58; Wyoming Retirement, 1,377.57; Wyoming Secretary of State, 90.00; WYOSTAR, 123,750.00; WYOSTAR, 850,000.00; WYOSTAR, 24,750.00; WYOSTAR, 26,234.44; WYOSTAR, 6,362.79; Xerox Corporation, 148.27; Zachary Milliron, 75.00

#### Other – Consent

Approval of the write-off of non-collectable Accounts Receivable debt in the amount of \$8,934.30.

Approval of the write-off of bad debt on non-collectable utility accounts in the amount of \$68,917.46.

Councilman Carsrud made a motion to approve the Consent Agenda; seconded by Councilman Brown. All voted aye. The motion carried.

### **Comments**

**Council Comments** – Council President Montgomery announced the Governor’s proclamation of the month of August as Agent Orange Month. Mayor Carter-King thanked all Vietnam Veterans for their service to our country.

**Other – Comments** – Municipal Court Judge, Charles Anderson, performed the swearing-in ceremony of Officers Justin Harper and Jeff Sanders.

The Mayor and Council recognized Connie Anderson, Utilities Department, for 30 years of service to the City of Gillette.

The Mayor and Council presented Jeremy Onsgard, Parks Division, with the 2nd Quarter P.R.I.D.E. award.

Randy Milliron informed Council that the City was awarded the Governor’s Safety Award.

GPA Manager Harder provided a video presentation of past and upcoming events from around the community.

### **New Business**

#### **Minute Action**

Councilman Neary made a motion to approve street closures on the 3rd Street Plaza and Gillette Avenue from 2nd Street to 4th Street, on August 10, 2019, from 4:00 p.m. to 10:00 p.m., for a Sparkler Welcome Event in recognition of the Pyrotechnics Guild International (PGI) 50th anniversary, requested by the Gillette Main Street Board and the Campbell County Convention & Visitor’s Bureau; seconded by Councilman Montgomery. Jessica Seders, Gillette Main Street Board, and Christen Burdette, Campbell County Convention & Visitors Bureau, provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Carsrud made a motion to approve a malt beverage permit for August 17, 2019, from 12:00 p.m. to 11:30 p.m., on Gillette Avenue in front of Big Lost Meadery, for the Gillette Summer Festival & Car Show, which will include outdoor music, requested by Big Lost Meadery; seconded by Councilman Brown. Jessica Seders, Gillette Main Street Board, provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Neary made a motion to approve a catering permit for August 17, 2019, from 11:00 a.m. to 12:00 a.m., on Gillette Avenue in front of the Rail Yard Restaurant, for the Gillette Summer Festival & Car Show, which will include outdoor music, requested by the Rail Yard Restaurant; seconded by Councilman Montgomery. All voted aye. The motion carried.

Councilman Carsrud made a motion to extend the previously approved dates for street closures on the 3rd Street Plaza, for the weekly Farmer’s markets, to include all Tuesdays between August 20th and September 24th, from 7:00 a.m. to 3:30 p.m.; seconded by Councilman Brown. Jessica Seders, Gillette Main Street Board, provided an explanation regarding the consideration. All voted aye. The motion carried.

Councilman Brown made a motion for acceptance of public improvements for the 2019 Alley PMS Project, installed by Mountain Peak Builders, in the amount of \$80,742.40 (1% Project); seconded by Councilman Montgomery. Administrator Davidson provided an explanation regarding the consideration. All voted aye. The motion carried.

### **Public Hearings and Considerations**

Mayor Carter-King opened a public hearing to discuss the transfer of ownership of Retail Liquor License RTL-26 from Sapporo Wyoming, Inc., d.b.a. Sapporo Japanese Steakhouse, located at 1000 E Boxelder Road, to Sappor Gillette, Inc., d.b.a. Sappor Sushi Hibachi. Administrator Davidson provided an explanation regarding the consideration. Mei Li, Manager of Sappor Sushi Hibachi, thanked the Council for considering the transfer. No further comments were made and the public hearing was closed.

Councilman Carsrud made a motion to approve the transfer of ownership of Retail Liquor License RTL-26 from Sapporo Wyoming, Inc., d.b.a. Sapporo Japanese Steakhouse, located at 1000 E Boxelder Road,

to Sappor Gillette, Inc., d.b.a. Sappor Sushi Hibachi; seconded by Councilman Lundvall. All voted aye. The motion carried.

**Executive Session**

Councilman Neary made a motion to move into an Executive Session to discuss Litigation; seconded by Councilman Brown. All voted aye. The motion carried.

**Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:43 p.m. The next regularly scheduled meeting will be held on August 20, 2019, Council Chambers, City Hall.

This meeting can be viewed in its entirety at <http://www.gillettewy.gov/CityCouncilVideos.html>. Minutes can be viewed at <http://www.gillettewy.gov/CityCouncilMinutes.html>.

(S E A L)

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Louise Carter-King, Mayor

ATTEST:

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Cindy Staskiewicz, City Clerk  
Publication Date: August 14, 2019